



**SIGN PERMIT APPLICATION  
CITY OF HORN LAKE  
3101 GOODMAN ROAD  
HORN LAKE, MS 38637  
662-342-3559  
FAX: 662-342-3485**

Business to be advertised \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Sign Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Contractor address \_\_\_\_\_

APPLICATION FEE \$ \_\_\_\_\_ (\$2.00 per square foot)

CASH \_\_\_\_\_ CHECK # \_\_\_\_\_ RECEIPT # \_\_\_\_\_

**1. TYPE OF SIGN REQUESTED:**

**Awning** \_\_\_\_\_ **Ground Mounted** \_\_\_\_\_ **Lighted** \_\_\_\_\_

**Directory** \_\_\_\_\_ **Temporary** \_\_\_\_\_ **Wall** \_\_\_\_\_

**Interstate Overlay Area** \_\_\_\_\_

**2. MAXIMUM PERMITTED SQUARE FEET:** *(Calculations for commercial zones are below.)*

For O and C1—Width of lot frontage \_\_\_\_\_ x 1= \_\_\_\_\_ sq. ft.  
(Maximum for all signs is 100 sq. ft.)

All other commercial and industrial—lot frontage \_\_\_\_\_ x 2= \_\_\_\_\_ sq. ft.

Minus existing sign square footage \_\_\_\_\_ = \_\_\_\_\_ sq. ft.

Maximum permitted sign area` \_\_\_\_\_ + \_\_\_\_\_ sq. ft.

**3. Size of sign proposed** \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq ft

**4. Location of Sign:**

For ground mounted signs, a sketch, drawn to scale, showing location of sign, all right of ways, building and drive **MUST** be submitted with this application.

Ground mounted signs must be a minimum of ten (10) feet from the right-of-way. Ground mounted signs must be landscaped at the base with two shrubs on each side. No poles may be exposed.

No signs may be placed within the sight triangle as defined by the sign ordinance.

**5. Wording on sign:**

**6. Design:**

A drawing or illustration, prepared to scale **MUST** be submitted with the application. Also describe how the sign will be lighted.

Exposed neon is not allowed on signage.

Only one ground mounted sign shall be allowed per parcel

Height and square footage shall conform to the following table.

**7. Height and Size:**

	<b>A &amp; RESIDENTIAL</b>	<b>O &amp; C1</b>	<b>C3, C4, M1 &amp; M2</b>
ATTACHED: SQ. FOOT	32 SQ. FT. OR 1 SQ. FT FOR EACH LINEAL FOOT OF BLDG. FRONTAGE—WHICHEVER IS SMALLER	32 SQ. FT. OR 1 SQ. FT FOR EACH LINEAL FOOT OF BLDG. FRONTAGE—WHICHEVER IS SMALLER	100 SQ. FT. OR 2 SQ. FT FOR EACH LINEAL FOOT OF BLDG. FRONTAGE—WHICHEVER IS SMALLER
DETACHED: SQ. FOOT AND HEIGHT MAXIMUM	32 SQ. FT.; 6' TALL; MAX 3' BASE	40 SQ. FT.; 8' TALL; MAX 3' BASE	40 SQ. FT.; 8' TALL; MAX 3' BASE
DIRECTORY (MULTI-TENANT)			<p><b>1.</b> The maximum sign face area for a detached directory sign shall be as follows:</p> <p>Project/Development Size</p> <p><b>a)</b> 25,000 - 50,000 square feet : seventy-five - (75) square</p>

			<p>feet</p> <p><b>b) 50,000 - 100,000 square feet: one-hundred - (100) square feet</b></p> <p><b>c) Over 100,000 square feet: two-hundred - (200) square feet</b></p> <p><b>2. The maximum height for a detached directory sign shall be as follows:</b></p> <p>Project/Development Size</p> <p><b>a) 25,000 - 50,000 square feet eight (8) feet</b></p> <p><b>b) 50,000 - 100,000 square feet: twelve (12) feet</b></p> <p><b>c) Over 100,000 square feet: fifteen (15) feet</b></p>
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**\*\*\*IMPORTANT: READ BEFORE SIGNING:\*\*\***

I hereby certify that I have read this application and I am aware of the regulations and requirements applicable to the signage permitted herein. I am also aware that any waive of all or part of said regulations and/or requirements must be submitted in writing, attached to and made a permanent part of this application.

DATE: \_\_\_\_\_ APPLICANTS SIGNATURE \_\_\_\_\_

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_