

MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
MARCH 15, 2022 BEGINNING AT 6:00 P.M.

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Bledsoe
Alderman Young

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for March 1, 2022 Mayor and Board of Aldermen meeting.
- B. Resignation of Jacob Sentak as IT - Leadership Support Specialist to be effective March 2, 2022.
- C. Request to promote Colton Smith to EMT Paramedic at a rate of \$18.90 per hour with EMT Paramedic \$1,500.00 stipend and EMT Driver \$200.00 stipend effective March 20, 2022.
- D. Request to hire EMT Driver Amanda Alberson at a rate of \$15.37 per hour, plus benefits, with EMS Driver stipend at \$200.00 and EMT Basic stipend at \$500.00 effective March 20, 2022.
- E. Request to transfer Shayne Carnes to Utility Laborer at a rate of \$15.00 per hour effective March 20, 2022.
- F. Request to hire E. Bonetti as Code Enforcement Officer at the rate of \$18.54 per hour with hire date as March 15, 2022.
- G. Request to hire B. Campbell as Code Enforcement Officer at the rate of \$18.54 per hour with hire date as March 15, 2022.
- H. Request to hire part-time contract workers for the 2022 season at a rate of \$10.00 per hour: Robert Pedro Delarosa.
- I. Request to hire Johnny Westbrook as Parks Laborer at \$15.00 per hour, plus benefits, effective March 15, 2022.
- J. Acknowledgement of expiration deadline of March 15, 2022 at 6:00 p.m. for and receipt of Municipal Depository bids.
- K. Request to approve Finance/Admin petty cash expenditures totaling \$100.68, to acknowledge receipts/reconciliation for said amount, and to approve of said petty cash fund being dissolved/not replenished.
- L. Authorize to adjust utility bill individual itemized list for February 2022 in the amount of \$8,579.98 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.

III. Claims Docket

IV. Special Guest/Presentation

V. Planning

- A. Case No. 2066 CU: A request by Janice Willis for a conditional use for an event center with liquor and part-time church at 1426 Nail Road West, Suites A and B

- B. Case No. 2074 SDFP: A request by Wilson Development of a 1-lot subdivision final plat, consisting of 4.9 acres +/-, located at approximately 1100 Nail Road West (unassigned) for a commercial/light industrial land use know as the “Nail Road Industrial Park at Horn Lake.” (Note: The developer desires to rename the development as the “Market 55 Industrial Campus.”)
- C. Small Cell: Regulating small cell technology facilities.

VI. New Business

- A. Award and Approval of Municipal Depository.
- B. Resolution for cleaning private property
- C. Request to declare the items in list Surplus Property 2022-01 as surplus property and dispose of same as stated in same.
- D. Request to amend the job description for Police Receptionist/Data Entry Clerk.
- E. Request the use of Latimer Lakes Park for DeSoto County Dream Center on July 16, 2022 from 10am - 1pm for a back to school supply give away.
- F. Request the use of Shadow Oaks Park west for Heartland Church on April 9, 2022 from 2pm - 4pm for a community block party.
- G. Request to amend the job description for Utility Clerk I and Utility Clerk II.
- H. Request to amend the job description for Public Work Water Treatment Operator.
- I. Request to amend the job description for Public Work Utility Field Supervisor.
- J. Request to approve Final Change Order #2 for the Tulane Road Bridge Replacement Project, increasing the completion date by 77 days making the completion date 12/14/2021.
- K. Request to approve Final Payment Estimate #7 for the Tulane Bridge Replacement Project to Xcavators, Inc. in the amount of \$26,194.05.
- L. Request authorization to enter into lease/maintenance agreements with RJYoung for a Ricoh IM350F, Ricoh IM C6000, Ricoh IM C3500, Ricoh IM 5500F, Ricoh IM C4500, Ricoh IM 2500, Canon DX 6780 copy machines for the Finance, Utility, Public Works, Animal Control, Planning, and Fire Departments. The machines are below MS state contract pricing. The leases are for 60 months at \$37.40, \$268.40, \$165.00, \$53.90, \$195.65, \$88.00, and \$330.00 per month with the machines ranging from .00428, .0088, .0097, .0145, .01, .0122, .0099, per b&w copy and .0033, .0315 per color copy with the agreement including toner, labor, parts, maintenance kits, and service calls.
- M. Request approval to contract with Captivating Balloons and the Landers Center for the 2022 Veteran’s Program not to exceed \$5,000 to be paid with hotel/motel tax proceeds, finding that said events/organizations promote the attributes of the City and/or promote the City’s tourism and economic development.
- N. Request suspension of Employee #577, without pay, effective March 11, 2022, and termination of said employee effective immediately for violation of City policy #701, and 704.

VII. Citizen Remarks

VIII. Mayor / Alderman Correspondence

- A. Christmas Planning Committee

IX. Department Head Correspondence

- A. Drew Coleman: Parks Director – parking lot repairs

X. Engineer Correspondence

XI. City Attorney Correspondence

XII. Executive Session

- A. Discussion/strategy session regarding pending litigation involving a development

XIII. Adjourn