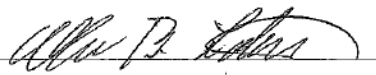


SPECIAL CALLED MEETING NOTICE

As Mayor of the City of Horn Lake, Mississippi, I feel it imperative that we hold a Special Called Meeting on Tuesday, February 23, 2021, beginning at 6:00 p.m. for the following:

- I. Vote on Municipal Docket**
- II. Consent Agenda**
 - A. Approval of minutes for February 2, 2021 Mayor and Board of Aldermen meeting.
 - B. Request to hire full time Parks Department Laborer at \$11.00 per hour, plus benefits, effective February 23, 2021: Nicholas Wayne Keith.
 - C. Resignation of Jalume Jones in the Public Works department due to no-show effective January 26, 2021.
 - D. Resignation of Michael Pressgrove in the Police Department effective February 7, 2021.
 - E. Resignation of Corey Warnick as Paramedic effective February 9, 2021.
 - F. Request to promote Douglas Fentress to Parks Maintenance Coordinator at a rate of \$16.57 per hour.
 - G. Authorize to adjust utility bill individual itemized list for January, 2021 in the amount of \$4,492.36 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.
- III. Claims Docket**
- IV. New Business**
 - A. Request to purchase two new scoreboards from Rainey Electronics at price of \$16,256.00.
 - B. Request reimbursement of sewer line repairs for Amanda Boswood in the amount of \$250.00.
 - C. Request approval for the Assistant Parks Director Job Description.
 - D. Request adoption of ordinance adopting 2018 International Codes and 2017 National Electrical Code
- V. Mayor / Alderman Correspondence**
- VI. Department Head Correspondence**
- VII. Engineer Correspondence**
- VIII. City Attorney Correspondence**
- IX. Executive Session**
- X. Adjourn**

Your attendance at this meeting is of the utmost importance.


Mayor Allen B. Latimer

Feb 23, 2021
Date

The Special Called Meeting Notice was served as follows:

<u>Alderman</u>	<u>Date/Time</u>	<u>Person Serving</u>	<u>Method of Service</u>
Jones	02/22/21; 5:04 pm	Jim Robinson	Electronic-jejrr@bellsouth.net
Johnson	02/22/21; 5:04 pm	Jim Robinson	Electronic-lashondajohnson1@hotmail.com
Bostick	02/22/21; 5:04 pm	Jim Robinson	Electronic-aldermanbostick@yahoo.com
Roberts	02/22/21; 5:04 pm	Jim Robinson	Electronic-crhlaldermanward4@yahoo.com
Guice	02/22/21; 5:04 pm	Jim Robinson	Electronic-miamimike13@comcast.net
White	02/22/21; 5:04 pm	Jim Robinson	Electronic-chigger.white@dcsms.org
Bledsoe	02/22/21; 5:04 pm	Jim Robinson	Electronic-tbledsoe@hornlake.org

MUNICIPAL DOCKET
SPECIAL CALLED MAYOR AND BOARD OF ALDERMEN MEETING
FEBRUARY 23, 2021 BEGINNING AT 6:00 P.M.

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Johnson
Alderman Jones

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for February 2, 2021 Mayor and Board of Aldermen meeting.
- B. Request to hire full time Parks Department Laborer at \$11.00 per hour, plus benefits, effective February 23, 2021: Nicholas Wayne Keith.
- C. Resignation of Jalume Jones in the Public Works department due to no-show effective January 26, 2021.
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III. Claims Docket

IV. New Business

- A. Request to purchase two new scoreboards from Rainey Electronics at price of \$16,256.00.
- B. Request reimbursement of sewer line repairs for Amanda Boswood in the amount of \$250.00.
- C. Request approval for the Assistant Parks Director Job Description.
- D. Request adoption of ordinance adopting 2018 International Codes and 2017 National Electrical Code

V. Mayor / Alderman Correspondence

VI. Department Head Correspondence

VII. Engineer Correspondence

VIII. City Attorney Correspondence

IX. Executive Session

X. Adjourn

February 23, 2021

Be it remembered that a special called meeting of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi was held on February 23, 2021 beginning at 6:00 p.m., it being the said time and place for conducting the meeting.

When and where the following were present: Mayor Latimer, Alderman Jones, Alderman Johnson, Alderman Roberts, Jim Robinson, CAO/City Clerk, Steven Boxx, Assistant Public Works Director, Troy Rowell, Police Chief, David Linville, Fire Chief, Ethan Greene, Planning Director, Drew Coleman, Parks and Rec Director, Vince Malavasi, City Engineer, and Billy Campbell, City Attorney.

Absent: Alderman White.

Alderman Bledsoe, Alderman Guice, Alderman Bostick attended the meeting by teleconference.

Order #02-17-21

Order to approve Municipal Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Municipal Docket, as presented.

Said motion was made by Alderman Jones and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: Alderman White.

So ordered this 23rd day of February, 2021.

Mayor

Attest:

CAO/City Clerk
Seal

Order #02-18-21

Order to approve Consent Agenda

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Consent Agenda, items A-G as stated:

- A. Approval of minutes for February 2, 2021 Mayor and Board of Aldermen meeting.
- B. Request to hire full time Parks Department Laborer at \$11.00 per hour, plus benefits, effective February 23, 2021: Nicholas Wayne Keith.
- C. Resignation of Jalume Jones in the Public Works department due to no-show effective January 26, 2021.
- D. Resignation of Michael Pressgrove in the Police Department effective February 7, 2021.
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- F. Request to promote Douglas Fentress to Parks Maintenance Coordinator at a rate of \$16.57 per hour.
- G. Authorize to adjust utility bill individual itemized list for January, 2021 in the amount of \$4,492.36 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.

Said motion was made by Alderman Jones and seconded by Alderman Johnson.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: Alderman White

So ordered this 23rd day of February, 2021.

Mayor

Attest:

CAO/City Clerk
Seal



CITY OF HORN LAKE
BOARD MEETING
2/23/2021

Department	2/11/2021	Overtime Amount
Animal Control	\$5,817.87	\$452.71
Judicial	\$12,089.07	\$72.34
Fire/Amb	\$110,283.22	\$0.00
Fire/Budgeted OT	\$0.00	\$14,080.84
Fire/Non Budgeted OT	\$0.00	\$2,211.49
Fire/ST Non Budgeted OT	\$0.00	\$185.30
Finance	\$11,003.11	\$0.00
Legislative	\$4,771.00	\$0.00
Executive	\$2,873.00	\$0.00
Parks	\$8,629.37	\$0.00
Planning	\$5,655.48	\$0.00
Police	\$135,524.49	\$5,575.62
Public Works - Streets	\$12,391.60	\$108.62
Public Works - Utility	\$26,971.47	\$1,970.91
Grand Total	\$336,009.68	\$24,657.83



CITY OF HORN LAKE
BOARD MEETING
2/23/2021

**CLAIMS DOCKET RECAP
D-021621 C-021621**

NAME OF FUND		TOTAL
GENERAL FUND		\$223,111.64
	COURT COSTS	\$47,196.79
	EXECUTIVE	\$0.00
	LEGISLATIVE	\$0.00
	JUDICIAL	\$1,878.35
	FINANCIAL ADMIN	\$873.58
	PLANNING	\$52.95
	POLICE	\$6,504.93
	FIRE & EMS	\$44,228.93
	STREET DEPARTMENT	\$3,141.34
	ANIMAL CONTROL	\$2,753.02
	PARKS & REC	\$7,203.14
	PARK TOURNAMENT	\$0.00
	PROFESSIONAL EXPENSE	\$109,278.61
	DEBT SERVICES	\$0.00
	HEALTH INSURANCE	\$0.00
BOND FUNDED CAP PROJECT EXPENSE		\$0.00
LIBRARY FUND		\$12,658.41
ECONOMIC DEVELOPMENT FUND		\$9,156.80
UTILITY FUND		\$32,930.84
TOTAL DOCKET		\$277,857.69

VENDOR	VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	CHECK NO	FULL DESC
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940	HORN LAKE POSTMASTER	UTILITY SYSTEM	TELEPHONE & POSTAGE	\$2,356.64	710270	MAILING OF FEBRUARY 2021 UTILITY BILLS
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-A	\$30,450.81	710295	STATE COST- JANUARY 2021
5827	MISSISSIPPI DEPARTME	GENERAL FUND	STATE FINES COST PAYABLE-A	\$2,477.50	710336	INTERLOCK ASSESSMENTS- JANUARY 2021
6242	MS FORENSICS LAB	GENERAL FUND	STATE FINES COST PAYABLE-A	\$1,133.00	710337	CRIME LAB FEES- JANUARY 2021
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-B	\$686.75	710295	STATE COST- JANUARY 2021
9996	DEMARCUS MITCHELL	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	\$530.50	710345	CB REFUND 005802
9996	JONAMATH THOMPSON	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	\$250.00	710346	CB REFUND J THOMPSON M2021-00009
9996	SPENCER REGALE CRAWF	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	\$6.87	710347	CB REF S CRAWFORD M2021 00037
554	DESOTO COUNTY CHANCE	GENERAL FUND	DUE TO LAW LIBRARY	\$396.62	710296	LAW LIBRARY FEES-JANUARY 2021
549	DESOTO COUNTY CRIME	GENERAL FUND	DUE TO CRIMESTOPPERS	\$263.50	710297	CRIMESTOPPER FEES-JANUARY 2021
520	DEPARTMENT OF FINANC	GENERAL FUND	ADULT DRIVING TRAINING	\$10.00	710295	STATE COST- JANUARY 2021
465	DPS FUND 3747	GENERAL FUND	WIRELESS COMMUNICATION FEE	\$2,088.12	710299	WIRELESS FEES- JANUARY 2021
520	DEPARTMENT OF FINANC	GENERAL FUND	LIAB INSURANCE- STATE FIN	\$8,903.12	710295	STATE COST- JANUARY 2021
2443	KAREN SANDERS	JUDICIAL	CONTRACT PERSONNEL	\$500.00	710326	FINE DUE JUDGE 1-28-21
3323	BANCORPSOUTH	JUDICIAL	OFFICE SUPPLIES	\$128.35	710288	DESK FOR COURT
6061	MATTHEW LOUIS BARTON	JUDICIAL	PROFESSIONAL SERVICES	\$250.00	710334	PROSECUTOR FEE 2-2-21
6469	AMY PIETROWSKI	JUDICIAL	PROFESSIONAL SERVICES	\$250.00	710278	PROSECUTOR FEE 2-2-21
6479	ADAM EMERSON	JUDICIAL	PROFESSIONAL SERVICES	\$500.00	710273	JUDGE FEE 1-26- 21
6480	AMERY WRIGHT EWING	JUDICIAL	PROFESSIONAL SERVICES	\$250.00	710277	PROSECUTOR FEE 1-12-21
4878	M & M PROMOTIONS	FINANCIAL ADMINISTRATION	PROFESSIONAL SERVICES	\$146.00	710332	BUSINESS CARDS LINVILLE ALFORD
1324	MS MUNICIPAL CLERKS	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$85.00	710338	DUES FOR 2021
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$400.00	710288	IIMC REG J ROBINSON
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$16.28	710288	TRAVEL TX REIMB ROBINSON LINVILLE

3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$23.50	710288	TRAVEL TRAINING REIMB LINVILLE ROBINSON
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$101.40	710288	TRAVEL TRAINING JR
3323	BANCORPSOUTH	FINANCIAL ADMINISTRATION	TRAVEL & TRAINING	\$101.40	710288	TRAVEL TX LINVILLE
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	\$45.53	710310	FUEL FOR UT, ST, AND PLANNING
4111	DESOTO TIMES TRIBUNE	PLANNING	ADVERTISING	\$7.42	710298	PLANNING ADVERT
3323	BANCORPSOUTH	POLICE	OFFICE SUPPLIES	\$49.16	710288	TRANSFER ROLLER BOOKING PRINTER
3323	BANCORPSOUTH	POLICE	OFFICE SUPPLIES	\$211.85	710288	CARTRIDGE BOOKING
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$360.26	710333	UNIT# 6028: 2 NEW TIRES, O/C,
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$450.00	710333	UNIT# 1102: FABRICATE NEW HARN
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$50.32	710342	UNIT# 1462 O/F, 5QT OIL
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$43.92	710342	UNIT# 8424: OIL PRES SEN
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$23.08	710342	UNIT# 0897: O/F, 5QT OIL
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$42.85	710342	UNIT#9659 : MOTOR MOUNT
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$36.28	710342	UNIT# 9659 : SWAY BAR LINK
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$36.96	710342	UNIT# 5591: FUSES
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$29.60	710342	UNIT# 4464: BRAKE PADS, O/F, O
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$23.98	710342	UNIT# 9363: O/C, O/F, HEAD LIG
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$70.92	710342	UNIT# 8424: BRAKE PADS, HEAD L
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$17.98	710342	UNIT# 0784: WIPER BLADE
4900	TRI STATE AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$50.00	710358	UNIT# 9659: DOOR LOCK ASSEMBLY
1489	NORTH MISSISSIPPI TW	POLICE	EQUIPMENT PARTS & SUPPLIES	\$119.70	710341	UNIT # 1462 & NEW VEHICLES: AN
5099	EMERGENCY EQUIP PROF	POLICE	UNIFORMS	\$90.00	710300	BOOTS - CODE OFFICER PARROTT
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$2,157.71	710313	FUEL WEEK 01-25 TO 01-31-2021
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$2,123.64	710312	FUEL WEEK 02-01 TO 02-07-2021
2685	THOMSON WEST	POLICE	PROFESSIONAL SERVICES	\$207.70	710357	JANUARY 2021 WESTLAW
6167	AT&T - NCIC	POLICE	PROFESSIONAL SERVICES	\$45.09	710280	JANUARY 2021 NCIC

						MONITORING LINE
6167	AT&T - NCIC	POLICE	PROFESSIONAL SERVICES	\$212.93	710280	JANAURY 2021 NCIC
6456	LABCORP	POLICE	PROFESSIONAL SERVICES	\$35.00	710328	PRE EMPLOYMENT SCREENINGS
3323	BANCORPSOUTH	POLICE	TRAVEL & TRAINING	\$16.00	710288	CPR BIALEY & TAYLOR
5883	CLAYTON SHEARS	FIRE & EMS	CONTRACT PERSONNEL	\$240.00	710292	REFRESHER BLOCKS
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$232.11	710316	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$66.94	710316	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$139.96	710316	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$47.06	710316	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$508.46	710316	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$337.01	710316	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$51.35	710316	EMS SUPPLIES
6384	TELEFLEX LLC	FIRE & EMS	MEDICAL SUPPLIES	\$677.50	710354	EMS SUPPLIES
1180	MAGNOLIA TIRE	FIRE & EMS	VEHICLE MAINTENANCE	\$56.00	710333	OIL CHANGE 105
1489	NORTH MISSISSIPPI TW	FIRE & EMS	VEHICLE MAINTENANCE	\$104.20	710341	100 MOBILE RADIO INSTALL
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	\$3,033.80	710300	ENGINE 4 REPAIRS
6257	LANDERS SOUTH	FIRE & EMS	VEHICLE MAINTENANCE	\$110.32	710329	NW1 OIL CHANGE
6257	LANDERS SOUTH	FIRE & EMS	VEHICLE MAINTENANCE	\$100.00	710329	UNIT 1 DEDUCTIBLE FOR REPAIRS
926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	\$29.97	710356	STATION LIGHTS AND DEF FUEL
1525	OVERHEAD DOOR COMPAN	FIRE & EMS	BUILDING & EQUIP MAINT	\$510.00	710348	DOOR REPAIR STATION 3 EMS DOOR
5218	AMERICAN REFRIGERATI	FIRE & EMS	BUILDING & EQUIP MAINT	\$175.00	710276	SEMI ANNUAL MAINT STATION 1
5218	AMERICAN REFRIGERATI	FIRE & EMS	BUILDING & EQUIP MAINT	\$206.00	710276	SEMI ANNUAL MAINT STATION 2
5099	EMERGENCY EQUIP PROF	FIRE & EMS	UNIFORMS	\$400.00	710300	UNIFORMS S PHILEMON
926	THE HOME DEPOT	FIRE & EMS	FUEL & OIL	\$62.35	710356	STATION LIGHTS AND DEF FUEL
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$564.96	710307	FUEL 1/18-1/24
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$611.47	710308	FUEL 1/25-1/31
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$622.32	710309	FUEL 2/1-2/7
1470	NEWTON'S TROPHY CORN	FIRE & EMS	PROFESSIONAL SERVICES	\$434.45	710340	YEAR PLAQUES
651	ENTERGY	FIRE & EMS	UTILITIES	\$389.77	710301	5711 HIGHWAY 51 N

1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$445.04	710284	6363 HIGHWAY 301
2095	WALLS WATER ASSOCIAT	FIRE & EMS	UTILITIES	\$54.40	710398	STATION 3 WATER
3323	BANCORPSOUTH	FIRE & EMS	TRAVEL & TRAINING	\$18.00	710288	CPR G SCRUGGS
3323	BANCORPSOUTH	FIRE & EMS	TRAVEL & TRAINING	\$80.00	710288	CPR A SHIFT
3323	BANCORPSOUTH	FIRE & EMS	TRAVEL & TRAINING	\$100.79	710288	ROOM FOR FIRE CHIEF CONF.
3323	BANCORPSOUTH	FIRE & EMS	TRAVEL & TRAINING	\$100.79	710288	HOTEL FIRE CHIEF CONF M BROWN
3323	BANCORPSOUTH	FIRE & EMS	TRAVEL & TRAINING	\$100.79	710288	HOTEL FOR FIRE CHIEFS CONF G S
2202	ZOLL MEDICAL CORPORA	FIRE & EMS	EMSOF - DESIGNATED	\$15,863.43	710401	1 X SERIES MONITOR
2202	ZOLL MEDICAL CORPORA	FIRE & EMS	EMS TRAUMA	\$17,456.68	710401	1 X SERIES MONITOR
3323	BANCORPSOUTH	FIRE & EMS	MACHINERY & EQUIPMENT	\$98.99	710288	WIFI SYSTEM
3323	BANCORPSOUTH	FIRE & EMS	MACHINERY & EQUIPMENT	\$199.02	710288	3 CAMERAS FOR BC
882	HERNANDO EQUIPMENT C	STREET DEPARTMENT	MATERIALS	\$71.72	710317	CHAIN SAW BLADE FOR ST
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$3.87	710342	OIL FILTER FOR ST 9939
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$141.33	710342	MATERIALS FOR TRAC HO
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	\$48.43	710361	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	\$46.44	710361	UNIFORMS FOR UT AND ST
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$337.24	710310	FUEL FOR UT, ST, AND PLANNING
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$495.71	710311	FUEL FOR UT AND ST
3709	BEST-WADE PETROLEUM	STREET DEPARTMENT	FUEL & OIL	\$465.87	710289	FUEL FOR UT AND ST
3947	ALL DATA	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$1,500.00	710275	ALL DATA SUBSCRIPTION RENEWAL
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$30.73	710301	4275 HIGHWAY 51 N
110	ANIMAL CARE EQUIPMEN	ANIMAL CONTROL	MATERIALS	\$351.80	710279	CAT CARRIERS
9996	ANTHONY SINGFIELD	ANIMAL CONTROL	BUILDING & EQUIP MAINT	\$75.00	710344	SUPPLY AND INSTALL GATE LATCH

1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$40.05	710304	FUEL FOR ANIMAL CONTROL
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$39.66	710303	FUEL FOR ANIMAL CONTROL
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$25.00	710319	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$25.00	710320	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$140.40	710321	VET SERVICES
3323	BANCORPSOUTH	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$140.75	710288	ANIMAL CONTROL DOOR HANGERS
4624	THE DISCOVERY GROUP	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$17.50	710355	PRE EMPLOYMENT SCREENING
6321	STATELINE ANIMAL	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$86.00	710353	VET SERVICES
6321	STATELINE ANIMAL	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$74.25	710353	VET SERVICES
6456	LABCORP	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$35.00	710328	PRE EMPLOYMENT SCREENINGS
651	ENTERGY	ANIMAL CONTROL	UTILITIES	\$126.51	710301	6520 CENTER ST E
651	ENTERGY	ANIMAL CONTROL	UTILITIES	\$1,339.86	710301	6464 CENTER ST E
1356	ATMOS ENERGY	ANIMAL CONTROL	UTILITIES	\$181.68	710282	6410 CENTER ST E
3323	BANCORPSOUTH	ANIMAL CONTROL	MACHINERY & EQUIPMENT	\$54.56	710288	TONER FOR PRINTER
6405	CHRISTIAN LOVETT	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$40.00	710290	CONTRACT EMPLOYEE
6477	JEFFREY HATLEY	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$30.00	710324	CONTRACT EMPLOYEE
6376	KELLY SMITH	PARKS & REC	OUTSIDE MAINTENANCE STAFF	\$360.00	710327	CONTRACT EMPLOYEE
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$34.91	710356	GLOVES GLASSES
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$49.38	710356	MATERIAL
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	\$11.28	710342	MATERIAL
1831	SOUTHAVEN SUPPLY	PARKS & REC	MATERIALS	\$19.99	710352	BOOTS PARKS
4000	ACTION CHEMICAL	PARKS & REC	MATERIALS	\$360.00	710272	SUPPLIES PARK RESTROOMS
4000	ACTION CHEMICAL	PARKS & REC	MATERIALS	\$314.00	710272	SUPPLIES PARK BATHROOMS
1518	O'REILLY AUTO PARTS	PARKS & REC	VEHICLE MAINTENANCE	\$35.88	710342	VEHICLE MAINT
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$108.35	710305	FUEL FOR PARKS AND REC
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$110.34	710306	FUEL FOR PARKS AND REC
3323	BANCORPSOUTH	PARKS & REC	PROFESSIONAL SERVICES	\$845.00	710288	LEAGUE PRICING
3323	BANCORPSOUTH	PARKS & REC	PROFESSIONAL SERVICES	\$10.00	710288	FACEBOOK ADVERT

3323	BANCORPSOUTH	PARKS & REC	PROFESSIONAL SERVICES	\$6.83	710288	FACEBOOK ADVERT
3323	BANCORPSOUTH	PARKS & REC	PROFESSIONAL SERVICES	\$3.17	710288	FACEBOOK ADVERT
4624	THE DISCOVERY GROUP	PARKS & REC	PROFESSIONAL SERVICES	\$70.00	710355	PRE EMPLOYMENT SCREENING
6456	LABCORP	PARKS & REC	PROFESSIONAL SERVICES	\$35.00	710328	PRE EMPLOYMENT SCREENINGS
651	ENTERGY	PARKS & REC	UTILITIES	\$130.33	710301	6955 TULANE RD E GREG MAXEY PARK
651	ENTERGY	PARKS & REC	UTILITIES	\$7.65	710301	RIDGEWOOD PARK COMM CSM B
651	ENTERGY	PARKS & REC	UTILITIES	\$144.30	710301	RIDGEWOOD PARK COMM CSM
651	ENTERGY	PARKS & REC	UTILITIES	\$560.24	710301	5633 TULANE RD BLDG TENN
651	ENTERGY	PARKS & REC	UTILITIES	\$1,022.90	710301	5633 TULANE RD BLDG F
651	ENTERGY	PARKS & REC	UTILITIES	\$1,689.68	710301	5633 TULANE RD BLDG D
651	ENTERGY	PARKS & REC	UTILITIES	\$503.89	710301	5633 TULANE RD BLDG B
651	ENTERGY	PARKS & REC	UTILITIES	\$668.53	710301	5633 TULANE RD BLDG A
3323	BANCORPSOUTH	PARKS & REC	MACHINERY & EQUIPMENT	\$31.49	710288	WIFI SYSTEM
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$32.00	710272	TOLIET PAPER
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$670.00	710272	ODOR BAN FOR ANIMAL CONTROL
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$70.98	710272	SUPPLIES
1505	OFFICE DEPOT CREDIT	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$49.55	710343	OFFICE SUPPLIES
1505	OFFICE DEPOT CREDIT	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$16.79	710343	OFFICE SUPPLIES
1750	JLSHELTON & ASSOCIAT	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$145.90	710325	NOMBERS FILING SYSTEM
5732	TYLER BUSINESS FORMS	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$1,192.75	710360	CHECKS
1831	SOUTHAVEN SUPPLY	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$4.79	710352	LIGHT FOR DISPATCH OFFICE
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$13.44	710288	MIC COVERS
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$10.69	710288	ETHERNET CABLE
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$99.96	710288	CABLES PASS THROUGHES
4807	SHRED IT US JV LLC	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$101.97	710351	SHRED SERVICES
5263	AFFORDABLE PEST	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$400.00	710274	PEST CONTROL FOR CITY
950	HOSPITAL WING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$30.00	710323	S PHILEMAN
950	HOSPITAL WING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$30.00	710323	A TAYLOR

950	HOSPITAL WING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$30.00	710323	A MOORE
950	HOSPITAL WING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$60.00	710323	E MICHAEL M GLOVER
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$256.55	710291	COPIER LEASE
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$16.04	710288	MONTHLY ADOBE FEE
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$16.04	710288	FEB 2021 ADOBE FEE
6391	DATAPATH ADMINISTR	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$332.00	710294	ADMIN FEES
2555	MSDEVELOPMENT AUTHOR	ADMINISTRATIVE EXPENSE	NWRS LOAN PAYMENT	\$1,742.04	710339	GMS 50624
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	POSTAGE	\$30.10	710288	POSTAGE MMCCA
3323	BANCORPSOUTH	ADMINISTRATIVE EXPENSE	POSTAGE	\$169.90	710288	POSTAGE MMCCA
5517	QUADIENT FINANCE	ADMINISTRATIVE EXPENSE	POSTAGE	\$597.56	710349	POSTAGE
4457	AT&T WIRELESS	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	\$1,662.64	710281	CELL PHONES
4457	AT&T WIRELESS	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	\$897.93	710281	MOBILE PHONES
1356	ATMOS ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$2,940.73	710287	3101 GOODMAN RD
1125	LEHMAN ROBERTS CO	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$2,371.50	710331	COLD MIX FOR ROADS
1254	MEMPHIS STONE & GRAV	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$116.06	710335	SAND FOR ROADS
2082	VULCAN MATERIALS	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$283.33	710397	LA 610
4181	TRI- FIRMA EXCAVATO	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$931.59	710359	INLET REPAIR AT 4240 CARROLL D
4181	TRI- FIRMA EXCAVATO	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$1,049.49	710359	INLET REPAIR AT CAMELOT AND FA
4181	TRI- FIRMA EXCAVATO	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$1,351.02	710359	INLET REPAIR AT 2961 WAVERLY D
4181	TRI- FIRMA EXCAVATO	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$565.06	710359	INLET REPAIR AT 4263 CARROLL D
5189	WASTE CONNECTIONS TN	ADMINISTRATIVE EXPENSE	SANITATION CONTRACT EXPENSE	\$90,705.99	710399	SANITATION JAN 2021
5189	WASTE CONNECTIONS TN	ADMINISTRATIVE EXPENSE	SANITATION CONTRACT EXPENSE	\$284.22	710399	ANIMAL CONTROL SANITATION
651	ENTERGY	LIBRARY EXPENSE	UTILITIES	\$1,347.65	710301	2885 GOODMAN RD
1356	ATMOS ENERGY	LIBRARY EXPENSE	UTILITIES	\$685.76	710285	2885 GOODMAN RD
702	FIRST REGIONAL LIBRA	LIBRARY EXPENSE	AD VAL OWED TO LIBRARY	\$10,625.00	710302	FEB 2021 AD VAL COLLECTED
3323	BANCORPSOUTH	ECONOMIC DEVELOPMENT	PROMOTIONS	\$9,156.80	710288	2021 MML LODGING BEAU
9999	ASHLEY N CRAMER	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$72.75	710364	UTILITY REFUND 03-0011100

9999	MARK & MARY JOHNSON	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$51.58	710382	UTILITY REFUND 01-0093300
9999	ANNALISA SNELL	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$76.58	710363	UTILITY REFUND 01-0303800
9999	KELLER WILLIAMS REAL	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$76.58	710376	UTILITY REFUND 02-0254600
9999	JIMMY HOWELL	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$27.47	710374	UTILITY REFUND 02-0637400
9999	SHANE T WOODS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$59.79	710391	UTILITY REFUND 05-5407100
9999	LASEDRICK L POLLARD	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$76.12	710380	UTILITY REFUND 05-5770000
9999	CHRIS PENNINGTON	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$21.26	710366	UTILITY REFUND 06-0146200
9999	HEWLETT LITTLE	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$61.90	710370	UTILITY REFUND 09-0028800
9999	STEPHEN RAINES	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$6.58	710392	UTILITY REFUND 09-0081200
9999	LARRY MILLER	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$26.04	710379	UTILITY REFUND 10-0127300
9999	HOWARD THOMAS KOPF	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$6.58	710371	UTILITY REFUND 10-0937200
9999	CHARLES CREWS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$61.58	710365	UTILITY REFUND 11-0018100
9999	TULANE HOLDINGS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$125.00	710394	UTILITY REFUND 11-0800200
9999	KENNETH HOLLINGSHEAD	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$47.22	710378	UTILITY REFUND 12-3620200
9999	NAKESHA WEBB	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$78.78	710387	UTILITY REFUND 17-0007630
9999	JOSEPH GROVOGUI	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$14.79	710375	UTILITY REFUND 17-0036000
9999	MERIDIAN DEVELOPMENT	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$38.58	710383	UTILITY REFUND 19-0011100
9999	MERIDIAN DEVELOPMENT	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$76.58	710384	UTILITY REFUND 19-0015500
9999	MSB PROPERTIES LLC	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$31.24	710386	UTILITY REFUND 19-0142000
9999	REDEVELOPMENT LLC	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$76.58	710390	UTILITY REFUND 21-2560300

9999	EVA JEAN BRIGGS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$54.56	710368	UTILITY REFUND 21-4240100
9999	QUINTON WILLIAMS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$38.00	710389	UTILITY REFUND 21-5198700
9999	WANDA F VASSER	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$76.58	710396	UTILITY REFUND 21-8680000
9999	JAMES STEWART	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$6.58	710373	UTILITY REFUND 25-0433100
9999	HANNAH OWENGA	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$76.58	710369	UTILITY REFUND 26-0332700
9999	ALLISON ALDRIDGE-BIB	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$38.00	710362	UTILITY REFUND 33-0119100
9999	JAMAL FLOWERS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$38.00	710372	UTILITY REFUND 56-0120300
9999	VICTORIA PEPPERS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$38.00	710395	UTILITY REFUND 63-1030400
9999	KELVIN LOVEFACE	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$65.00	710377	UTILITY REFUND 98-0049000
9999	PATRICE JORDAN	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$65.00	710388	UTILITY REFUND 99-0019900
9999	COURTNEY HAILEY	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$65.00	710367	UTILITY REFUND 99-0020400
9999	MICHAEL KING	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$65.00	710385	UTILITY REFUND 99-0042600
9999	TIRELLE LEE	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$65.00	710393	UTILITY REF REPL CK 710128 CUT WRONG
9999	MARGARET MOSELAGE	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$89.79	710381	UTILITY REFUND 05-1504400
1113	LAWRENCE PRINTING CO	UTILITY SYSTEM	OFFICE SUPPLIES	\$746.07	710330	SETUP FORMS FOR UTILITY OFFICE
3323	BANCORPSOUTH	UTILITY SYSTEM	OFFICE SUPPLIES	\$32.09	710288	HDMI CABLE
926	THE HOME DEPOT	UTILITY SYSTEM	MATERIALS	\$40.14	710356	MATERIALS FOR GATE AT TULANE R
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$11.27	710352	MATERIALS FOR DESOTO RD LS
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$23.34	710352	MATERIALS FOR UT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$19.57	710352	MATERIALS FOR UT
2084	GRAINGER	UTILITY SYSTEM	MATERIALS	\$21.04	710315	TOOL FOR METER READING
3323	BANCORPSOUTH	UTILITY SYSTEM	MATERIALS	\$179.98	710288	GATE TUBE
2920	GATEWAY TIRE	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$67.95	710314	ALIGNMENTS FOR UT 1309

2084	GRAINGER	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$89.06	710315	REPLACEMENT BLOWER MOTOR FOR C
2084	GRAINGER	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$167.45	710315	VALVE FOR HOLLY HILLS WATER PL
5956	RJ YOUNG	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$68.74	710350	COPIER LEASE
5956	RJ YOUNG	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$254.06	710350	COPIER LEASE
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	\$48.43	710361	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	\$46.44	710361	UNIFORMS FOR UT AND ST
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$337.25	710310	FUEL FOR UT, ST, AND PLANNING
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$495.71	710311	FUEL FOR UT AND ST
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	\$465.88	710289	FUEL FOR UT AND ST
2095	WALLS WATER ASSOCIAT	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$7,039.79	710398	SEWER COLLECTED IN WALLS SEWER
6121	HIGH TIDE TECHNOLOGI	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$240.00	710318	ANNUJAL COMMUNICATIONS FOR LS
4457	AT&T WIRELESS	UTILITY SYSTEM	TELEPHONE & POSTAGE	\$468.42	710281	MOBILE PHONES
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	\$47.43	710293	HICKORY CREST
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	\$52.77	710293	LAKE FOREST DR W
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$130.10	710301	4256 SHARON DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$166.53	710301	4526 ALDEN LAKE DR W
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$63.54	710301	4787 BONNE TERRE DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$54.55	710301	4556 BONNE TERRE DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$114.64	710301	5900 TWIN LAKES DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$97.81	710301	LIFT PUMP 5768 CHOCTAW
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$19.59	710301	5696 LAURIE CV APT R
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$52.91	710301	5881 JACKSON DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$952.07	710301	6357 HURT RD WELL COMM CSM
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$704.71	710301	5241 NAIL RD
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$18.32	710301	5921 CAROLINE DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$51.52	710301	5111 CAROLINE DR APT R
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$19.09	710301	KINGSVIEW LAKE

651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$307.94	710301	5536 WINTERWOOD DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$138.35	710301	3259 NAIL RD
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$27.73	710301	COLE RD
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$570.84	710301	6400 CENTER ST E
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$22.37	710301	LAKE FOREST SUBD
651	ENTERGY	UTILITY SYSTEM	UTILITIES	\$1,383.93	710301	2885 MEADOWBROOK DR
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$9.75	710322	IRRIG WINDCHASE
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$136.69	710322	E CENTER ST
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	\$720.56	710286	6400 CENTER ST E
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	\$312.92	710283	6357 HURT RD
5964	XYLEM DEWATERING	UTILITY SYSTEM	RENTAL EQUIPMENT	\$2,060.35	710400	PUMP RENTAL
5964	XYLEM DEWATERING	UTILITY SYSTEM	RENTAL EQUIPMENT	\$256.00	710400	FLOATS RENTAL
3323	BANCORPSOUTH	UTILITY SYSTEM	TRAVEL & TRAINING	\$404.58	710288	LODGING CLERK CLASS
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$2,409.72	710339	GMS 50399
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$3,260.51	710339	GMS 50479
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$1,858.36	710339	GMS 50709
6	A-1 SEPTIC TANK	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$975.00	710271	LIFT STATION CLEAN OUT
2084	GRAINGER	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$415.67	710315	MOTOR FOR LS
				\$277,857.69		

Order #02-19-21

Approval of Claims Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Claims Docket as presented, provided funds are budgeted and available, finding that the expenditures are to objects authorized by law.

Said motion was made by Alderman Jones and seconded by Alderman Johnson.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, and Alderman Johnson.

Nays: Alderman Roberts.

Absent: Alderman White.

So ordered this 23rd day of February, 2021.

Mayor

Attest:

CAO/City Clerk
Seal

Order #02-20-21

Order to approve purchase

Be It Ordered:

By the Mayor and Board of Aldermen to approve the purchase of two new scoreboards from Rainey Electronics at the price of \$16,256.00, being the lowest and best bid received.

Said motion was made by Alderman Jones and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: Alderman White.

So ordered this 23rd day of February, 2021.

Mayor

Attest:

CAO/City Clerk
Seal

Order #02-21-21

Order to approve settlement of claim

Be It Ordered:

By the Mayor and Board of Aldermen to approve the compromise and settlement of the claim of Amanda Boswood in the amount of \$250.00, involving the Utility Department.

Said motion was made by Alderman Roberts and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: Alderman White.

So ordered this 23rd day of February, 2021.

Mayor

Attest:

CAO/City Clerk
Seal

Order #02-22-21

Order to approve job description

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Assistant Parks Director Job Description.

Said motion was made by Alderman Roberts and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: Alderman White.

So ordered this 23rd day of February, 2021.

Mayor

Attest:

CAO/City Clerk
Seal

City of Horn Lake – Parks & Recreation

Job Description – Assistant Parks Director

Purpose of the Position

Under general direction, assists in the planning, coordination and management of the Parks & Recreation Department; coordinates Department programs and strategies required to meet the City's goals and objects.

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

Essential Duties and Responsibilities

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

1. Manages departmental programs, sporting tournaments, services, and personnel as assigned by the Department Director.
2. Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures.
3. Evaluates and monitors staff work load, and administrative and support systems.
4. Identifies opportunities for improvement and presents recommendations to the Director; manages the implementation of operational improvements and monitors the effects of the changes.
5. Administers Department policies and procedures and recommends changes.
6. Conducts a variety of organization studies, investigations, and operational studies, recommends modifications to recreation programs, events and activities as appropriate.
7. Provides advice and counsel to the Director; prepares and presents staff reports and other communications on Department activities and plans.
8. Represents the Parks & Recreation Department at local and regional meetings as assigned, and makes decisions and commitments within scope of authority.
9. Selects, trains, motivates and evaluates assigned personnel; provides and coordinates staff training; works with employees to correct deficiencies.
10. Maintains the absolute confidentiality of all records and information.
11. Provide a safe/secure environment for tournament funds, making sure deposits take place daily/weekly.

MAJOR DUTIES AND RESPONSIBILITIES

Manage scheduling of athletic/tournament programs

- Ensure tournament events are scheduled in most efficient manner

- Ensure employees learn tournament event rules
- Work to schedule clinics for officials to ensure that they are knowledgeable in the rules and regulations of the various sports activities
- Re-schedule events after rain-outs and other postponements

Manage officiating for athletic/tournament programs

- Assist in hiring individuals to assist with officiating
- Ensure employees learn athletic event rules
- Work to schedule clinics for officials to ensure that they are knowledgeable in the rules and regulations of the various sports activities
- Assist in scheduling official's work assignments

Provide departmental public relations support

- Communicate with citizens about departmental services
- Attempt to resolve complaints
- Attends meetings and conferences

Organize and conduct the sign-up process for athletic/tournament events

- Ensure information is available to schools and public
- Ensure that coaches understand the rules and know that they cannot intimidate the umpires
- Assist in Determining teams and leagues for events
- Ensure all funds generated by sports event are accurately accounted and documented

Manages Employees (Seasonal / Contracted) and Volunteers

- Assist in hiring
- Evaluate
- Respond to Disciplinary Actions when required
- Schedule Employee Work Assignment

Computer and Electronic assignment

- May be responsible for some website material and entry.
- Assist with research, grant and sponsorship opportunities
- Written reports to Park Director weekly on previous week events an upcoming

MINIMUM QUALIFICATIONS

Sufficient education, training and/or work experience to demonstrate possession of the following knowledge, skills, and abilities that would typically be acquired through:

- High school diploma and a minimum of a 2 year degree or bachelor degree in recreation management or closely related field.
- Certifications, Licenses and Registration: A valid MS Driver's License is required. Certifiable in basic first-aid/CPR/AED and in national youth sports coaches association. Certifiable as a Parks and Recreation Professional (CPRP) preferred, or must be obtained within one year of employment.

WORKING CONDITIONS

Work in office environment; sustained posture in a seated position for prolonged periods of time. Full-time, permanent position:

- Regularly scheduled hours year-round, with weekend and/ or night work
- Always on call
- Work condition will be indoors and outdoors in all types of weather conditions

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge:

- Tournament management practices and methods
- Budget process and procedures
- Athletic activity rules
- Athletic field dimensions
- Athletic turf maintenance
- Computer software, including word processing and spreadsheets
- Standards and regulations concerning employee safety
- Federal and state statutes concerning the work of the department
- General office and filing practices and procedures
- Mathematical skills, including addition, subtraction, division and multiplication
- Proper grammar and proper use of English in speaking and writing
- General functions and operations of municipal government

Skills and Abilities:

- Schedule athletic events
- Leadership
- Organization
- Motivate and supervise employees
- Work with volunteer coaches and the community
- Prioritize daily work flow
- Work as a team member with other employees
- Meet specified or required deadlines
- Make decisions within specified time restraints
- Communicate effectively with residents, elected officials, other City employees, etc., both oral and written
- Maintain confidentiality
- Work independently
- Handle multiple tasks simultaneously with frequent interruptions
- Deal with others in a professional manner
- Maintain professional composure in adverse situations

FLSA: Exempt

REPORTS TO: Parks Director of Parks and Recreation

SUPERVISES: Athletic/Tournament Employees (Seasonal and Contracted) and Volunteers

Adopted: 02/23/2021

Ordinance adopting 2018 International Codes and 2017 National Electrical Code

WHEREAS, the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi have the obligation and authority pursuant to Sections 21-19-1, -21, and -25 of the Mississippi Code of 1972, as amended, to adopt all needful ordinances and codes necessary for the preservation of the public health, safety and welfare of the City; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Building Code**, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures in the City; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Fire Code**, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the City; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Residential Code**, regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress in the City; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Existing Building Code**, regulating and governing the repair, alteration, change of occupancy, addition and relocation of existing buildings, including historic buildings, in the City; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Property Maintenance Code**, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures in the City; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2017 edition of the National Electrical Code NFPA 70**, including all annexes as published by the National Fire Protection Association, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of electrical systems; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Energy Conservation Code**, regulating and governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems in the City; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Fuel Gas Code**, regulating and governing fuel gas systems and gas-fired appliances in the City; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Mechanical Code**, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems in the City; and providing for the issuance of permits and collection of fees therefor; and

WHEREAS, it is necessary for the preservation of the public health, safety and welfare of the City to adopt the **2018 edition of the International Plumbing Code**, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems in the City; and providing for the issuance of permits and collection of fees therefor.

Now, **THEREFORE, BE IT ORDAINED** by the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi that Sec. 8-52 – Adoption of Codes and Sec. 8-53 – Additions, insertions, deletions and changes of the Code of Ordinances, City of Horn Lake, Mississippi, are hereby amended to read as follows: as follows:

Section 1. Adoption

(a) Adoption of 2018 edition of the International Building Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Building Code, 2018 edition, including Appendix Chapters E,F,G,I,J as published by the International Code Council, be and is hereby adopted as the Building Code of the City of Horn Lake, Mississippi, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Building Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(a) of this ordinance.

(b) Adoption of 2018 edition of the International Fire Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Fire Code, 2018 edition, including Appendix Chapters B,C,D,F,H,I as published by the International Code Council, be and is hereby adopted as the Fire Code of the City of Horn Lake, Mississippi, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(b) of this ordinance.

(c) Adoption of 2018 edition of the International Residential Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Residential Code, 2018 edition, including Appendix Chapters E,G,H,J,M as published by the International Code Council, be and is hereby adopted as the Residential Code of the City of Horn Lake, Mississippi, regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single- family dwellings (townhouses) not more than three stories in height with separate means of egress as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Residential Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(c) of this ordinance.

(d) Adoption of 2018 edition of the International Existing Building Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Existing Building Code, 2018 edition, published by the International Code Council, be and is hereby adopted as the Existing Building Code of the City of Horn Lake, Mississippi, regulating and governing the repair, alteration, change of occupancy, addition and relocation of existing buildings, including historic buildings, as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Existing Building Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(d) of this ordinance.

(e) Adoption of 2018 edition of the International Property Maintenance Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Property Maintenance Code, 2018 edition, as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of the Horn Lake, Mississippi, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(e) of this ordinance.

(f) Adoption of 2017 edition of the National Electrical Code NFPA 70

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the National Electrical Code 2017 edition, including all annexes as published by the National Fire Protection Association , be and is hereby adopted as the Electrical Code of the City of Horn Lake, Mississippi, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of electrical systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Electrical Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(f) of this ordinance.

(g) Adoption of 2018 edition of the International Energy Conservation Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Energy Conservation Code, 2018 edition, as published by the International Code Council, be and is hereby adopted as the Energy Conservation Code of the City of Horn Lake, Mississippi, regulating and governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Energy Conservation Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(g) of this ordinance.

(h) Adoption of 2018 edition of the International Fuel Gas Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Fuel Gas Code, 2018 edition, as published by the International Code Council, be and is hereby adopted as the Fuel Gas Code of the City of Horn Lake, Mississippi, regulating and governing fuel gas systems and gas-fired appliances as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fuel Gas Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(h) of this ordinance.

(i) Adoption of 2018 edition of the International Mechanical Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Mechanical Code, 2018 edition, as published by the International Code Council, be and is hereby adopted as the Mechanical Code of the City of Horn Lake, Mississippi, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Mechanical Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(i) of this ordinance.

(j) Adoption of 2018 edition of the International Plumbing Code

That a certain document, three (3) copies of which are on file or electronically accessible in the office of the City Clerk, being marked and designated as the International Plumbing Code, 2018 edition, including Appendix Chapter F, as published by the International Code Council, be and is hereby adopted as the Plumbing Code of the City of Horn Lake, Mississippi, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Plumbing Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2(j) of this ordinance.

Section 2. Additions, Insertions, Deletions and Changes

(a) 2018 edition of the International Building Code

The following sections are hereby revised:

Section 101.1. Insert: City of Horn Lake, Mississippi

Section 109 Fees.

[A] 109.4 Work commencing before permit issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by the building official that shall be in addition to the required permit fees. **Such fees shall be established as double the permit fee required.**

Section 113. BOARD OF APPEALS

Section 113.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be the governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business.

Section [A] 113.3 Qualifications. The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction.

Owner or Occupants that wish to appeal a decision by the Building Code Official made pursuant to this ordinance or the International Fire Code or Building Code may do so by filing a written appeal to the Horn Lake Mayor and Board of Aldermen within ten (10) days of the Code Official's decision.

The provision of this ordinance shall not be held to deprive any Federal and State Agency, or any applicable governing body having jurisdiction, of any power or authority which it had on the effective date of the adoption of this ordinance or of any remedy then existing for enforcement of its order, nor shall it deprive any individual or corporation of its legal rights as provided by law.

Section 1612.3. Insert: City of Horn Lake, Mississippi

Section 1612.3. Insert; August 7, 2007

Chapter 9: Fire Protection Systems

GENERAL SPRINKLER REQUIREMENTS

An approved automatic sprinkler system shall be provided for in the following new buildings and those undergoing substantial improvement as defined in this ordinance and the ICC:

All requirements of the International Building and Fire Code will be followed with the following revisions and additions:

Section 902.1 Pump and riser room size.

Add: Fire pump and automatic sprinkler system riser rooms shall be provided with an exterior door(s) and unobstructed passageway large enough to allow removal of the largest piece of equipment.

Section 903.2.1.1 **Group A-1**

1. Will read: The fire area exceeds 8,000 square feet.

Section 903.2.1.3 **Group A-3**

1. Will read: The fire area exceeds 8,000 square feet.

Section 903.2.1.4 **Group A-4**

1. Will read: The fire area exceeds 8,000 square feet.

Group B Business (per occupancy classification International Building Code)

The fire area exceeds 8,000 square feet.

Section 903.2.3 **Group E**

1. Will read: Throughout all Group E fire areas.

Section 903.2.4 **Group F-1**

1. Will read: Where a Group F-1 fire area exceeds 8,000 square feet.
3. Will read: Where the combined area of all Group F-I fire areas on all floors, including any mezzanines, exceeds 16,000 square feet.

Group F-2 Factory Industrial F-2 Low-hazard Occupancy

1. Where a Group F-2 fire area exceeds 8,000 square feet.
2. Where the combined area of all Group F-2 fire areas on all floors, including any mezzanines, exceeds 16,000 square feet.

Section 903.2.7. **Group M**

1. Will read: Where Group M fire area exceeds 8,000 square feet.
2. Will read: Where the combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 16,000 square feet.

Section 903.2.9 **Group S-I**

1. Will read: Where a Group S-I fire area exceeds 8,000 square feet.
3. Will read: Where the combined area of all S-I fire areas on including any all floors mezzanines, exceeds 16,000 square feet.

Section 903.2.9.1 **Repair Garages**

1. Will read: Buildings two or more stories in height, including basements, with a fire area containing a repair garage exceeding 6,700 square feet.
2. Will read: One-story buildings with a fire area containing a repair garage exceeding 8,000 square feet.

Section 903.2.9.2 **Bulk storage of tires**

Will read: Buildings and structures where the area for the storage of tires exceeds 13,400 cubic feet shall

Section 903.2.10. **Group S-2** –

Will read: An automatic sprinkler system shall be provided throughout all buildings containing a Group S-2 occupancy where one of the following conditions exists:

1. Where a Group S-2 fire area exceeds 8,000 square feet;

Section 903.4.2 **Alarms.** Add: All Buildings that are required to have a fire sprinkler system shall provide in each tenant space visible/audible warning device(s) that actuation of the sprinkler system or fire alarm system will activate the device.

Section 905. Standpipe Systems

Section 905.3.1 Height

- (1) Three (3) or more stories above or below grade plane.

Fire Walls: For the purpose of fire sprinkler separation footage, only four (4) hour rated firewalls with fire rated assemblies protecting all openings will separate building occupancies. (FIRE WALL) A (4) four-hour fire resistant wall that meets these requirements: **Structural stability.** Fire walls shall have sufficient structural stability under fire conditions to allow collapse of construction on either side without collapse of the wall for the duration of 4 hours. **Horizontal continuity.** *Fire walls* shall be continuous from *exterior wall* to *exterior wall* and shall extend at least 18 inches (457 mm) beyond the exterior surface of *exterior walls*. **Vertical continuity.** *Fire walls* shall extend from the foundation to a termination point at least 30 inches (762 mm) above both adjacent roofs. Openings in the roof shall not be located within 4 feet (1220 mm) of the *fire wall*.

General truss marking requirements are in accordance with City of Horn Lake Ordinance #09-11-194.

(b) 2018 edition of the International Fire Code

The following sections are hereby revised:

Section 101.1. Insert: City of Horn Lake

Section 105.1 Add: Fees are established by City of Horn Lake Ordinance #10-09-200

Section 109.1 **Board of appeals established.** In order to hear and decide appeals of orders, decisions or determinations made by the *fire code official* relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be the governing body and shall hold office at its pleasure. The *fire code official* shall be an ex officio member of said board but shall have no vote on any matter before the board. The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the *fire code official*.

Section 109.3 **Qualifications.** The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or *fire protection systems*.

Owner or Occupants that wish to appeal a decision by the Fire Code Official made pursuant to this ordinance or the International Fire Code or Building Code may do so by filing a written appeal to the Horn Lake Mayor and Board of Aldermen within ten (10) days of the Fire Code Official's decision.

The provision of this ordinance shall not be held to deprive any Federal and State Agency, or any applicable governing body having jurisdiction, of any power or authority which it had on the effective date of the adoption of this ordinance or of any remedy then existing for enforcement of its order, nor shall it deprive any individual or corporation of its legal rights as provided by law.

Section 110.4. Insert: Misdemeanor, \$1,000, 90 days

Section 112.4. Insert: \$250.00, \$1,000

Chapter 9: Fire Protection Systems

GENERAL SPRINKLER REQUIREMENTS

An approved automatic sprinkler system shall be provided for in the following new buildings and those undergoing substantial improvement or occupancy change as defined in this ordinance and the International Fire Code.

All requirements of the International Fire Code will be followed with the following revisions and additions:

Section 901.4.6. ... Add: Fire pump and *automatic sprinkler system* riser rooms shall be provided with an exterior door(s) and an unobstructed passageway large enough to allow removal of the largest piece of equipment.

Section 903.2.1.1 Group A-1

1. Will read: The fire area exceeds 8,000 square feet.

Section 903.2.1.3 Group A-3

1. Will read: The fire area exceeds 8,000 square feet.

Section 903.2.1.4 Group A-4

1. Will read: The fire area exceeds 8,000 square feet.

Group B Business (per occupancy classification International Building Code)

The fire area exceeds 8,000 square feet.

Section 903.2.3 Group E

1. Will read: Throughout all Group E fire areas.

Section 903.2.4 Group F-1

1. Will read: Where a Group F-1 fire area exceeds 8,000 square feet.
3. Will read: Where the combined area of all Group F-I fire areas on all floors, including any mezzanines, exceeds 16,000 square feet.

Group F-2 Factory Industrial F-2 Low-hazard Occupancy

1. Where a Group F-2 fire area exceeds 8,000 square feet.
2. Where the combined area of all Group F-2 fire areas on all floors, including any mezzanines, exceeds 16,000 square feet.

Section 903.2.7. Group M

1. Will read: Where Group M fire area exceeds 8,000 square feet.
3. Will read: Where the combined area of all Group M fire areas on all floors including any mezzanines, exceeds 16,000 square feet.

Section 903.2.9 Group S-I

1. Will read: Where a Group S-I fire area exceeds 8,000 square feet.
3. Will read: Where the combined area of all S-I fire areas on all floors including any mezzanines, exceeds 16,000 square feet.

Section 903.2.9.1 Repair Garages

1. Will read: 1. Buildings having two or more stories above grade plane, including *basements*, with a *fire area* containing a repair garage exceeding 6,700 square feet
2. Will read: Buildings no more than one story above grade plane, with a fire area containing a repair garage exceeding 8,000 square feet.

Section 903.2.9.2 Bulk storage of tires

Will read: Buildings and structures where the area for the storage of tires exceeds 13,400 cubic feet shall

Section 903.2.10 Group S-2 –

Will read: An automatic sprinkler system shall be provided throughout all buildings containing a Group S-2 occupancy where one of the following conditions exists:

2. Where a Group S-2 fire area exceeds 8,000 square feet;

Mixed Occupancies - All buildings 8000 square feet or greater fire area not separated by the approved four hour firewall set forth in this ordinance shall have a fire sprinkler system.

Multi-Tenant Occupancy

Every other potential occupancy space shall have a monitored sprinkler cutoff valve and waterflow switch installed for accurate response from Fire Department personnel and to eliminate potential hazard from the entire building being disconnected from water system during construction of future tenant spaces.

Section 903.4.2 Alarms. Add: All Buildings that are required to have a fire sprinkler system shall provide in each potential tenant space visible/audible warning device(s) that actuation of the sprinkler system or fire alarm system will activate the device.

Commercial/Industrial Sprinkler Service

All fire service mains or hydrants that are part of a Commercial/Industrial Fire Suppression system Fire Loop shall be installed by a licensed sprinkler contractor who shall install the underground portion of the fire suppression system beginning at the City connection with approved materials. Fire Loop Hydrants shall be located not less than 40 ft (12.2 m) from the buildings to be protected. Hydrants shall be installed so that the steamer cap opening is facing the street and clears the finished grade by 18" or more in height.

Any building larger than one story, requiring a sprinkler system, shall have the fire department connection placed away from the building. All fire department connections shall be a 5 inch Storz connection on a 30

degree elbow, placed no less than one and a half times the height of the building away, in an area approved by the fire code official. The fire department connection shall be placed within 100 feet of a hydrant.

For the purpose of this Ordinance, occupancies shall be classified in accordance with International Building and Fire codes. Any change of occupancy or change of hazard or class of hazard will require compliance with this code.

For the purpose of this Ordinance any building undergoing substantial improvement shall be brought to current code: **SUBSTANTIAL IMPROVEMENT**. For the purpose of determining compliance with this ordinance, any *repair, alteration, addition*, or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the assessed tax value of the structure, before the improvement or *repair* is started or the work area exceeds 50 percent of the gross floor area. If the structure has sustained *substantial damage*, any repairs are considered *substantial improvement* regardless of the actual *repair* work performed.

Any addition to an existing building which brings the gross floor area above the applicable square footage listed in the above articles shall cause the entire building to meet the requirement of that section.

Where these requirements conflict with the City of Horn Lake Building Code, State, Federal standards or local requirements, the most stringent shall apply.

Fire Walls: For the purpose of fire sprinkler separation footage, only four (4) hour rated firewalls with fire rated assemblies protecting all openings will separate building occupancies. (FIRE WALL) A (4) four-hour fire resistant wall that meets these requirements:

- **Structural stability.** Fire walls shall have sufficient structural stability under fire conditions to allow collapse of construction on either side without collapse of the wall for the duration of 4 hours.
- **Horizontal continuity.** *Fire walls* shall be continuous from *exterior wall* to *exterior wall* and shall extend at least 18 inches (457 mm) beyond the exterior surface of *exterior walls*.
- **Vertical continuity.** *Fire walls* shall extend from the foundation to a termination point at least 30 inches (762 mm) above both adjacent roofs. Openings in the roof shall not be located within 4 feet (1220 mm) of the *fire wall*.

General truss marking requirements are in accordance with City of Horn Lake Ordinance #09-11-194

SECTION 506 KEY BOXES

Section 506.1 **Where required.** Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed by the property owner in an approved location. The key box shall be of an approved type and shall contain keys to gain necessary access as required by the fire code official. Manufacture specifications shall be used to determine number of keys to be allowed to be stored in box. Due consideration shall be given to box size needed.

Section 506.1.1 **Locks.** An approved lock shall be installed by the property owner on gates or similar barriers when required by the fire code official. Two- position electric override key switch shall be installed by the property owner for emergency access to gated communities, apartment complexes, parking garages and industrial gated areas and to control electrical equipment vital to emergency operations.

That the geographic limits referred to in certain sections of the 2018 *International Fire Code* are hereby established as follows:

[Section 5704.2.9.6.1](#) (geographic limits in which the storage of Class I and Class II liquids in above-ground

tanks outside of buildings is prohibited): **M1, M2, PBP per Zoning Ordinance**

[Section 5706.2.4.4](#) (geographic limits in which the storage of Class I and Class II liquids in above-ground tanks is prohibited): **M1, M2, PBP per Zoning Ordinance**

[Section 5806.2](#) (geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited): **M1, M2, PBP per Zoning Ordinance**

[Section 6104.2](#) (geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas): **M1, M2, PBP Per Zoning Ordinance**

(c) **2018 edition of the International Residential Code**

The following sections are hereby revised:

Section R101.1. Insert: City Of Horn Lake Mississippi

Section R108.5 Refunds. The building official is authorized to establish a refund policy.
The policy is as follows:

1. The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.
2. The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with the adopted code.
3. The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.
4. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than six months after the date of payment.

Section R108.6 Add: This fee is hereby established as double the required permit fee up to a maximum amount of \$5,000.

Section R112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The building official shall be an ex officio member of said board but shall have no vote on any matter before the board. The board of appeals shall be the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the building official.

Table R301.2 (1)

TABLE R301.2(1) CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD	WIND DESIGN		SEISMIC DESIGN CATEGORY ^f	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP ^e	ICE BARRIER UNDERLAYMENT REQUIRED ^h	FLOOD HAZARDS ^g	AIR FREEZING INDEX ⁱ	MEAN ANNUAL TEMP ^j
	Speed ^d (mph) ^k	Topographic effects		Weathering ^g ^a	Frost line depth ^b	Termite ^c					
10 inches	90	Site Specific	D o	Moderate	13 Inches	Very Heavy	20 Deg.	NO	NFIP	250	60 Deg

Section P2603.5.1 Insert: 14, 14

Section R313.2 One family dwellings automatic fire systems. An automatic residential fire sprinkler system shall be installed in one family *dwellings* that are five thousand (5,000) square feet aggregate or more under roof. **Multiple family and Two-family dwellings automatic fire sprinkler systems.** An automatic residential

fire sprinkler system shall be installed all multiple family *dwelling*s. **Lodging, Rooming/ Boarding Houses and Bed and Breakfast.** An automatic residential fire sprinkler system shall be installed in all lodging, rooming and bed and breakfast establishments.

Exception: An automatic residential fire sprinkler system shall not be required for *additions* or *alterations* to existing buildings that are not already provided with an automatic residential sprinkler system unless alterations or additions exceed the outlined sections below.

- ALTERATION is any construction or renovation to an existing structure other than a repair or addition and shall not require the installation of a residential fire sprinkler system.
- REPAIR is the restoration to good or sound condition of any part of an existing building for the purpose of its maintenance and shall not require the installation of a residential fire sprinkler system.
- ADDITION. An extension or increase in floor area, number of stories, or height of a building or structure that brings the total aggregate area of the building to less than 5000 square feet under roof shall not be required to install a residential fire sprinkler system. **Additions that bring the total aggregate area equal to or greater than 5000 square feet under roof shall be provided with an automatic residential fire sprinkler system.**

(d) 2018 edition of the International Existing Building Code

The following sections are hereby revised:

Section 101.1 Insert: City of Horn Lake, Mississippi

(e) 2018 edition of the International Property Maintenance Code

The following sections are hereby revised:

Section 101.1. Insert: City of Horn Lake, Mississippi

Section 103.5. Insert: See city fee schedule

Section 112.4. Insert: Min. \$250.00, Max \$1,000

Section 302.4. Insert: Six inches

Section 304.14. Insert: January 1, December 31

Section 602.3. Insert : January 1, December 31

Section 602.4. Insert: January 1, December 31

(f) 2017 edition of the National Electrical Code NFPA 70

The following sections are hereby revised: None.

(g) 2018 edition of the International Energy Conservation Code

The following sections are hereby revised:

Sections C101.1 and R101.1. Insert: Horn Lake, Mississippi

Sections C108.4 and R108.4. Insert: \$250.00, \$1,000

(h) 2018 edition of the International Fuel Gas Code

The following sections are hereby revised:

Section 101.1. Insert: City of Horn Lake, Mississippi

Section 106.6.2. Insert: See city fee schedule

Section 106.6.3. Insert: Refunds. The building official is authorized to establish a refund policy.

The policy is as follows:

1. The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.
2. The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with the adopted code.
3. The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.
4. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than six months after the date of payment.

Section 108.4. Insert: Misdemeanor,\$1,000, 90 days

Section 108.5. Insert: Min. \$250.00, Max \$1,000

(i) 2018 edition of the International Mechanical Code

The following sections are hereby revised:

Section 101.1. Insert: City of Horn Lake

Section 106.5.2. Insert: See fee schedule

Section 106.5.3. Insert: Refunds. The building official is authorized to establish a refund policy.

The policy is as follows:

1. The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.
2. The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with the adopted code.
3. The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.
4. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than six months after the date of payment.

Section 108.4. Insert: Misdemeanor,\$1,000, 90 days

Section 108.5. Insert: \$250.00, \$1,000

Section **506.3.2.5 Grease duct test.** Prior to the use or concealment of any portion of a grease duct system, a leakage test shall be performed. Ducts shall be considered to be concealed where installed in shafts or covered by coatings or wraps that prevent the ductwork from being visually inspected on all sides. The permit holder shall be responsible to provide the necessary *equipment* and perform the grease duct leakage test. A smoke test shall be performed to determine that all welded and brazed joints are liquid tight. A smoke test shall be performed by sealing all intakes and exhaust ducts at their termination points and dropping smoke emitters with enough smoke to positively charge the ducts with smoke. A test shall be performed for the entire duct system, including the hood-to-duct connection. The duct work shall be permitted to be tested in sections, provided that every joint is tested. For *listed* factory-built grease ducts, this test shall be limited to duct joints assembled in the field and shall exclude factory welds.

(j) 2018 edition of the International Plumbing Code

The following sections are hereby revised:

Section 101.1. Insert: City of Horn Lake, Mississippi

Section 106.6.2. Insert: See City fee schedule

Section 106.6.3. Insert:

Refunds. The building official is authorized to establish a refund policy.

The policy is as follows:

1. The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.
2. The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with the adopted code.
3. The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.
4. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than six months after the date of payment.

Section 108.4. Insert: Misdemeanor, \$1,000, 90 days

Section 108.5. Insert: \$250.00, \$1,000

Section 305.4.1. Insert: 14 ,14

Section 3. That if any section, subsection, sentence, clause or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Mayor and Board of Alderman hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4. This Ordinance shall become effective and be in full force from and after being certified by the City Clerk, signed by the Mayor or Board Majority, recorded in the ordinance book, published and after waiting one month after the date of passage.

After first having been reduced to writing, then read and considered section by section and as a whole by the Mayor and Board of Aldermen, a motion was properly made by Alderman Johnson and duly seconded by Alderman Roberts for the adoption of this ordinance. A roll call was taken with the following results:

Alderman White:	ABSENT
Alderman Johnson:	YEA
Alderman Guice:	YEA
Alderman Bostick:	YEA
Alderman Jones:	YEA
Alderman Bledsoe:	YEA
Alderman Roberts:	YEA

The foregoing ordinance was adopted this the 23rd day of February, 2021

Mayor

Attest:

CAO/City Clerk
Seal

Order #02-23-21

Order to Adjourn

Be it Ordered:

By the Mayor and Board of Aldermen to adjourn this meeting.

Said Motion was made by Alderman Roberts and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, and Alderman Roberts.

Nays: Alderman Jones.

Absent: Alderman White.

So ordered this 23rd day of February, 2021.

Mayor

Attest:

CAO/City Clerk
Seal

The minutes for the February 23, 2021 Mayor and Board of Aldermen meeting were presented to the Mayor for his signature on _____, 2021.

CAO/City Clerk