

MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
MARCH 7, 2023 BEGINNING AT 6:00 P.M.

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Johnson
Alderman Young

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for February 21, 2023 Mayor and Board of Aldermen meeting.
- B. Resignation of Gary McKinney effective February 22, 2023 in the Public Works Department.
- C. Acknowledgement of Resolution for Ad Valorem Tax Exemption for GXO Logistics, Inc.
- D. Request to increase pay for R. Adams to \$20.00 per hour in the Public Works Department effective March 19, 2023.
- E. Request approval for sponsorship of the Palmer Home for Kids Event with a total not to exceed \$2,800.00, to be paid with hotel/motel tax proceeds, finding that said event/organization promotes the attributes of the City and/or promotes the City's tourism and economic development.
- F. Request to approve a letter of agreement from Neel-Schaffer for water service line replacements at a cost not to exceed \$152,551.00.
- G. Request to pay American Planning Association annual dues in the amount of \$310.00.
- H. Request to pay State of MS APA Chapter annual dues in the amount of \$145.00.
- I. Request to pay American Institute of Certified Planner (AICP) annual dues in the amount of \$62.00.
- J. Request to hire M. Martin as Utility Laborer ay \$16.00 per hour plus benefits effective March 8, 2023 in the Public Works Department.
- K. Resignation of N. McPherson in the Police Department effective March 10, 2023.
- L. Acknowledgement of declination of job offer from L. Thomas in the Police Department effective February 24, 2023.
- M. Request for 2023 Sponsorship of Horn Lake Chamber of Commerce in the amount of \$33, 000.00, to be paid with hotel/motel tax proceeds, finding that said event/organization promotes the attributes of the City and/or promotes the City's tourism and economic development.
- N. Request for Memphis Road Warriors Football League to be played at Latimer Parks beginning March 11, 2023.
- O. Request to hire EMT/Driver Kristan Gross at \$16.37 per hour plus benefits and annual stipend of \$700.00 effective March 12, 2023.
- P. Request to hire Firefighter II J. Lavender at \$16.37 per hour plus benefits and annual stipend of \$1300.00 effective March 19, 2023.
- Q. Request to hire EMT/ Driver E. Cancio at \$16.37 per hour plus benefits and annual stipend of \$700.00 effective March 19, 2023.
- R. Award contract for Church Rd. Guardrail Repair to Myfis JR Services LLC being the lowest and best bid received not to exceed \$5,769.50.
- S. Award contract for Interstate Blvd Guardrail Repair to Myfis JR Services LLC being the lowest and best bid received not to exceed \$7,960.00.
- T. Request to purchase a new 75hp US motor from Layne at a cost not to exceed \$7,275.00 being the lowest and best quote received to replace backup motor for Pembroke Water Plant service pump.
- U. Request for approval for S. Boxx to attend MWPCOA training April 18-20, 2023, in Natchez, MS.

- V. Request approval of Planner I (Land Use Specialty) job description.
- W. Request approval of Planner I (Storm Water Specialty) job description.
- X. Request for 2023 Sponsorship of Special Olympics Mississippi in the amount of \$500.00 to be paid with hotel/motel tax proceeds, finding that said event/organization promotes the attributes of the City and/or promotes the City's tourism and economic development.
- Y. Request to pay AERC Architecture, PLLC for City Hall Renovation Application #1 in the amount of \$34,653.00.
- Z. Request to approve canopy/tree work at city hall by Hart Exterior Services, LLC at a cost not to exceed \$4,837.50.
- AA. Request to hire D. Hendricks as P1 at the rate of \$24.51 per hour with benefits effective March 7, 2023 in the Police Department.
- BB. Request to promote Officer D. Holley from P1 to P2 at the rate of \$25.51 per hour effective March 19, 2023.
- CC. Request to promote Officer K. Lee from P1 to P2 at the rate of \$25.51 per hour effective March 19, 2023.
- DD. Acknowledge retirement of Officer L. Clark effective February 28, 2023.
- EE. Request to declare items on Horn Lake Police Surplus Property 2023-01 list as surplus property and to dispose of as stated within.
- FF. Authorize to adjust utility bill individual itemized list for February 2023 in the amount of \$4,346.07 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.
- GG. Request to promote Crystal Mathews to Administrative Assistant in the Parks Department at \$19.25 per hour effective April 2, 2023.

III. Claims Docket

IV. Special Guests/ Presentations

- A. Parks Awards

V. Planning

VI. New Business

- A. Ordinance amending the zoning ordinance by defining and regulating Medical Cannabis Dispensaries.

VII. Citizen Remarks

VIII. Mayor / Alderman Correspondence

IX. Department Head Correspondence

X. Engineer Correspondence

XI. City Attorney Correspondence

XII. Executive Session

- A. Discussions regarding employment of a person(s) in a specific position.

XIII. Adjourn