

MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
MARCH 21, 2023 BEGINNING AT 6:00 P.M.

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Bledsoe
Alderman Young

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for March 7, 2023 Mayor and Board of Aldermen meeting.
- B. Request to promote William Sigurdson to Driver Operator Level II at a rate of pay of \$18.08 per hour effective April 2, 2023.
- C. Request to increase stipend pay for William Sigurdson by \$200.00 a year for Confined Space, for a total stipend of \$1800.00 effective April 2, 2023.
- D. Request to approve use of Latimer Lakes Park by the Whitehaven Ravens Football Club to rent football fields on July 29th and August 5th, 2023 at \$150.00 per day.
- E. Request to approve use of Latimer Lakes Park on July 15, 2023 for the DeSoto Dream Center to host a backpack giveaway.
- F. Request to promote Officer C. Moore to P2 at the rate of \$25.51 per hour effective April 2, 2023.
- G. Approval of job description for Vehicle & Equipment Mechanic I, II, & III.
- H. Request to approve services with BankPak to install a remote lane kit with manual teller unit in the Utility Department at a cost not to exceed \$13,562.25, being the lowest and best bid received.
- I. Request to promote Amy Roberts to Accounts Payable Clerk at a rate of \$19.00 per hour effective April 2, 2023.
- J. Acknowledgement of Funding for the Legislative Day, Washington DC Horn Lake Representative Mayor Allen Latimer, Aldermen Dave Young, and Alderman Danny Klein on May 3-5, 2023.
- K. Acknowledgement of declination of job offer for J. Mallett in the Police Department.
- L. Request to accept quote and award contract for sod services at Latimer Lakes Park to Hobbs Integrity Services LLP not to exceed \$8,000.00 as the lowest and best bid received.

III. Claims Docket

IV. Special Guests/ Presentations

V. Planning

- A. Case No. 2023-2 SDFP – A request for a subdivision final plat named “Revision of Lot 19 Center Street Industrial Park” to combine 2 existing lots located at SE corner of East Center Street and Hobbs Drive consisting of 0.70 acres +/- **(Ward 3)**
- B. Case No. 2023-3 SDFP- A request for a 1 lot subdivision final plat located at approximately 6180 Interstate Blvd., consisting of approximately 5.2 acres +/- **(Ward 3)**
- C. Case No. 2122 SDFP – request for subdivision final plat named “Spacebox West PUD” consisting of 1 lot located at approximately 4500 Goodman Road W. (address unofficial and unassigned) and create 2 smaller lots, consisting of 7.89 acres +/- **(Ward 1)**

VI. New Business

- A. Adopt resolution Opting In to the Sale of Medical Cannabis as authorized under the Mississippi Medical Cannabis Act.
- B. Request of promotion of Roy Adams to Vehicle & Maintenance Mechanic II at an hourly rate of \$20.00 per hour effective April 2, 2023 in the Public Works Department.

VII. Citizen Remarks

VIII. Mayor / Alderman Correspondence

- A. Discussion on AERC proposal for a new animal shelter.

IX. Department Head Correspondence

X. Engineer Correspondence

- A. Discussion of EWP sites for application to NRCS

XI. City Attorney Correspondence

XII. Executive Session

- A. Discussion of personnel matters in the Animal Control Department

XIII. Adjourn