

**MUNICIPAL DOCKET**  
**MAYOR AND BOARD OF ALDERMEN MEETING**  
**APRIL 18, 2023 BEGINNING AT 6:00 P.M.**

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Meeting Called To Order  
Invocation:  
Pledge of Allegiance:  
Roll Call

Mayor Allen Latimer  
Alderman Bledsoe  
Alderman Young

**I. Vote on Municipal Docket**

**II. Consent Agenda**

- A. Approval of minutes for April 4, 2023 Mayor and Board of Aldermen meeting.
- B. Resignation of M. Dalton in Court Department effective April 19, 2023.
- C. Request to hire H. Kolwyck as EMT Driver at a rate of \$16.37 per hour plus benefits with an annual stipend of \$700.00 (\$500.00 EMT Basic \$200.00 EMS Driver) effective April 30, 2023.
- D. Request to hire part time seasonal contract worker M. Butcher for the 2023 Season at \$10.00 per hour.
- E. Request to pay EWP Pay Estimate #5 to Quinn Contracting, Inc. in the amount of \$34,329.91.
- F. Request to pay Nail Road WPT Pay Estimate #4 to Phillips Contracting Co, Inc in the amount of \$225,107.76.
- G. Approval of Order of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi, signifying its desire to have the DeSoto County Tax Collector collect its motor vehicle ad valorem taxes.
- H. Request to hire J. Ryan as a full time IT Technician at rate of \$23.32 per hour with benefits effective April 18, 2023.
- I. Request to rescind item H. of Board Order #03-10-23, approving BankPak to install a remote lane kit with manual teller in the Utility Department at a cost not to exceed \$13,562.25
- J. Request to approve the purchase and installation of a drive-through customer/teller system for the Utility Department from Treun Technologies at a cost not to exceed \$8,841.99, being the lowest and best bid received.
- K. Acknowledgement of written reprimand for Employee #742 for violation of personnel policies #701 and #704.
- L. Recommendation of suspension for Employee #742 for one (1) day without pay to be served on April 19, 2023, for violation of policies #701 and #704.
- M. Recommendation of suspension for Employee #719 for three (3) days without pay to be served April 25-April 27, 2023, for violation of policies #701 and #704.
- N. Acknowledgement of written reprimand for Employee #740 for violation of personnel policies #701 and #106.

**III. Claims Docket**

**IV. Special Guests/ Presentations**

- A. Proclamation – Arbor Day
- B. Proclamation – National Principals Day
- C. Proclamation – School Lunchroom Workers Day
- D. Proclamation - National Teachers Appreciation Week

**V. Planning**

**VI. New Business**

- A. Request to acknowledge advertisement of bid for the 2022 Street Management Program year 1 phase 1.
- B. Request to accept the bid for \$1,868,099.85 from Gibson Paving, Inc., conditional based on concurrence by Neel- Schaffer, for the 2022 Street Management Program year 1 phase 1.
- C. Request to approve and award contract to Partain Construction Co. LLC for repairs to Fire Station 1, at a cost not to exceed \$44,465.00, being the lowest and best bid received.
- D. Request approval to coordinate with the DeSoto County Economic Development Council for the contract with the Clearwater Group for lobbyist services at a cost to Horn Lake in the amount of \$13,440.00, to be paid with hotel/motel tax proceeds, finding that said organizations promote the attributes of the City and/or promote the City's tourism and economic development.
- E. Discussion regarding Deep South Rodeo Productions, LLC.
- F. Request to award contract to MEGA LED Technology for signs to be constructed at Latimer Lakes Park and City Hall at a cost not to exceed \$ 75,000.00, to be paid with hotel/motel tax proceeds, finding that said repairs/improvements promote the attributes of the City, and/or promotes the City's tourism and economic development.
- G. Request approval for the bond letters of engagement with Brad Davis- Watkins & Eager, Lindsea Ray- Raymond James, and Nick Schorr – Government Consultants.
- H. Resolution authorizing engagement of professionals for issuance, sale, validation, and delivery of the proposed general obligation bonds or a loan from the Mississippi Development Bank.
- I. Resolution declaring the intention to issue general obligation bonds or enter into a loan agreement with the Mississippi Development Bank in the maximum amount of \$9,000,000.
- J. Approval of purchase of radios on state contract for Parks and Public Works Departments not to exceed \$17,004.72 from Motorola Solutions.

**VII. Citizen Remarks**

**VIII. Mayor / Alderman Correspondence**

**IX. Department Head Correspondence**

**X. Engineer Correspondence**

**XI. City Attorney Correspondence**

**XII. Executive Session**

- A. Discussion regarding personnel matters in the Public Works, Animal Control, Planning and IT Departments.

**XIII. Adjourn**