

MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
JUNE 20, 2023 BEGINNING AT 6:00 P.M.

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Johnson
Alderman Young

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for June 6, 2023 Mayor and Board of Aldermen meeting.
- B. Approval of job description for Director of Animal Services.
- C. Approval of job description for Assistant Director of Animal Services.
- D. Approval of job description for Building Official.
- E. Request to approve pay application #7 for EWP- Five various contracts to Quinn Contracting, Inc. in the amount of \$15,465.99.
- F. Resignation of K. Martorano effective June 12, 2023 in the Utility Department.
- G. Resignation of S. Jeans effective June 12, 2023 in the Streets Department.
- H. Request to approve T. Rose and M. Walls as seasonal contract workers at a rate of \$10.00 per hour in the Parks Department.
- I. Resignation of A. May effective June 13, 2023 in the Parks Department.
- J. Request for approval of storm drain repairs at 1910 Brakeman Cv. be awarded to Myfis Jr. Services at a cost not to exceed \$13,960.00, being the lowest and best bid received.
- K. Request for approval of storm drain repairs at 5605 Choctaw Dr. be awarded to Myfis Jr. Services at a cost not to exceed \$32,382.74, being the lowest and best bid received.
- L. Request for approval of water line replacement on Crestwood Dr. be awarded to Holden Integrated Services, LLC at a cost not to exceed \$36,430.00 being the lowest and best bid received.
- M. Request for approval of water line replacement on Chickasaw Dr. be awarded to Holden Integrated Services, LLC at a cost not to exceed \$31,570.00 being the lowest and best bid received.
- N. Request Operator M. Cook be promoted from T2 to T3 at the rate of \$22.38 per hour beginning pay period date June 25, 2023.
- O. Request to sell Troy Rowell his duty weapon, a Glock Model 22 – 40 caliber, Serial Number BLVG900 for \$1.00 and to sell Scott Evans his duty weapon, a Glock Model 22 – 40 caliber Serial Number BLVG928 for \$1.00, pursuant to MS state statute 45-9-131.
- P. Request to authorize transfer of petty cash fund for the police department in the amount of \$3,000.00 to Chief N. Pullen, effective July 1, 2023.
- Q. Request to hire B. Davis as P1 at the rate of \$24.51 per hour plus benefits effective June 20, 2023 in the Police Department.
- R. Resignation of Officer D. Adams effective immediately June 9, 2023 in the Police Department.
- S. Request approval of the city attorney’s registration for the Summer Municipal Attorneys Association seminar on June 26-27, 2023, at a cost of \$175.00.
- T. Request approval of the right-of-way instrument in favor of Entergy Mississippi, LLC (Project No. C6MD303757).
- U. Request approval of the Mississippi Ambulance Alliance Medicaid Supplemental Payment Program Support Agreement.

III. Claims Docket

IV. Special Guests/ Presentations

- A. Lori Joyner – Waste Pro

V. Planning

- A. Case No. 2023-6 SDFP – Revision of Subdivision Lot 1 of Preferred Industrial Subdivision-2280 Cole Rd, other 2 lots unassigned. **(Ward 3)**
- B. Case No. 2023-9 SDFP – Ravenwood, Section G Subdivision Final Plat – 4372 Ravenwood Park West (address unofficial and unassigned). **(Ward 6)**

VI. New Business

- A. Resolution for cleaning private property.
- B. Request to hire G. Andrews as Director of Animal Services at an annual salary of \$57,000.00 with benefits effective July 10, 2023.
- C. Request to promote C. McCracken to Building Official at an hourly rate of \$30.00 per hour plus benefits, effective June 25, 2023.
- D. Request to approve change order no. 1 on EWP – 5 Various sites (summary), increasing the construction contract in the amount of \$8,165.07, making the new total contract \$294,869.58, based upon the increase of cost of materials needed to complete the project.
- E. Request to reappoint the municipal attorney and approve renewal of contract for services.
- F. Request to contract with Commonwealth Heritage Group to conduct a cultural resources literature & records search for the future Cyrus Harris State Park, in the amount of \$1,202.50, to be paid with hotel/motel tax proceeds, finding that said events/organizations promote the attributes of the City and/or promotes the City’s tourism and economic development.
- G. Request to accept the AERC – City Hall Renovation General Contractor Bid for the total renovation costs of City Hall.
- H. Request to accept the VAV box replacement bid for City Hall.

VII. Citizen Remarks

VIII. Mayor / Alderman Correspondence

IX. Department Head Correspondence

X. Engineer Correspondence

XI. City Attorney Correspondence

XII. Executive Session

XIII. Adjourn