

**MUNICIPAL DOCKET**  
**MAYOR AND BOARD OF ALDERMEN MEETING**  
**APRIL 4, 2023 BEGINNING AT 6:00 P.M.**

\*\*\*\*\*

Meeting Called To Order  
Invocation:  
Pledge of Allegiance:  
Roll Call

Mayor Allen Latimer  
Alderman Johnson  
Alderman Young

**I. Vote on Municipal Docket**

**II. Consent Agenda**

- A. Approval of minutes for March 21, 2023 Mayor and Board of Aldermen meeting.
- B. Approve sponsorship of the DeSoto County Salute to Industry event May 11, 2023 for \$700.00, the Autism Intervention Program event April 27, 2023 for \$600.00, to be paid with hotel/motel tax proceeds, finding that said events promote the attributes of the City, and/or promotes the City's tourism and economic development.
- C. Request to hire K. Martorano as a Utility Laborer at a rate of \$15.00 per hour, plus benefits effective April 4, 2023.
- D. Request to hire P. Dixon as a Mechanic at \$16.00 per hour, plus benefits effective April 4, 2023.
- E. Request to approve revision to City of Horn Lake Volunteer Policy.
- F. Request to hire B. Garner as a Paramedic/Firefighter II at a rate of \$19.90 per hour plus benefits and a total annual stipend of \$2300.00 (\$1500.00 EMT/ Paramedic, \$200.00 EMS Driver, \$200.00 Confined Space, \$200.00 Haz Mat Tech, and \$200.00 Rope Rescue) effective April 16, 2023.
- G. Request to hire D. Caldwell as part time Code Enforcement Officer at a rate of \$19.55 per hour without benefits effective April 4, 2023.
- H. Request to hire Kelly L. Smith as Code Enforcement Officer at \$19.55 per hour with benefits effective April 4, 2023.
- I. Request to hire B. Courtway as Code Enforcement Officer at a rate of \$19.55 per hour with benefits effective April 4, 2023.
- J. Request to hire W. Simco as Planner I at a rate of \$25.00 per hour with benefits effective April 4, 2023.
- K. Request for approval for \$240.00 in sanction fees payable to Dizzy Dean Baseball Inc. for spring baseball.
- L. Request to hire D. Adams as P1 at the rate of \$24.51 per hour with benefits effective April 4, 2023.
- M. Request to hire T. Irby as P1 at the rate of \$24.51 per hour with benefits effective April 4, 2023.
- N. Request to hire D. Ketchum as P4 at the rate of \$28.41 per hour with benefits effective April 4, 2023.
- O. Resignation of Amy Taylor in the Animal Control Department effective March 29, 2023.
- P. Resignation of M. Scott in the Police Department effective March 31, 2023.
- Q. Request to hire Connie Curtis as General Planning Clerk at a rate of \$17.50 per hour with benefits effective April 4, 2023.

- R. Request to pay Nail Road WTP – pay estimate #4 to Phillips Contracting Co. Inc. not to exceed \$217,892.20.
- S. Authorize to adjust utility bill individual itemized list for March 2023 in the amount of \$1705.68 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.
- T. Acknowledgement of EWP applications sent to NRCS for Alden E. and Church, Nail Road, Cohay Road, Shannon Cove, Woodland Drive, 7041-7051 Dunbarton, and Grace Boulevard.

### **III. Claims Docket**

#### **IV. Special Guests/ Presentations**

- A. Proclamation – Blue & Green Day
- B. Proclamation – National Assistant Principals Week
- C. Wendy Smith – HLHS -DECA Program
- D. Terri Sparkman – DeSoto Dream Center

#### **V. Executive Session**

- A. Discussion regarding personnel matters in the Public Works Department.
- B. Discussion regarding personnel matters in the Animal Control Department.
- C. Discussion/investigate proceedings regarding allegations of misconduct or violation of law.
- D. Discussion/strategy session regarding prospective litigation involving a contract to which the City is a party.

#### **VI. Planning**

- A. Case No. 2023-2 SDFP – request for a subdivision final plat “Revision of Lot 19 Center Street Industrial Park” (**Ward 3**)

#### **VII. New Business**

- A. Approval for advertisement and budget amendment for Economic Development.
- B. Discussion regarding Deep South Rodeo Productions, LLC.
- C. Discussion to amend Economic Development budget for repair and seal coating of Latimer Lakes Park baseball parking lot, skate park, and tennis court parking lots to Riley Paving Co. at a cost not to exceed \$75,000.00, being the lowest and best bid received, to be paid with hotel/motel tax proceeds, finding that said repairs/improvements promote the attributes of the City, and/or promotes the City’s tourism and economic development, as well as improving the health and vitality of its citizens.
- D. Request to award contract to MEGA LED Technology for a sign to be constructed at Latimer Lakes Park and City Hall at a cost not to exceed \$ 75,000.00, to be paid with hotel/motel tax proceeds, finding that said repairs/improvements promote the attributes of the City, and/or promotes the City’s tourism and economic development.
- E. Discussion of repairs for Fire Station 1.
- F. Approve purchase of 1 new Aquatech Model 86/870 combination sewer cleaner/vacuum on a 2024 Freightliner Model M2-106 cab and chassis as per the advertised specification to Mid-South Septic Services at a cost not to exceed \$401,570.00, being that they were the only bidder to meet the advertised specifications.
- G. Request to approve and accept contract with Lander’s Center at \$0.00 to rent facilities for the annual Veteran’s Day Program to be held on November 8, 2023.

#### **VIII. Citizen Remarks**

- IX. Mayor / Alderman Correspondence**
- X. Department Head Correspondence**
  
- XI. Engineer Correspondence**
  
- XII. City Attorney Correspondence**
  
- XIII. Adjourn**

April 4, 2023

Be it remembered that the meeting of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi was held on April 4, 2023 beginning at 6:00 p.m., it being the said time and place for conducting the meeting.

When and where the following were present: Mayor Latimer, Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, Alderman Young, Steven Boxx, Public Works Director, Troy Rowell, Police Chief, David Linville, Fire Chief, Drew Coleman, Parks and Rec Director, Chad Bahr, Planning Director, Julie Valsamis, Deputy City Clerk, Jim Robinson, CAO/City Clerk, Arianne Linville, HR Director, and Billy Campbell, City Attorney.

Absent: None.

04-01-23

**Order to approve Municipal Docket**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Municipal Docket, as presented.

Said motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April, 2023.

\_\_\_\_\_  
Mayor

Attest:

---

CAO/City Clerk  
Seal

Order #04-02-23

**Order to approve Consent Agenda**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Consent Agenda items A-T.

- A. Approval of minutes for March 21, 2023 Mayor and Board of Aldermen meeting.
- B. Approve sponsorship of the DeSoto County Salute to Industry event May 11, 2023 for \$700.00, the Autism Intervention Program event April 27, 2023 for \$600.00, to be paid with hotel/motel tax proceeds, finding that said events promote the attributes of the City, and/or promote the City's tourism and economic development.
- C. Request to hire K. Martorano as a Utility Laborer at a rate of \$15.00 per hour, plus benefits effective April 4, 2023.
- D. Request to hire P. Dixon as a Mechanic at \$16.00 per hour, plus benefits effective April 4, 2023.
- E. Request to approve revision to City of Horn Lake Volunteer Policy.
- F. Request to hire B. Garner as a Paramedic/Firefighter II at a rate of \$19.90 per hour plus benefits and a total annual stipend of \$2300.00 (\$1500.00 EMT/ Paramedic, \$200.00 EMS Driver, \$200.00 Confined Space, \$200.00 Haz Mat Tech, and \$200.00 Rope Rescue) effective April 16, 2023.
- G. Request to hire D. Caldwell as part time Code Enforcement Officer at a rate of \$19.55 per hour without benefits effective April 4, 2023.
- H. Request to hire Kelly L. Smith as Code Enforcement Officer at \$19.55 per hour with benefits effective April 4, 2023.
- I. Request to hire B. Courtway as Code Enforcement Officer at a rate of \$19.55 per hour with benefits effective April 4, 2023.
- J. Request to hire W. Simco as Planner I (Storm Water Specialty) at a rate of \$25.00 per hour with benefits effective April 4, 2023.
- K. Request for approval for \$240.00 in sanction fees payable to Dizzy Dean Baseball Inc. for spring baseball.
- L. Request to hire D. Adams as P1 at the rate of \$24.51 per hour with benefits effective April 4, 2023.
- M. Request to hire T. Irby as P1 at the rate of \$24.51 per hour with benefits effective April 4, 2023.
- N. Request to hire D. Ketchum as P4 at the rate of \$28.41 per hour with benefits effective April 4, 2023.
- O. Resignation of Amy Taylor in the Animal Control Department effective March 29, 2023.
- P. Resignation of M. Scott in the Police Department effective March 31, 2023.
- Q. Request to hire Connie Curtis as General Planning Clerk at a rate of \$17.50 per hour with benefits effective April 4, 2023.
- R. Request to pay Nail Road WTP – pay estimate #3 to Phillips Contracting Co. Inc. in the amount of \$217,892.20.

- S. Authorize to adjust utility bill individual itemized list for March 2023 in the amount of \$1705.68 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.
- T. Acknowledgement of EWP applications sent to NRCS for Alden E. and Church, Nail Road, Cohay Road, Shannon Cove, Woodland Drive, 7041-7051 Dunbarton, and Grace Boulevard.

Said motion was made by Alderman Young and seconded by Alderman DuPree.  
A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April 2023.

---

Mayor

Attest:

---

CAO/City Clerk  
Seal

### **806 – Volunteers**

The City of Horn Lake recognizes that having volunteers in certain non-certified positions can benefit our City, as well as, our community.

Our pledge is to provide a meaningful, mutually satisfying experience, and build community.

**Vision** - Building community by encouraging our neighbors to volunteer their time, talent, and resources to make the City of Horn Lake the hometown in which we all want to live, work, play and raise our children.

**Volunteerism** is the Spirit of the City of Horn Lake and our neighbors who give back in their community and to a cause that is important to them.

The goal is to find a meaningful volunteer opportunity in the City of Horn Lake.

### **Department Responsibility**

Volunteers will be assigned to work with staff members and/ or lead volunteers as designated by staff members once approved by the Mayor's Office and Human Resources. Prior to any volunteer being approved, he/she must successfully pass a criminal record background check to the extent permitted by federal, state, and/or local law, and follow up screening every 3-5 years. Please regard all supervisors as resources provided to enrich your volunteer experience and enhance the quality of volunteering in the City of Horn Lake. He or she will:

- Share the department's vision and function
- Provide a clean and safe work environment and an atmosphere of mutual respect, trust and courteous, fair treatment.
- Provide adequate orientation, training, and supervision.
- Clearly outline your duties and reporting/ supervisory structure.
- Review your work schedule, lunch period and breaks, restrooms, and parking
- Define the assignment expectations and maintain an open door policy.
- Engage and involve you as a valuable, active departmental team member and include you in department functions and training.
- Evaluate your work and provide periodic feedback.
- Hold you accountable to mutually agreed upon performance measures and milestones.
- Acknowledge and recognize you for your contributions.
- Write letters of recommendation at your request, based on your performance.
- Keep volunteer information collected by the City of Horn Lake confidential and not shared with and/ or sold to outside persons or entities.

### **Volunteer Definition**

A "volunteer" is anyone who without compensation or expectation of compensation performs a task at the direction of and on behalf of the City. They provide the goods or services of their own free will or assist in order to comply with community service requirements mandated by a court or institution of learning and are not considered employees of the City.

"Regular-service volunteer" means a person engaged in specific voluntary service activities on an ongoing or continual basis. "Occasional service or Event" volunteer means a person who provides a one time or occasional voluntary service.

### **Volunteer Role**

1. Local citizens, volunteering their time and talent to the City, provide public awareness and support to the City. They foster a quality of life and well-being in our community. The role of a volunteer is to augment, not replace, paid staff positions. The City welcomes the contribution of varied skills and talents of individuals and/or groups to expand services to the public. This type of volunteer must be officially accepted and enrolled by the City prior to performing any task, and shall not be considered an employee of the City.

2. The City aims to strengthen and enhance vibrant, growing networks of public/private partnerships made up by engaged business leaders, civic associations, and neighbors. Volunteers routinely work together in service to address pressing issues in our communities and on a series of priority initiatives.

3. The City proudly puts on dozens of events throughout the year and volunteers are serving in a variety of capacities.

### **Volunteer Responsibility**

Volunteering is a serious commitment. Remember that you represent the City of Horn Lake at all times. The impression and reputation of our City depends on you. We strive to provide services that consistently exceed the expectations of those we serve. Please give your best by using your skill, expertise, drive, determination, and dedication to improve our community. Here are some guidelines:

- Show up on time and to be available until the designated ending time. Although you are not an employee of the City of Horn Lake, many people count on you to carry out the duties you have agreed to perform. If you are unable to keep your volunteer schedule or might be late, please contact your supervisor as soon as possible.

- Look your best! While it is the intent of the City that all volunteers dress for their own comfort during work hours, all volunteers should practice common sense rules of neatness, cleanliness, and comfort. You are the “face” of the City to every neighbor.

- Wear your ID badge! In addition to identifying you as a City Volunteer, the identification also allows you access into certain designated areas.

- Schedule your time sensibly! Volunteers may serve as much time as they can responsibly handle. These hours will vary depending on department.

- Act appropriately! Set a good example. Others will be influenced by your attitude and behavior. Always treat fellow volunteers, citizens and other workers with respect, courtesy, care and integrity. Respect other’s space, privacy and belongings and help create an environment of support, understanding and dignity.

- Enthusiasm is very important! It’s great to have a positive attitude. Recognize the importance of each individual. Take time to talk to others. Make every effort to be fair and not play favorites.

- Be smart! Be familiar with the programs and facility. Attend volunteer meetings and training if scheduled

- Respect personal confidentiality!

- On occasion volunteer may witness an incident, be entrusted with information, or have access to records or files deemed confidential in nature. It is the City's expectation that any volunteer privy to such information, material, or event will respect and safeguard the trust and privacy rights of affected individuals.

- Know the rules and laws. Support the City's fair employment policies; tobacco, alcohol and drug-free work environment policies; workplace harassment policy; workplace violence policy; conflict of interest policy. The City expects all volunteers to be aware of and support these workplace policies.

- Maintain calm! Volunteers are not expected to manage difficult visitors. If a visitor is disruptive or if a problem arises, be sure to inform a supervisor or person in charge.

- Be recognized! Keep a record of your volunteer hours and turn them in to the designated person in a timely manner at the end of the month. Accurate records allow us to write letters or recommendation, help secure grants and funding where a match is required. They also illustrate the success of the program, and allow us to formally acknowledge outstanding volunteers.

- Maintain open communication! Let your supervisor know your questions, concerns and limitations. Request feedback and report to your supervisor any on-the-job injuries or illnesses, no matter how minor.

- Volunteers must report any arrest (felony or misdemeanor) or report of domestic violence made against them within 24 hours of occurrence.

- Respect and take care of the property of other volunteers, coworkers and the City Horn Lake. All City property, computers, communication devices, tools, supplies, materials, etc. are provided to perform your job assignments, must remain on site and be used for business-related purposes only. At no time are volunteers authorized to remove equipment, artifacts, archives, images, etc., without express written approval.

- Be creative! Make suggestions - you're an important part of the team! Actively pursue new and creative solutions. Be advised that intellectual knowledge or any other property developed by volunteers for or in relation to any City of Horn Lake program, becomes the property of the City.

Please note that each department may have additional policies, procedures and guidelines to follow depending upon individual assignments. Your supervisor will be covering information specific to your particular assignment. If you have any questions in this area, be sure to ask your supervisor before starting the assignment.

Adopted Revision by Board: 04/04/2023





**CITY OF HORN LAKE  
BOARD MEETING  
4/4/2023**

Department	3/23/2023	Overtime Amount
Animal Control	\$6,932.11	\$252.16
Judicial	\$14,071.56	\$42.06
Fire/Amb	\$135,371.68	\$0.00
Fire/Budgeted OT	\$0.00	\$9,457.87
Fire/Non Budgeted OT	\$0.00	\$5,068.33
Fire/ST Non Budgeted OT	\$0.00	\$919.28
Finance	\$13,608.26	\$0.00
Legislative	\$4,771.01	\$0.00
Executive	\$4,599.78	\$37.52
Parks	\$16,698.55	\$150.21
Planning	\$14,551.77	\$26.25
Police	\$140,264.13	\$7,941.75
Public Works - Streets	\$13,416.91	\$298.60
Public Works - Utility	\$29,966.26	\$1,355.82
<b>Grand Total</b>	<b>\$394,252.02</b>	<b>\$25,549.85</b>



**CITY OF HORN LAKE  
BOARD MEETING  
4/4/2023**

**CLAIMS DOCKET RECAP C-040423 D-040423**

**NAME OF FUND**

**TOTAL**

GENERAL FUND

\$69,708.35

COURT COSTS	\$400.00
EXECUTIVE	\$0.00
LEGISLATIVE	\$0.00
JUDICIAL	\$3,160.00
FINANCIAL ADMIN	\$195.50
PLANNING	\$193.06
POLICE	\$17,677.44
FIRE & EMS	\$17,521.89
STREET DEPARTMENT	\$4,489.37
ANIMAL CONTROL	\$333.96
PARKS & REC	\$3,201.88
PARK TOURNAMENT	\$0.00
PROFESSIONAL EXPENSE	\$22,521.55
DEBT SERVICES	\$0.00
HEALTH INSURANCE	\$13.70

BOND FUNDED CAP PROJECT EXPENSE

\$0.00

LIBRARY FUND

\$11,687.50

ECONOMIC DEVELOPMENT FUND

\$14,304.88

UTILITY FUND

\$375,634.55

TOTAL DOCKET

**\$471,335.28**

VENDOR	VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	CHECK NO	FULL DESC
9996	THE ESTATE OF SAMUEL	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	250.00	718464	CASH BOND REFUND
9997	ALEXIS COLLINS	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	150.00	718434	CB REFUND A. COLLINS CASE# 122718A
2443	KAREN SANDERS	JUDICIAL	CONTRACT PERSONNEL	500.00	718454	FINES DUE JUDGE 3-9-23
3185	SYSCON INC	JUDICIAL	PROFESSIONAL SERVICES	2,160.00	718473	COURT SOFTWARE
6479	ADAM EMERSON	JUDICIAL	PROFESSIONAL SERVICES	500.00	718428	JUDGE ON 3-21-23 AM COURT
4624	THE DISCOVERY GROUP	FINANCIAL ADMINISTRATION	PROFESSIONAL SERVICES	17.50	718477	EMPLOYEE SCREENINGS
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	198.07	718463	UNIT# 3610: BATTERY
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	48.73	718463	UNIT# 8404: O/F, OIL

6701	STATION 51 GRAPHICS	POLICE	VEHICLE MAINTENANCE EQUIPMENT PARTS & SUPPLIES	450.00	718471	UNIT 5988: COMPLETE UNIT POLIC
1606	PRECISION DELTA	POLICE	SUPPLIES	9,046.65	718465	Q3131K WINCHESTER 5.56 55 GRAI
3157	J C PENNY	POLICE	UNIFORMS	90.99	718452	CLOTHING ALLOTMENT: COBB
463	DPS CRIME LAB	POLICE	PROFESSIONAL SERVICES	360.00	718440	FEBRUARY 2023 ANALYTICAL FEES
6085	DISPATCHING AND TRAI	POLICE	TRAVEL & TRAINING	300.00	718438	TRAINING - BAIRD & COOK - HUMAN TRAFFICKING
6442	STREET COP TRAINING	POLICE	TRAVEL & TRAINING	398.00	718472	TRAINING-S. BROWN AND J. GAMMO
6442	STREET COP TRAINING	POLICE	TRAVEL & TRAINING	199.00	718472	TRAINING- SHELBY GRIEVES: STRE
6428	HOWARD TECHNOLOGY	POLICE	MACHINERY & EQUIPMENT	1,388.00	718450	LENOVO MINI WORKSTATIONS
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	9.92	718445	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	18.64	718445	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	468.61	718445	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	490.51	718445	EMS SUPPLIES
6341	TRILOGY MEDWASTE	FIRE & EMS	MEDICAL SUPPLIES	256.60	718481	EMS WASTE PICKUP
1518	O'REILLY AUTO PARTS	FIRE & EMS	VEHICLE MAINTENANCE	136.63	718463	106 BATTERY
1518	O'REILLY AUTO PARTS	FIRE & EMS	VEHICLE MAINTENANCE	3.20	718463	ENGINE 3 BULB
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	72.00	718441	R1
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	867.26	718441	ENGINE 2 BATTERIES
926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	97.40	718478	STATION 1
926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	186.68	718478	STATION 3
3068	CONSOLIDATED FLEET S	FIRE & EMS	BUILDING & EQUIP MAINT	1,577.95	718432	LADDER TESTING
6474	HERNANDO EQUIPMENT	FIRE & EMS	BUILDING & EQUIP MAINT	270.21	718446	MOWER PARTS
1002	INTEGRATED COMMUNIC	FIRE & EMS	MACHINERY & EQUIPMENT	1,956.00	718451	12 RADIO BATTERIES
6474	HERNANDO EQUIPMENT	FIRE & EMS	MACHINERY & EQUIPMENT	7,240.80	718446	BAD BOY MAVERICK 54" MOWER
745	G & C SUPPLY CO INC	STREET DEPARTMENT	MATERIALS	119.85	718443	SIGNS
745	G & C SUPPLY CO INC	STREET DEPARTMENT	MATERIALS	759.65	718443	SIGNS AND POST
926	THE HOME DEPOT	STREET DEPARTMENT	MATERIALS	77.76	718478	CHAINS FOR SHOP/TRAILERS
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	MATERIALS	14.39	718463	HAND CLEANER FOR SHOP
2016	TRACTOR SUPPLY CREDI	STREET DEPARTMENT	MATERIALS	10.58	718479	MATERIALS FOR ST
6474	HERNANDO EQUIPMENT	STREET DEPARTMENT	MATERIALS	5.92	718446	MATERIALS FOR CHAIN SAWS
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	17.98	718463	OIL FOR ST 6940
1489	NORTH MISSISSIPPI TW	STREET DEPARTMENT	BUILDING & EQUIP MAINT	1,554.70	718462	LIGHTS FOR NEW DODGE

6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	85.17	718483	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	80.90	718483	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	80.90	718483	UNIFORMS FOR UT AND ST
4624	THE DISCOVERY GROUP	STREET DEPARTMENT	PROFESSIONAL SERVICES	17.50	718477	EMPLOYEE SCREENINGS
1927	TEMPLE INC	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	207.00	718474	TRAFFIC LIGHT INSERTS
552	DESOTO COUNTY COOPER	ANIMAL CONTROL	MATERIALS	78.00	718436	STRAW
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	45.29	718448	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	35.67	718447	VET SERVICES
6327	DIXIE MEMORIAL PET DANIELLE	ANIMAL CONTROL	PROFESSIONAL SERVICES	175.00	718439	VET SERVICES
4363	CHEESEMAN	PARKS & REC	WAGES & SALARIES	70.00	718435	3/13-3/26
5112	ROBERT DELAROSA	PARKS & REC	WAGES & SALARIES	25.00	718467	3/12-3/26
6492	LANNIE A MUNNS	PARKS & REC	WAGES & SALARIES	310.00	718456	3/12-3/25
6505	JANEL MARQUEZ	PARKS & REC	WAGES & SALARIES	80.00	718453	3/13-3/26
6605	TYKARRIS ROSE	PARKS & REC	WAGES & SALARIES	390.00	718482	3/12-3/25
552	DESOTO COUNTY COOPER	PARKS & REC	MATERIALS	285.00	718436	FIELD MARKER PAINT
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	5.58	718463	MATERIALS
1831	SOUTHAVEN SUPPLY	PARKS & REC	MATERIALS	43.98	718469	MATERIALS
1831	SOUTHAVEN SUPPLY	PARKS & REC	MATERIALS	36.44	718469	MATERIALS
3709	BEST-WADE PETROLEUM	PARKS & REC	FUEL & OIL MACHINERY & EQUIPMENT	1,216.81	718429	FUEL
926	THE HOME DEPOT	PARKS & REC	EQUIPMENT	578.33	718478	WEED EATERS
1831	SOUTHAVEN SUPPLY	PARKS & REC	PARK SUPPLIES	7.88	718469	KEYS
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	72.40	718427	SUPPLIES FOR CITY HALL
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	925.04	718427	SUPPLIES FOR CITY HALL
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	336.51	718427	FD SUPPLIES
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	456.34	718427	FD SUPPLIES
5806	NEWELL PAPER COMPANY	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	4,570.00	718461	COPIER PAPER FOR CITY
1178	MAGNOLIA ELECTRICAL	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	129.35	718458	BALLS FOR CITY HAL
6324	TRI STAR COMPAINES	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	405.00	718480	AC REPAIR JIMS OFFICE
6324	TRI STAR COMPAINES	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	2,904.96	718480	WATER LEAK PD ENTRANCE
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	90.05	718431	COPIER LEASE AGREEMENT CONTRACT #900-022578-00
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	66.92	718431	COPIER LEASE AGREEMENT CONTRACT #900-0230094-000
5926	MAGNOLIA PUMP	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	181.07	718459	COPIER LEASE AGREEMENT CONTRACT #GJ2S00-01

5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	296.37	718466	COPIER LEASE AGREEMENT CONTRACT #F2EM00-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	338.56	718466	COPIER LEASE AGREEMENT CONTRACT #BBNL2000-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	296.37	718466	COPIER LEASE AGREEMENT CONTRACT #F2EM00-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	240.38	718466	COPIER LEASE AGREEMENT CONTRACT #BBNL4000-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	433.24	718466	COPIER LEASE AGREEMENT CONTRACT #BBNN1000-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	108.64	718466	COPIER LEASE AGREEMENT CONTRACT #BBNM8000-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	282.38	718466	COPIER LEASE AGREEMENT CONTRACT #BBNL7000-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	157.29	718466	COPIER LEASE AGREEMENT CONTRACT #FHNJ00-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	181.07	718466	COPIER LEASE AGREEMENT CONTRACT #GJS00-01
6647	VISUAL EDGE IT. INC.	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	20.00	718485	CONTRACT FOR POSTAGE METER
702	FIRST REGIONAL LIBRA	LIBRARY EXPENSE	AD VAL OWED TO LIBRARY	11,687.50	718442	AD VAL COLLECTED APRIL 2023
6584	TERREL A CATES JR	ECONOMIC DEVELOPMENT	PROMOTIONS	4,000.00	718476	CONSULT FEES APRIL 2023
544	DESOTO COUNTY REGION	UTILITY SYSTEM FUND	DCRUA ESCROW ACCOUNT	500.00	718437	1614 CORTEZ COVE
544	DESOTO COUNTY REGION	UTILITY SYSTEM FUND	DCRUA ESCROW ACCOUNT	500.00	718437	1605 THOMAS STREET
544	DESOTO COUNTY REGION	UTILITY SYSTEM FUND	DCRUA ESCROW ACCOUNT	1,000.00	718437	5863 SCOTT BLVD
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	195.00	718460	MATERIALS FOR UT
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	322.20	718460	MATERIALS FOR UT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	11.34	718469	MATERIALS FOR WATER PLANT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	11.98	718469	QUIKRETE FOR MEADOWBROOK WATER
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	5.89	718469	MATERIALS FOR MEADOWBROOK WATER PLANT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	17.98	718469	MATERIALS FOR JAMESTOWN REPAIR
2063	USA BLUEBOOK	UTILITY SYSTEM	MATERIALS	136.90	718484	MARKING PARTING AND FLAGS FOR UT
3866	CENTRAL PIPE SUPPLY WHOLESALE PUMP & SUP	UTILITY SYSTEM	MATERIALS	345.44	718430	MATERIALS FOR UT
6592		UTILITY SYSTEM	MATERIALS	285.58	718487	CHECK VALVES
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	93.20	718463	OIL, FILTER, AND PADS FOR UT 444
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	100.00	718463	OIL AND FILTERS FOR UT 3528 UT
1831	SOUTHAVEN SUPPLY UNIFIRST	UTILITY SYSTEM	UNIFORMS	32.99	718469	BOOTS FOR UT EMPLOYEE
6175	CORPORATION UNIFIRST	UTILITY SYSTEM	UNIFORMS	85.17	718483	UNIFORMS FOR UT AND ST
6175	CORPORATION UNIFIRST	UTILITY SYSTEM	UNIFORMS	80.90	718483	UNIFORMS FOR UT AND ST
6175	CORPORATION UNIFIRST	UTILITY SYSTEM	UNIFORMS	80.90	718483	UNIFORMS FOR UT AND ST
410	CONTROL SYSTEMS INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	2,085.60	718433	SERVICE CALL TO PEMBROOK WATER
2095	WALLS WATER ASSOCIAT	UTILITY SYSTEM	PROFESSIONAL SERVICES	7,885.10	718486	SEWER COLLECTED IN HL, WALLS,

6352	GREG ROBERTS FIRE	UTILITY SYSTEM	PROFESSIONAL SERVICES	3,600.00	718444	REPAIR FIRE HYDRANTS
6576	LAKE TREE SERVICE	UTILITY SYSTEM	PROFESSIONAL SERVICES	800.00	718455	TREE REMOVAL AT MALLARD CREEK
926	THE HOME DEPOT	UTILITY SYSTEM	MACHINERY & EQUIPMENT	398.99	718478	WATER PUMP FOR METER READERS
1115	LAYNE CHRISTENSEN CO	UTILITY SYSTEM	MACHINERY & EQUIPMENT	7,275.00	718457	NEW MOTOR FOR PEMBROOK WATER PLANT
937	HORN LAKE CREEK BASI	UTILITY SYSTEM	HL CREEK INTERCEPTOR SWR	63,710.56	718449	HORN LAKE CREEK BASIN INTERCEP
410	CONTROL SYSTEMS INC	UTILITY SYSTEM	SEWER MAINTENANCE EXP	2,850.00	718433	BLUE LAKE WATCH DOG INSTALL & ANIMAL COMMUNICATION
544	DESOTO COUNTY REGION	UTILITY SYSTEM	SEWER MAINTENANCE EXP	49,949.83	718437	SEWER COLLECTED MARCH 2023
1178	MAGNOLIA ELECTRICAL	UTILITY SYSTEM	SEWER MAINTENANCE EXP	186.60	718458	BREAKER FOR SOUTHERN PINES
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	SEWER MAINTENANCE EXP	46.32	718463	OIL FOR LIFT STATIONS
1812	SOUTHERN PIPE & SUPP	UTILITY SYSTEM	SEWER MAINTENANCE EXP	66.16	718470	MATERIALS TO REPAIR SEWER AT SHERRY DR LS
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	SEWER MAINTENANCE EXP	36.98	718469	MATERIALS FOR JAMESTOWN REPAIR
1929	TENCARVA MACHINERY C	UTILITY SYSTEM	SEWER MAINTENANCE EXP	3,559.00	718475	TSURUMI PUMP FOR SHELF BACK UP
1929	TENCARVA MACHINERY C	UTILITY SYSTEM	SEWER MAINTENANCE EXP	3,559.00	718475	TSURUMI PUMP FOR JACKSON CV
1929	TENCARVA MACHINERY C	UTILITY SYSTEM	SEWER MAINTENANCE EXP	3,849.06	718475	TSURUMI PUMP FOR BACK UP
6481	SHEPPARD SERVICES LL	UTILITY SYSTEM	SEWER MAINTENANCE EXP	833.02	718468	HIGH TIDE UPGRADE
3447	COLONIAL LIFE	POOLED CASH	POOLED CASH IN BANK	13.70	718407	PREMIUM OVERPAYMENT J BRIGHT
1869	STEGALL NOTARY SERVI	FINANCIAL ADMINISTRATION	PROFESSIONAL SERVICES	178.00	718416	RENEWAL FOR J VALSAMIS
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	148.06	718410	FUEL PLANNING 3/6-3/12
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	45.00	718424	FUEL PLANNING 3/13-3/19
6038	A T&T - INTERACT FLEETCOR	POLICE	PROFESSIONAL SERVICES	5,198.00	718421	INTERACT SERVICES FEB AND MARCH BILLING
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	752.55	718411	FUEL FIRE 3-6-3/12
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	526.12	718425	FUEL FIRE 3/13-3/19
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES TRAVEL & TRAINING	592.81	718417	6770 TULANE ROAD
6196	ESO SOLUTIONS FLEETCOR	FIRE & EMS	UTILITIES TRAVEL & TRAINING	1,998.00	718422	ESO TRAINING
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	745.62	718412	FUEL FOR UT AND ST 3/6-3/12
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	670.24	718426	FUEL FOR UT / ST AND FUEL JACKSON TRIP 3/13-3/19
651	ENTERGY FLEETCOR	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	41.21	718418	301 NAIL ROAD
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	118.50	718409	FUEL FOR PARKS 3/6-3/12

1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	34.36	718423	FUEL FOR PARKS AND REC 3/13-3/19
6626	ODP BUSINESS SOLUTIO	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	285.88	718413	OFFICE SUPPLIES
6626	ODP BUSINESS SOLUTIO	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	9.59	718413	SCISSORS
6626	ODP BUSINESS SOLUTIO	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	33.57	718419	OFFICE SUPPLIES
6038	A T&T - INTERACT	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	2,667.50	718421	INTERACT SERVICES FEB AND MARCH BILLING
6521	C SPIRE	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	289.50	718408	MARCH BILLING
6521	C SPIRE	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	4,857.72	718415	MARCH BILLING
651	ENTERGY	ADMINISTRATIVE EXPENSE	UTILITIES	29.99	718418	7262 INTERSTATE DR
6670	QUINN CONTRACTING	ADMINISTRATIVE EXPENSE	NRCS PROJECT	1,855.86	718414	EWP FIVE VARIOUS SITES PAY EST #4
182	BEAU RIVAGE	ECONOMIC DEVELOPMENT	PROMOTIONS	10,190.00	718406	2023 MML LODGING
1702	FLEETCOR TECHNOLOGIE	ECONOMIC DEVELOPMENT	PROMOTIONS	114.88	718426	FUEL FOR UT / ST AND FUEL JACKSON TRIP 3/13-3/19
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	745.62	718412	FUEL FOR UT AND ST 3/6-3/12
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	670.24	718426	FUEL FOR UT / ST AND FUEL JACKSON TRIP 3/13-3/19
6521	C SPIRE	UTILITY SYSTEM	TELEPHONE & POSTAGE	132.99	718415	MARCH BILLING
6685	PHILLIPS CONTRACTING	UTILITY SYSTEM	TWIN LAKES WATER IMPR PHASE 2	219,589.01	718420	PAYMENT APPLICATION #2NAIL RD WTP
				<b>471,335.28</b>		

Order #04-03-23

### Approval of Claims Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Claims Docket as presented, provided funds are budgeted and available, finding that the expenditures are to objects authorized by law.

Said motion was made by Alderman Guice and seconded by Alderman Johnson.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April 2023.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
CAO/City Clerk  
Seal

\*\*At this time the Mayor presented the Proclamation for Blue & Green Day.



# *Proclamation*



**Whereas**, every year, National Donate Life observes Blue & Green Day to bring awareness to the importance of registering as an organ and tissue donor, and encourage the public to wear blue and green to raise awareness; and

**Whereas**, more than 130,000 Americans, including over 4,000 in the Mid-South area, are currently on the national transplant waiting list; and

**Whereas**, another person is added to the waitlist every ten minutes; and

**Whereas**, on average, twenty people die every day because the organs they need are not donated in time; and

**Whereas**, we can all do our part to save lives by educating and encouraging our peers and loved ones to register as an organ and tissue donor; and

**Whereas**, we hold those that have saved lives through the gift of donation in the highest regard and are grateful for their selflessness; and



**Now, Therefore,** I, Allen Latimer, Mayor of Horn Lake, Mississippi do hereby proclaim the 14<sup>th</sup> day of April, 2023 in honor of Blue & Green Day Mid-South in the City of Horn Lake, and thus encourage all residents to promote the importance of organ and tissue donation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the

Seal of Horn Lake to be affixed April 4, 2023

\_\_\_\_\_  
**Mayor Allen Latimer**

**Attest:** \_\_\_\_\_

**Date:** April 4, 2023

**\*\*At this time the Mayor presented the proclamation for Assistant Principal's Week.**



# *Proclamation*



**Whereas** the City of Horn Lake is comprised of six schools. Horn Lake Elementary, Horn Lake Intermediate, Horn Lake Middle, Shadow Oaks, Horn Lake High, Magnolia, and Desoto County Alternative Center.

**Whereas,** the Assistant Principals work with the thousands of students helping to nourish our youth to become engaged citizens.

**Whereas** they spend countless hours working with parents and families daily.

**Whereas** it's a great time to honor the enormous contributions assistant principals make to student success, The many roles of the assistant, associate, and vice-principals have expanded and evolved as a result of a pandemic, remote learning, and all sorts of safety and health considerations most of us never imagined.

**Whereas**, through it all, our assistant principals have demonstrated unwavering leadership.

**Whereas** these dedicated educators work tirelessly to bolster teachers, motivate students, support their principal, create a positive learning community, and face the many unpredictable challenges that land on their desk.

**Whereas** they play a crucial role, and this week is a dedicated time to recognize them for their hard work and commitment to our schools, students, and profession.

**Therefore**, be it resolved that on Tuesday, April 4<sup>th</sup>, I Allen Latimer, Mayor of the City of Horn Lake, do hereby proclaim this week, April 3-7<sup>th</sup>, 2023, as National Assistant Principals Week.

**Please join us in celebrating these incredible school leaders!**

IN WITNESS WHEREOF, I have hereunto set my hand and caused the

Seal of Horn Lake to be affixed April 4<sup>th</sup>, 2023

\_\_\_\_\_  
**Mayor Allen B. Latimer**

**Attest:** \_\_\_\_\_

**Date:** April 04<sup>th</sup>, 2023

\*\* At this time the Mayor called forth Ms. Wendy Smith with the HLHS DECA Club. Ms. Smith and some of her students explained what DECA attributes to our youth, instilling critical thinking and problem solving, to assist them in real world scenarios and how important these skills are. The students expounded on their

appreciation and need for the club to prepare them for the workforce. The club is \$4,000 short for their trip to the National DECA Competition, and requested that anyone that knew of anyone interested in donating to please contact them. Alderman Klein inquired how much fundraising had the students done. Ms. Smith replied she would have to get an exact number from the school. The Mayor requested Ms. Smith come back before the Board of Aldermen on April 18, 2023 to discuss the matter further. No action was taken.

\*\*At this time Terri Sparkman with the DeSoto Dream Center came forth to discuss the Dream Center and its mission in the community. Ms. Sparkman presented a PowerPoint presentation of information outlining said mission and the purpose of the organization and expressed her appreciation for the continued support of the City and the Board of Aldermen.

Order #04-04-23

**Determination to go Into Executive Session**

Be it Ordered:

By the Mayor and Board of Aldermen to go into determination for Executive Session.

Said Motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April, 2023.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
CAO/City Clerk  
Seal

Order #04-05-23

**Order to come out of Determination for Executive Session**

Be it Ordered:

By the Mayor and Board of Aldermen to come out of determination for Executive Session.

Said Motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April, 2023.

\_\_\_\_\_  
Mayor

Attest:

---

CAO/City Clerk  
Seal

Order #04-06-23

**Order to go into Executive Session**

Be it Ordered:

By the Mayor and Board of Aldermen to go into Executive Session regarding:

- A. Discussion of personnel matters in the Public Works Department.
- B. Discussion of personnel matters in the Animal Control Department.
- C. Discussion/investigate proceedings regarding allegations of misconduct or violation of law.
- D. Discussion/strategy session regarding prospective litigation involving a contract to which the City is a party.

Said Motion was made by Alderman Guice and seconded by Alderman Young.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April, 2023.

---

Mayor

Attest:

---

CAO/City Clerk  
Seal

Order #04-07-23

**Order to Come Out of Executive Session**

Be it Ordered:

By the Mayor and Board of Aldermen to come out of Executive Session.

Said Motion was made by Alderman Guice and seconded by Alderman Bostick.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April, 2023.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
CAO/City Clerk  
Seal

Order #04-08-23

**Order to approve services and work at the animal shelter**

Be it Ordered:

By the Mayor and Board of Aldermen to approve services and work at the animal shelter at a cost not to exceed \$30,000.00, consisting of: Stroupe Pest Control providing rodent bait stations at a cost of \$80.00 per month, plus \$450.00 initial payment; Southern Hearth, LLC removing ceiling panels/insulation and spraying of closed cell foam insulation at a cost of \$12,300.00 (being the lowest and best bid received); PODS Moving and Storage providing storage container at a cost of \$435.49 per month; and East Arkansas Fence and Contracting treating and cleaning the building at a cost of \$1,500.00.

Said Motion was made by Alderman Guice and seconded by Alderman Klein.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April, 2023.

\_\_\_\_\_  
Mayor

Attest:

---

CAO/City Clerk  
Seal

\*\*At this time the Mayor called on Mr. Chad Bahr. Mr. Bahr introduced his guest, Mr. Donald Reimer of Yuma AZ. Mr. Bahr gave a biography of Mr. Reimer's military and farming careers and stated that he was a proud American.

\*\*At this time the Mayor called on Mr. Bahr to present Case No. 2023-2 SDFP – request for a subdivision final plat “Revision of Lot 19 Center Street Industrial Park”. Mr. Bahr presented a PowerPoint presentation of the case and stated that the owner representative, Mr. George Ward of 1030 102<sup>nd</sup> Street, St. Petersburg, FL was present to answer any questions. Alderman Bledsoe stated that he drove by and it looks a lot better than it had been, and hopes the cleanup continues. Alderman Young thanked Mr. Ward for coming and he also drove by and stated that it looks a lot better on the property. He inquired if that was going to be the standard going forward. Mr. Ward assured him that yes, that was the way he planned to operate, and that this issue determined the need for expansion, and that trash is part of the business. He has also purchased a sweeper to help cut down on fly away trash and general tidying of the lot. Alderman Klein inquired where headquarters was for this company. Mr. Ward stated that they were based out of Chicago, IL. Alderman Bostick asked Mr. Bahr how this case would be handled now, would it stay on the radar of Code Enforcement to ensure continued compliance. Mr. Bahr stated that it would continue to be monitored for a short period and then be closed upon compliance.

\*\*The City Attorney stated that before any motion could be made the case would need to be untabled.

Order #04-09-23

**Order to untable Case No. 2023-2 SDFP**

Be It Ordered:

By the Mayor and Board of Aldermen to untable Case No. 2023-2 SDFP.

Said motion was made by Alderman Young and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:



Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April 2023.

---

Mayor

Attest:

---

CAO/City Clerk  
Seal

Order #04-10-23

**Order to approve Case No. 2023-2 SDFP**

Be It Ordered:

By the Mayor and Board of Aldermen to approve Case No. 2023-2 SDFP- for a subdivision final plat named "Revision of Lot 19 Center Street Industrial Park" to combine 2 existing lots (lots 19 and 20 Center Street Industrial Park Subdivision as recorded in plat book 74,page4) located at SE corner of East Center Street and Hobbs Drive consisting of 0.70 acres +/-, with the following conditions: a. update plat notes #3 and #4 to show the correct water and sewer providers as the Horn Lake Water Association, Inc. (City will maintain for sewer), b. add locations of water and sewer lines per sect 34-89(f) & (g) of subdivision regulations, c. adjust stated setbacks between note on plat (Note #1) and as shown on the plat. This will be based upon which way the property orients to. (to the west or the north?) M-1 setbacks: Front = 50' Side = 10' Rear= 20'. (13) Rear yard requirements shall not include any required planting screen, if abutting single-family residential zone, and d. fencing (according to the zoning ordinance) is required on the subject property to enhance control of debris.

Said motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April 2023.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
CAO/City Clerk  
Seal

Order #04-11-23

**Order to approve advertisement and budget amendment/transfer to increase Economic Development  
Hotel/Motel Tax fund**

Be It Ordered:

By the Mayor and Board of Aldermen to approve advertisement and budget amendment/transfer increasing the revenue/expense in the Economic Development Hotel/Motel Tax Fund in the amount of \$153,100.00.

Said motion was made by Alderman Guice and seconded by Alderman DuPree.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April 2023.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
CAO/City Clerk  
Seal

**Horn Lake, Mississippi  
BUDGET TRANSFER REQUEST**

Fund/Department # Hotel/Motel

Updated 10/13

Date:

--

ACCT #	LINE ITEM	ANNUAL BUDGET	INCREASE	DECREASE	NEW ANNUAL BUDGET
126-570100	Prior Year Transfer (Parks parking lots)		77,400.00	0	77,400.00
126-570100	Prior Year Transfer (Digital signs)		75,700.00	0	75,700.00
001-280126	Equity in Pooled Cash - Economic Development Fund			153,100	(153,100)
	<b>TOTALS</b>	0	153,100	153,100	0

**Reason for Request:**

(Show detailed justification) **Prior Year revenue transfer back to 2023 Hotel/Motel fund**

**Requested by: Jim Robinson**

**For Department: Hotel/Motel**

\*\*At this time the Mayor opened the discussion regarding Deep South Rodeo Productions, LLC. putting on a rodeo in Horn Lake. Alderman Young detailed the discussions with Commissioner Andy Gibson and Mr. Tim Armstrong, with the production company. He stated that the company wants to get a circuit started and that they attract big names in the rodeo field. Alderman Young discussed the cost, sponsorships, and benefits to the City and the citizens and stated that this is the direction we want to go in. He stated that this would be an affordable two night family friendly event. Alderman Bledsoe reiterated that there would be big ticket rodeo cowboys in attendance. Alderman Bostick stated that he read in the paper that this was going to be a celebration of the 50 year anniversary of the City, and did not feel like the rodeo represented what the City was about or the citizens he served. Alderman Bostick also stated that a rodeo would not be a big moneymaker or draw for our citizens, and that any City celebration should be more inclusive for the citizens and a free event. The Mayor inquired if the Board of Aldermen would like to have an informal committee formed to plan a celebration and the Board assented. Alderman Bostick stated that the committee needed to have a representation of citizens of all ages as well as employees to get ideas for the celebration. Alderman Guice stated that he had nothing against a rodeo and that he feels it would attract people. No action was taken.

\*\*At this time the Mayor began the discussion regarding paving of the baseball, skate park, and tennis parking lots at Latimer Parks using the Economic Development Funds. The aldermen discussed the Economic Development budget and how it was to be utilized and that there were funds remaining from years past that could be used for this project. Alderman Guice asked if we could transfer more over for a sponsorship for DECA. Mr. Robinson stated that there would have to be another amendment made to include this. Alderman Young stated that the City should not do this, and leave those funds for hard times. Alderman Bostick stated that those funds could only be used for economic development and not for general purposes. Mr. Campbell explained that these funds were a surplus from prior years' budgets. Alderman Bostick stated that the Board had already addressed the issue in item A. Alderman DuPree asked why we had not used the funds in years past, and why the City was looking at sealing instead of replacing. It was determined that to replace the pavement on the lots would cost millions.

Order #04-12-23

### **Order to approve repair /seal of parking lots**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the repair and seal coating of Latimer Lakes Park baseball, skate park, and tennis court parking lots by Riley Paving Co. at a cost not to exceed \$71,660.00, being the lowest and best bid received, to be paid with hotel/motel tax proceeds, finding that said repairs/improvements promote the attributes of the City, and/or promotes the City's tourism and economic development, as well as improving the health and vitality of its citizens, and incorporating all findings set forth in Board Order #09-13-22 – New Business Item D. relative to Latimer Lakes Park being an attribute of the City and an amenity that attracts new business and tourists/non-residents.

Said motion was made by Alderman Bostick and seconded by Alderman Klein.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, and Alderman Johnson.

Nays: Alderman DuPree, and Alderman Young.

Absent: None.

So ordered this 4th day of April 2023.

---

Mayor

Attest:

---

CAO/City Clerk  
Seal

\*\*At this time the Mayor opened the discussion of the Mega Signs to be erected at Latimer Lakes Park and at City Hall. There was discussion regarding the placement of the sign at City Hall as well as planning approval. It was decided that there needed to be more discussion regarding planning approval/zoning to ensure that the signs would be within code and zoning ordinance parameters.

Order #04-13-23

**Order to table purchase of signs**

Be It Ordered:

By the Mayor and Board of Aldermen to table the purchase of signs for Latimer Lakes Park and City Hall.

Said motion was made by Alderman Bostick and seconded by Alderman Young.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April 2023.

---

Mayor

Attest:

---

CAO/City Clerk

Seal

\*\*At this time the Mayor opened the discussion on the repairs for Fire Station #1. Chief Linville gave a status update on the conditions and repairs that have been made and the necessity of some things that need to be repaired/replaced. He discussed timing and pricing, as well as his remaining budget for the fiscal year to maintain all 3 stations, as well as the need for the repairs to be completed in a timely manner. Alderman Klein suggested that the funds be included with the bond issue for the City Hall/ Animal Shelter. Mr. Campbell stated that adding the funds into the bond issue for those projects would be nominal. Alderman DuPree stated that perhaps we needed to look at expansion for the firehouse as well. No action was taken at this time.

\*\*At this time the Mayor opened the discussion to purchase a new Aquatech Model 86/870 combination sewer cleaner/vacuum truck for Public Works. Mr. Boxx discussed the need for the new truck, stating that the City has over 40 lift stations to maintain and that currently we were at the mercy of contractors, and sometimes they are not able to service us right when we need them, and this can cause potential issues and hazards. Mr. Boxx stated that he has budgeted for the majority of the cost and can transfer from other areas in his budget to cover the rest. Alderman Klein inquired if this would save us money, and Mr. Boxx stated that every time we call for service it is a minimum of \$2,000.00.

Order #04-14-23

**Order to approve purchase of sewer/ cleaner vacuum truck**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the purchase of 1 new Aquatech Model B6/870 combination sewer cleaner/vacuum on a 2024 Freightliner Model M2-106 cab and chassis from Mid-South Septic Services, LLC at a cost not to exceed \$401,570.00, being the lowest and best bid received and meeting the advertised specifications, through a reverse auction.

Said motion was made by Alderman Bostick and seconded by Alderman Klein.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April 2023.

---

Mayor

Attest:

---

CAO/City Clerk  
Seal

\*\*At this time Alderman Bostick recused himself from debating, discussing, and taking action on approval of the Item G under New Business. Alderman Bostick left the board meeting room prior to the matter coming before the Mayor and Board of Aldermen and did not return until after the vote on the matter.

Order #04-15-23

**Order to approve contract with Lander's Center**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the contract with DeSoto County Convention and Visitor's Bureau d/b/a Lander's Center at a cost of \$0.00, to rent facilities for the annual Veteran's Day Program to be held on November 8, 2023.

Said motion was made by Alderman Johnson and seconded by Alderman DuPree.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: Alderman Bostick.

So ordered this 4th day of April 2023.

---

Mayor

Attest:

---

CAO/City Clerk  
Seal

**\*\* Citizen's Remarks**

**\*\*Mr. Francis J. Miller of Benji Avenue inquired as to when the spring banners would be going up around the City. Mr. Robinson replied that they were on order.**

**\*\*Ms. Kirby Carter of Cornwall Rd. gave an update on the playground issue, stating that the old bridge has been torn down and concrete truck has come in. She also states that the money proposed to be used for signs could be added to and we could have an ADA playground for the children to enjoy.**

Order #04-16-23

**Order to Adjourn**

Be it Ordered:

By the Mayor and Board of Aldermen to adjourn this meeting.

Said Motion was made by Alderman Bostick and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 4th day of April 2023.

---

Mayor

Attest:

---

CAO/City Clerk



Seal

\*\*\*\*\*

The minutes for the April 4, 2023, Mayor and Board of Aldermen meetings were presented to the Mayor for his signature on \_\_\_\_\_, 2023.

\_\_\_\_\_  
CAO/City Clerk