

MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
JUNE 20, 2023 BEGINNING AT 6:00 P.M.

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Johnson
Alderman Young

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for June 6, 2023 Mayor and Board of Aldermen meeting.
- B. Approval of job description for Director of Animal Services.
- C. Approval of job description for Assistant Director of Animal Services.
- D. Approval of job description for Building Official.
- E. Request to approve pay application #7 for EWP- Five various contracts to Quinn Contracting, Inc. in the amount of \$15,465.99.
- F. Resignation of K. Martorano effective June 12, 2023 in the Utility Department.
- G. Resignation of S. Jeans effective June 12, 2023 in the Streets Department.
- H. Request to approve T. Rose and M. Walls as seasonal contract workers at a rate of \$10.00 per hour in the Parks Department.
- I. Resignation of A. May effective June 13, 2023 in the Parks Department.
- J. Request for approval of storm drain repairs at 1910 Brakeman Cv. be awarded to Myfis Jr. Services at a cost not to exceed \$13,960.00, being the lowest and best bid received.
- K. Request for approval of storm drain repairs at 5605 Choctaw Dr. be awarded to Myfis Jr. Services at a cost not to exceed \$32,382.74, being the lowest and best bid received.
- L. Request for approval of water line replacement on Crestwood Dr. be awarded to Holden Integrated Services, LLC at a cost not to exceed \$36,430.00 being the lowest and best bid received.
- M. Request for approval of water line replacement on Chickasaw Dr. be awarded to Holden Integrated Services, LLC at a cost not to exceed \$31,570.00 being the lowest and best bid received.
- N. Request Operator M. Cook be promoted from T2 to T3 at the rate of \$22.38 per hour beginning pay period date June 25, 2023.
- O. Request to sell Troy Rowell his duty weapon, a Glock Model 22 – 40 caliber, Serial Number BLVG900 for \$1.00 and to sell Scott Evans his duty weapon, a Glock Model 22 – 40 caliber Serial Number BLVG928 for \$1.00, pursuant to MS state statute 45-9-131.
- P. Request to authorize transfer of petty cash fund for the police department in the amount of \$3,000.00 to Chief N. Pullen, effective July 1, 2023.
- Q. Request to hire B. Davis as P1 at the rate of \$24.51 per hour plus benefits effective June 20, 2023 in the Police Department.
- R. Resignation of Officer D. Adams effective immediately June 9, 2023 in the Police Department.
- S. Request approval of the city attorney’s registration for the Summer Municipal Attorneys Association seminar on June 26-27, 2023, at a cost of \$175.00.

- T. Request approval of the right-of-way instrument in favor of Entergy Mississippi, LLC (Project No. C6MD303757).
- U. Request approval of the Mississippi Ambulance Alliance Medicaid Supplemental Payment Program Support Agreement.

III. Claims Docket

IV. Special Guests/ Presentations

- A. Lori Joyner – Waste Pro

V. Planning

- A. Case No. 2023-6 SDFP – Revision of Subdivision Lot 1 of Preferred Industrial Subdivision-2280 Cole Rd, other 2 lots unassigned. **(Ward 3)**
- B. Case No. 2023-9 SDFP – Ravenwood, Section G Subdivision Final Plat – 4372 Ravenwood Park West (address unofficial and unassigned). **(Ward 6)**

VI. New Business

- A. Resolution for cleaning private property.
- B. Request to approve change order no. 1 on EWP – 5 Various sites (summary), increasing the construction contract in the amount of \$8,165.07, making the new total contract \$294,869.58, based upon the increase of cost of materials needed to complete the project.
- C. Request to reappoint the municipal attorney and approve renewal of contract for services.
- D. Request to contract with Commonwealth Heritage Group to conduct a cultural resources literature & records search for the future EcoPark, in the amount of \$1,202.50, to be paid with hotel/motel tax proceeds, finding that said events/organizations promote the attributes of the City and/or promotes the City’s tourism and economic development.
- E. Request to accept the AERC – City Hall Renovation General Contractor Bid from Murphy & Sons at a base of \$1,393,732.00 with alternate bid of \$62,261.00 to total \$1,455,994.00 contingent on the bid review by AERC and city staff, being the lowest and best bid.
- F. Request to accept the VAV box, piping, and valve replacement bid for City Hall from Upchurch Services at a cost of \$143,146.00, being the lowest and best bid.

VII. Citizen Remarks

VIII. Mayor / Alderman Correspondence

IX. Department Head Correspondence

X. Engineer Correspondence

XI. City Attorney Correspondence

XII. Executive Session

- A. Discussion regarding personnel matters in the Animal Control Department.
- B. Discussion regarding personnel matters in the Planning Department.

XIII. Adjourn

June 20, 2023

Be it remembered that the meeting of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi was held on June 20, 2023 beginning at 6:00 p.m., it being the said time and place for conducting the meeting.

When and where the following were present: Mayor Latimer, Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, Alderman Young, Steven Boxx, Public Works Director, Nikki Pullen, Police Major, David Linville, Fire Chief, Drew Coleman, Parks and Rec Director, Chad Bahr, Planning Director, Julie Valsamis, Deputy City Clerk, Arianne Linville, HR Director Deputy City Clerk, Jim Robinson, CAO/City Clerk, Kelly Smith, Interim Animal Services Director, Vince Malavasi, City Engineer, and Billy Campbell, City Attorney.

Absent: None.

Order #06-10-23

Order to approve Municipal Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Municipal Docket, as presented.

Said motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order to approve Consent Agenda

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Consent Agenda items A-U.

- A. Approval of minutes for June 6, 2023 Mayor and Board of Aldermen meeting.
- B. Approval of job description for Director of Animal Services.
- C. Approval of job description for Assistant Director of Animal Services.
- D. Approval of job description for Building Official.
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- R. Resignation of Officer D. Adams effective June 9, 2023 in the Police Department.
- S. Request approval of the city attorney's registration for the Summer Municipal Attorneys Association seminar on June 26-27, 2023, at a cost of \$175.00.
- T. Request approval of the right-of-way instrument in favor of Entergy Mississippi, LLC (Project No. C6MD303757).
- U. Request approval of the Mississippi Ambulance Alliance Medicaid Supplemental Payment Program Support Agreement.

Said motion was made by Alderman Bostick and seconded by Alderman Young.
A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June 2023.

Mayor

Attest:

CAO/City Clerk
Seal

City of Horn Lake
Job Description – Director of Animal Services
(Adopted 06/2023)

Purpose of
Position

The Animal Services Director plans, organizes and directs the activities of the Animal Services Department, including the enforcement of City ordinances and state laws relating to animal control activities; operates and maintains the City animal shelter and directs Assistant Animal Services Director and staff in field and center activities; establishes and implements policies and procedures; advises on animal service operation issues; performs the most technical and complex tasks related to animal sheltering and animal control.

Major Duties and Responsibilities

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

- Manages all operations of the animal shelter

- Develops and directs the implementation of goals, objectives, policies, procedures and work standards for the entire Animal Services unit.
- Develops and implements management systems, procedures and standards for program evaluation.
- Preparation and administration of the Animal Services program budget; submit budget recommendations; monitors the budget and develops sources of additional funding or revenue.
- Selects and trains Animal Services staff; monitors work activities to ensure compliance with established policies and procedures; prepares performance evaluations and ensures their job related training and development.
- Confers with subordinates to develop plans and initiate procedural changes.
- Conducts staff meetings to explain and interpret rules and policies and explain enforcement problems.
- Assigns and directs daily activities including investigation of complaints, dangerous animals, welfare checks, other field services and patrol, enforcement of state and local laws regarding animal control, feeding, care, adoption, placement, quarantine, euthanasia and disposal of animals held at the shelter, collection of fees, and shelter operation and maintenance, directly and through subordinates.
- Develops public education programs concerning the responsibilities of animal ownership and proper care and control of animals.
- Oversees the impounding and emergency veterinary care of injured, sick or abandoned animals found on public or private property.
- Oversees veterinary care of animals in the shelter in conjunction with veterinarian.
- Maintains and monitors the health of impounded animals with veterinarian; ensures the health of herd in accordance with current animal welfare and sheltering standards; manages shelter population.
- Investigates and resolves complaints regarding animal control and shelter activity; ensures observance of safe working practices.
- Oversees and directs the activities of the Horn Lake Animal Services volunteer program.
- Prepares or directs the preparation of a variety of studies and reports related to current animal shelter issues and long range City needs, and develops specific proposals to meet them; manages animal database to assure data integrity; analyses data and trends of animals entering the shelter.
- Assures compliance with State, County and local laws and regulations covering the impounding, care, sale, euthanasia and disposal of animals. Enforces laws governing the licensing and control of animals.
- Ensures compliance of program activities to pertinent codes, regulations labor agreements and guidelines; monitors developments related to animal services and evaluates their impact and implements policy and procedural improvements.
- Establishes and maintains effective working relationships with other departments, the public, and other animal welfare groups; coordinate the functions of the animal shelter with other public and private animal organizations.
- Deal courteously and effectively with staff, representatives of other departments and agencies, vendors, and members of the general public.
- Maintain records and files concerning operations and programs; prepare and review reports on operations and activities; maintain and provide records and information necessary for court hearings and the prosecution of cases related to animal control.
- Advises on new programs, policies, and procedures.
- Develops policies and procedures for the implementation of new programs; ensuring the effective integration of field and shelter policies with the department.
- Directs and participates in the development of both short term goals and long range objectives of departmental operations.

- Plans, organizes and directs and evaluates work through Animal Services staff and supervisor, including the development and implementation of policies and procedures.
- Attend and participate in professional group meetings; maintain awareness of new trends and developments in the field of animal services; incorporate new developments as appropriate into programs.
- Prepares and presents staff reports and other documentation for presentation at City Aldermen meetings.
- Monitors the efficiency and effectiveness of operation activities and recommends ways to increase productivity.
- Make public presentations before groups and represent the unit and the City at meetings and conferences.
- Perform related duties as required.
- Animal behavior and health issues.
- Perform the duties of all Animal Services personnel, as necessary.
- Perform other duties as directed

Job Context

The Animal Shelter Director will be actively involved and will exhibit hands-on management in all aspects of the Department. The person in this position is responsible for overall administrative management and supervision for the Animal Services Department and must work effectively and collaboratively with other governmental agencies, community and civic groups, animal activist groups and the general public. This position is a full-time, permanent position in the Animal Services Department. The immediate supervisor for this position is the City Clerk/City Administrator. This position supervises two (2) or more full-time employees and possible contract and/or volunteers. The Animal Services Director works regularly scheduled hours year-round, with frequent overtime and night work as necessary. This position is 50% indoors and 50% outdoors and requires work done in all types of weather conditions. This position has accountability for monetary, fiscal, budgetary, safety and legal issues related to the work for which this position is responsible.

There is some exposure to chemicals and/or hazardous materials. The person in this position must have a high school education, or its equivalent, and five (5) years of equivalent combination of experience and/or training which provides the required knowledge, skills, and abilities. The stress level associated with this position varies with activities. This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements.

Working Conditions:

- Works in office conditions and the animal shelter.
- Regular exposure to odors of animals.
- Exposure to noise of the impounded animals.
- Exposure to disease communicated by animals.

Exposure to the risk of being bitten by animals.
Exposure to animal feces and urine.
Exposure to fumes from cleaning products.
Exposure to parasites (fleas, ticks, mites).

Knowledge, Skills and Abilities

- Pertinent federal, state, local laws, codes and ordinances related to the care and control of animals.
- Perform a variety of animal control activities.
- Knowledgeable experience in dealing with stray animals
- Know poisonous reptiles from non-poisonous
- Know how to detect animal diseases
- Knowledge of appropriate animal control methods.
- Knowledge of personnel policies, supervision techniques, and budget development and administration principles.
- OSHA standards and regulations concerning employee safety
- Skill in handling difficult animal cases.
- Plan, organize and supervise.
- Respond to common inquiries and complaints from customers, regulatory agencies, or members of the business community.
- Establish and maintain effective working relationships with employees, other agencies and the public.
- Communicate clearly and concisely, both orally and in writing.
- Maintain accurate records.
- Basic methods of animal collection and impoundment.
- Maintain confidentiality
- Handle multiple tasks simultaneously with frequent interruptions
- Prioritize daily work flow
- Meet specified or required deadlines

FLSA: Exempt

REPORTS TO: City Clerk/City Administrator, Mayor

SUPERVISES: Assistant Animal Control Director, Animal Control Clerk, Animal Control Officer I, II & III

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Characteristics described in this job description are representative of those an employee encounters while performing this job. Reasonable accommodations may be made to enable individuals with disabilities to perform them.

Signature Acknowledging Job Description

Date

Adopted: 06/20/2023

City of Horn Lake

Job Description – Assistant Director of Animal Services

(Adopted 06/2023)

Purpose of Position

This is a position that reports to the Animal Services Director and assists with day-to-day activities of the Horn Lake Animal Services Department and responsible for all animal control operations for the City of Horn Lake. To include, community education regarding the importance of licensing; promotes responsible pet ownership and pet population; and assists the director in development of community problem solving techniques regarding nuisance animals. Assists the Director in operation of the City owned Horn Lake Animal Shelter responsibilities to include, but not limited to, building and grounds maintenance, budget, adoption programs, pet licensing as per City ordinance or direction, volunteers, and community service workers, and all related duties.

Essential Duties and Responsibilities

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

- Proper feeding and grooming of all animals.
- Conduct a daily walk through to assess animal safety and well-being.
- Perform brief assessment of animal health and temperament on arrival.
- Keep all animal areas clean.
- Determine ownership of animals at large.
- Set-up and house incoming animals.
- Proper use of equipment such as cleaning tools, disinfectant sprayer, ladders, and catch poles.
- Assist the public to locate lost pets, including the viewing of dead on arrival (DOA's) as needed for identification; greet and accompany to areas of shelter housing stray animals.
- Vaccinate animals and administer prescribed medications as necessary.
- Restock supplies in all animal areas; maintain adequate supplies, including food, cleaning and disinfectant supplies.
- Perform census of sheltered animals.

- Monitor security of all cages.
- Rinse drains to assure feces and disinfectant removal.
- File all necessary paperwork or complete documentation of transaction in an appropriate software program.
- Access computer files as needed.
- Handle vicious animals or irate citizens, utilizing safety.
- Record animals claimed, adopted, released, and impounded into appropriate computer logging system.
- Balance and prepare deposits for revenue collected and maintain related records.
- Answer incoming calls and return calls.
- Assist the director in delivering lectures, prepares materials for media broadcasts, and prepares correspondence to report shelter activities through local media outlets and community events to promote animal adoptions and licensing.
- Review and respond to complaints, paperwork, reports, summons, and warrants assuring completeness and accuracy as necessary.
- Respond to citizen complaints.
- Works with veterinarians, animal health care product providers, animal shelters, and other humane organizations.
- Community resources.
- Principles and practices of leadership, supervision, and management.
- Animal behavior and health issues
- Perform the duties of all Animal Services personnel, as necessary.
- Perform other duties as directed.

Job

Context

The Assistant Animal Services Director will be actively involved and will exhibit hands-on management in all aspects of the Department in the absence of the Director. The person in this position is responsible to assist in the overall administrative management and supervision for the Animal Services Department and must work effectively and collaboratively with other governmental agencies, community and civic groups, animal activist groups and the general public. This position is a full-time, permanent position in the Animal Services Department. The immediate supervisor for this position is the Animal Services Director. This position supervises two (2) or more full-time employees and possible contract and/or volunteers. The Assistant Animal Services Director works regularly scheduled hours year-round, with frequent overtime and night work as necessary. This position is 50% indoors and 50% outdoors and requires work done in all types of weather conditions. This position has accountability for monetary, fiscal, budgetary, safety and legal issues related to the work for which this position is responsible.

There is some exposure to chemicals and/or hazardous materials. The person in this position must have a high school education, or its equivalent, and three (3) years of equivalent combination of experience and/or training which provides the required knowledge, skills, and abilities. The stress level associated with this

position varies with activities. This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements.

Working Conditions:

Works in office conditions and the animal shelter.

Regular exposure to odors of animals.

Exposure to noise of the impounded animals.

Exposure to disease communicated by animals.

Exposure to the risk of being bitten by animals.

Exposure to animal feces and urine.

Exposure to fumes from cleaning products.

Exposure to parasites (fleas, ticks, mites).

Knowledge, Skills and Abilities

- Pertinent federal, state, local laws, codes and ordinances related to the care and control of animals.
- Perform a variety of animal control activities.
- Knowledgeable experience in dealing with stray animals
- Know poisonous reptiles from non-poisonous
- Know how to detect animal diseases
- Knowledge of appropriate animal control methods.
- Knowledge of personnel policies, supervision techniques, and budget development and administration principles.
- OSHA standards and regulations concerning employee safety
- Skill in handling difficult animal cases.
- Plan, organize and supervise.
- Respond to common inquiries and complaints from customers, regulatory agencies, or members of the business community.
- Establish and maintain effective working relationships with employees, other agencies and the public.
- Communicate clearly and concisely, both orally and in writing.
- Maintain accurate records.
- Basic methods of animal collection and impoundment.
- Maintain confidentiality
- Handle multiple tasks simultaneously with frequent interruptions
- Prioritize daily work flow
- Meet specified or required deadlines

FLSA: Non-Exempt

REPORTS TO: Animal Services Director, CAO/City Clerk, Mayor

SUPERVISES: Animal Control Clerk, Animal Control Officer I, II & III

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Characteristics described in this job description are representative of those an employee encounters while performing this job. Reasonable accommodations may be made to enable individuals with disabilities to perform them.

Signature Acknowledging Job Description

Date

Adopted: 06/20/2023

City of Horn Lake

Job Description - Building Official

(Revised 6/2023)

Purpose of Position

To inspect new and existing buildings and structures to enforce conformance to building, grading, and zoning laws and approved plans, specifications, and standards. To perform inspections on buildings, electrical and plumbing systems, as well as, perform all inspections required for new and rehabilitative construction and provide technical support to the Planning Director, Planning Commission and Board of Aldermen.

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

Major Duties and Responsibilities

Review plans prior to construction -

- Complete plan reviews and examine plot information
- Examine plans and property for compliance with all building codes and zoning ordinances
- Complete planning task list prior to construction beginning
- Stays abreast of construction trends and changes in applicable codes
- Reviews request for and issues building permits

Perform inspections of structures to meet codes -

- Schedule inspections as required by all building codes
- Inspect residential, commercial, industrial and other buildings during and after construction
- Perform inspections on concrete slabs, framework, rough-in and black-in, footings, floor framing, completed framing, chimneys, and stairways to ensure they meet provisions of building, grading, zoning, and safety laws and approved plans, specifications and standards.
- Explain inadequacies to clients and provide direction as to conformance
- Perform full inspections as needed
- Answer complaints, taking all needed information from complainant
- Perform a site inspection
- Write code violations as needed
- Interprets legal requirements and recommends compliance procedures to contractors, craft-workers, and owners
- Work closely with the Fire Chief and Fire Inspector to ensure safety of building and construction within the community.

Enforces building codes and compliance -

- Work with owners, developers, etc. as needed, to obtain compliance with regulations and ordinances.
- Follow-up to see if compliance has been met.
- Review and make final recommendations on all matters of discipline
- Provide technical assistance to the Planning Director, Planning Commission, city staff and Board of Aldermen.
- Interpret building codes and zoning ordinances, as needed
- Analyze and explain problems with site plans, as requested
- Keeps inspection records and prepares reports for use by administrative or judicial authorities.
- Provide reports on departmental activities as required or requested
- Work with Planner I (Storm Water Specialty) in review of stormwater smaller projects (less than 5 acres of ground disturbance) as needed for compliance with stormwater requirements. For larger projects (equal or greater than 5 acres of ground disturbance, if needed), coordinate with Neel Schaffer Engineering. This may amount to field inspections as needed of these types of projects.

Perform other duties as directed -

Job Context

The Building Official is a full-time, permanent position in the Planning Department. The immediate supervisor for this position is the Director of Planning. The person in this position is supervised on a weekly basis, and indirectly supervises one full-time employee. The Building Official works regular hours most of the time, with some flexibility when the workload demands it. There is no night work required but overtime occasionally during prime construction season. There is no shift work involved with this position. The person in this position is never on call. This position is 5% indoor work and 95% outdoors and requires work done in all types of weather conditions. This position has accountability for budgetary, safety and legal issues related to the work for which this position is responsible.

There is exposure to chemicals and/or hazardous materials on a monthly basis. This exposure includes, but is not limited to, cleaning solutions, building dust and particles, electrical currents, and possible asbestos. The Building Official must have a valid driver's license. The person in this position must have a high school diploma or its equivalent; training in building inspection and codes is strongly recommended. Certifications and relevant licensing in the plumbing, mechanical and electrical trades is desirable. At least two years of experience in this or a related field is strongly recommended. The stress level associated with this position varies with activities and depends on the season and workload. Physical work involved with this position includes, but is not limited to, lifting, climbing up and down ladders, walking around construction sites, and performing inspections.

Knowledge, Skills, and Abilities

Knowledge -

- Layout of City streets
- City codes, ordinances, and their numbering system
- City policy and procedures
- Code enforcement procedures
- Paperwork required for the department and the court system
- Standard building codes and practices for residential and commercial development
- City codes and ordinances for residential and commercial development
- Proper grammar and proper use of English in speaking and writing
- OSHA standards and regulations concerning employee safety
- Federal and state statutes concerning the work of the department
- General functions and operations of municipal government
- Mathematical skills, including addition, subtraction, division and multiplication

Skills and Abilities -

- Work under adverse conditions
- Read blue prints
- Perform grease trap inspections as needed
- Interpret rules, regulations, laws and ordinances concerning building codes
- Use radios and other communications equipment
- Use standard department equipment properly
- Prioritize daily workflow
- Work as a team member with other employees
- Complete paperwork within specified time restraints
- Make decisions within specified time restraints

- Communicate effectively with residents, elected officials, other City employees contractors, etc., both oral and written
- Maintain confidentiality
- Work autonomously when necessary
- Handle multiple tasks simultaneously with frequent interruptions
- Deal with others in a professional manner
- Maintain professional composure in heated situations
- Develop, implement and follow departmental and City procedures

FLSA: Non Exempt

REPORTS TO: Planning Director

SUPERVISES: N/A

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Characteristics described in this job description are representative of those an employee encounters while performing this job. Reasonable accommodations may be made to enable individuals with disabilities to perform them.

Signature Acknowledging Job Description

Date

Revision adopted: 6/13/2023

**MISSISSIPPI AMBULANCE ALLIANCE
MEDICAID SUPPLEMENTAL PAYMENT PROGRAM SUPPORT AGREEMENT**

This Medicaid Supplemental Payment Program Support Agreement (“**Agreement**”) is entered into on the dates indicated below each signature and effective on the last of those dates (“**Effective Date**”) by and between the Mississippi Ambulance Alliance (“**MAA**”) and the undersigned person or entity (“**Participant**”), individually and on behalf of one or more EMS providers as hereinafter provided (“**Participating Providers**”).

WHEREAS, MAA is an Mississippi not-for-profit corporation, the mission of which includes promoting excellence in Emergency Medical Services (“**EMS**”) and mobile health care transportation by working with its Participants and their Participating Providers collaboratively to enhance Medicaid reimbursement for EMS and mobile health care transportation; and

WHEREAS, the current level of Medicaid payments to EMS providers in Mississippi is substantially below the costs incurred by Mississippi EMS providers in rendering those services; and

WHEREAS, this inadequate Medicaid reimbursement threatens the quality of EMS available to all citizens of Mississippi; and

WHEREAS, MAA has or will engage in a project with the Mississippi Division of Medicaid and the Mississippi State Department of Health (“**MSDH**”) to develop and implement a medical transportation assessment fee program (“**Assessment Fee Program**”) to fund and make supplemental Medicaid payments to certain EMS providers in Mississippi; and

WHEREAS, the Assessment Fee Program will include both the payment by certain EMS providers (other than those owned by governmental entities or volunteer fire departments) of assessments and the receipt by those EMS providers of supplemental Medicaid payments; and

WHEREAS, MAA has and will continue to incur substantial expense in the development and implementation of the Assessment Fee Program; and

WHEREAS, it is essential to the implementation and continued success of the Assessment Fee Program that the Eligible EMS Providers that benefit from that program support the related expenses; and

WHEREAS, this Agreement is required to insure that the expenses of the Assessment Fee Program are properly funded; and

WHEREAS, the undersigned Participant owns, or otherwise has the right to enter into this Agreement on behalf of, certain Eligible EMS Providers listed on Exhibit I.9 (“**Participating Providers**”), all of which are parties to this Agreement.

NOW, THEREFORE, for and in consideration of the mutual promises and conditions contained herein, the parties mutually agree as follows:

I. Definitions

1. “**Assessment Fee**” – The fee charged by the State of Mississippi on Eligible EMS Providers, including Participating Providers, as part of the Assessment Fee Program.
2. “**Assessment Fee Program**” – The program implemented by MSDH under which an Assessment Fee is charged to and paid by Eligible EMS Providers and used to fund Supplemental Medicaid Payments to Eligible EMS Providers, including Participating Providers.
3. “**Assessment Fee Services**” – Those medical transportation and other related services, whether emergency or non-emergency, which are subject to the Assessment Fee.

4. “**Base Payments**” – Any and all payments currently made by MSDH to Eligible EMS Providers, including Participating Providers, for Assessment Fee Services provided by such Eligible EMS Providers to Mississippi Medicaid beneficiaries, which does not include any Medicaid supplemental payments.
5. “**Eligible EMS Providers**” – Those providers of emergency medical services in Mississippi that are subject to the Assessment Fee.
6. “**Medicaid Supplemental Payments**” – Those payments, over and above the Base Payments, made by MSDH as part of the Assessment Fee Program.
7. “**Participant**” – The entity which owns, or otherwise is authorized to execute this Agreement on behalf of, itself and those Participating Providers listed on Schedule I.9. Participant may also be a Participating Provider.
8. “**Participating Provider Contribution**” – The amount, calculated as provided herein, which each Participating Providers agrees to pay to MAA upon implementation of the Assessment Fee Program.
9. “**Participating Providers**” - Those EMS providers represented by Participant, which are bound by the terms of this Agreement, and which are listed on Schedule I.9. Participating Provider may also be the Participant.

II. Obligations of Participant

1. Each Participating Provider agrees to pay to MAA a Participating Provider Contribution, if any, calculated for each calendar quarter as follows:
 - A. The amount of Medicaid supplemental payments paid to Participating Provider in each quarter shall be determined by MAA based on reported payment data from MSDH.
 - B. The amount of the Assessment Fee paid by such Participating Provider in that same quarter shall be determined by MAA based on reported assessment data from MSDH.
 - C. The “**Participating Provider Contribution Threshold**” shall be determined by multiplying the Participant’s Assessment Fee (II.1.B, above) by 1.05.
 - D. The “**Participating Provider Contribution Balance**” shall be determined by subtracting the Participating Provider Contribution Threshold (II.1.C, above) from the Participating Provider’s Medicaid supplemental payments (II.1.A, above).
 - E. If the Participating Provider Contribution Balance is positive, the Participant will remit to the MAA, as hereinafter provided, a Participating Provider Contribution in an amount equal to eighteen percent (18%) of such Participant’s Participant Contribution Balance, provided that the Board of Directors of MAA may prospectively set the amount of the Participating Provider Contribution below eighteen percent (18%) for all Participants.
 - F. In any quarter that the Participating Provider Contribution Balance is negative, no Participating Provider Contribution is due.

2. Examples – The following, provided solely for clarification, reflect examples of the calculation in II.1, above.

(continued on next page)

A. Alpha Ambulance Service –

Assessment Fee	\$1,000	
Supplemental Payments	\$3,000	
Participating Provider Contribution Threshold	\$1,050	(1.05 X Assessment Fee)
Participating Provider Contribution Balance	\$1,950	(supplemental payment – Participating Provider Contribution Threshold)
Participating Provider Contribution to MAA	\$351	Participating Provider Contribution Balance X 18%

B. Beta Ambulance Service

Assessment Fee	\$1,000	
Supplemental Payments	\$800	
Participating Provider Contribution Threshold	\$1,050	(1.05 X Assessment Fee)
Participating Provider Contribution Balance	(\$250)	(supplemental payment – Participating Provider Contribution Threshold)
Participating Provider Contribution to MAA	\$0	Participating Provider Contribution Balance X 18%

3. Any Participating Provider Contribution due from Participating Provider to MAA under II.1.F, above, will be paid to MAA as provided in Exhibit II.3, attached hereto and made a part hereof, no later than forty-five (45) days after receipt of notice from MAA of the amount due. Exhibit II.3 may be updated from time to time by the mutual consent of the parties. If any Participating Provider Contribution is not paid within forty-five (45) days, Participating Provider shall additionally owe to MAA a late payment penalty as authorized by Miss. Code Ann. § 31-7-305.
4. In the event that it is determined, following such payment of the Participating Provider Contribution, that a greater Participating Provider Contribution is due, Participating Provider shall remit the unpaid balance within forty-five (45) days of notice thereof.

III. Obligations of MAA

1. Participating Provider Contribution Management. With respect to each calendar quarter following implementation of Medicaid supplemental payments (or portion thereof):
 - A. MAA will work with MSDH to determine all Assessments Fees paid by Participating Providers and Medicaid supplemental payments paid to Participating Providers.
 - B. Within ten (10) days of receipt of the above information, MAA will notify all Participating Provider of any Participating Provider Contributions due under II.1.E, above.

C. MAA will use commercially reasonable efforts to promptly collect from Participating Providers the Participating Provider Contributions required under II.1.E, above.

2. Program Obligations.

A. Upon final approval by the Centers for Medicare & Medicaid Services (CMS) of the Assessment Fee Program, MAA will monitor and work with MSDH to implement and maximize the benefits of the new Assessment Fee Program to Participating Provider.

B. MAA shall provide education specific to data submission requirements for Assessment Fees and assistance with compliance.

C. MAA will continue to work with MSDH to identify and implement additional opportunities that will enhance reimbursement for services provided by Participating Provider.

D. MAA will be solely responsible for all costs associated with the development and implementation of the Assessment Fee Program, including engaging professionals such as attorneys, certified public accountants, policy experts, and others as necessary to accomplish the objectives described herein.

E. MAA shall provide for an independent third party review of compliance with the terms of this Agreement. The report shall be made available to Participating Providers.

IV. Term and Termination

1. This Agreement is effective on the Effective Date stated above, and shall continue for an initial term of three (3) years from the Effective Date. Notwithstanding the foregoing, the three (3) year term of this Agreement shall automatically renew for successive three (3) year terms, unless either party provides written notice to the other party of its intention not to extend this Agreement beyond the end of the then current three-year term at least thirty (30) days prior to the expiration of such current term.

2. This Agreement may be terminated as follows:

A. By either party immediately upon written notice to the other in the event that the Assessment Fee Program is not approved, or is materially modified by CMS, or is permanently discontinued by MSDH.

B. By either party, in the event of a change in any applicable law or regulation, or in the controlling interpretation of any applicable law or regulation, which renders any material obligation of either party invalid, unenforceable or illegal, upon thirty (30) days written notice to the other, provided that the parties agree during the thirty (30) day period to negotiate in good faith on an amendment to cure the issue which is the basis of the notice.

C. In the event of a material default by either party, upon thirty (30) days written notice by the non-defaulting party to the defaulting party, unless the defaulting party has cured the default to the satisfaction of the other party prior to the expiration of the thirty day notice period

V. Miscellaneous

1. Authority. Participant represents and warrants that it has the authority to enter into this Agreement and to bind hereunder and hereto the Participating Provider(s) listed on Schedule I.9. Participant further represents and warrants that entering into this Agreement, and that Participating Provider(s) entering into this Agreement, is not prohibited by and does not violate any applicable obligation, whether legal, contractual or otherwise, of Participant or any of the Participating Providers.
2. Confidentiality. This Agreement and the attachments are confidential documents provided, however, that Participant, Participating Providers, and MAA may share these documents with any of their owners, directors, employees or agents. Both parties agree to hold these documents confidential and will not disclose paper or electronic copies to any outside parties without express written permission from the other party or in accordance with Miss. Code Ann. § 25-61-9. MAA agrees not to share the specific amounts being received or being paid by the Participating Provider under this Agreement with any third party (except for any Participant and Participating Provider participating in the Assessment Fee Program and all Participants and Participating Providers will be treated equally and receive the same information) without the prior written consent of the Participant. In addition, MAA agrees not to use any information about the Participating Providers and their participation in the Assessment Fee Program for any purpose other than the implementation of such methodology.
3. Publicity. No party to this Agreement shall originate any publicity, news release or other public announcement, about, related to, or arising out of this Agreement, without the prior written consent of the other party.
4. Notices. (a) Any notice shall be deemed to have been received on the date which is: (i) 3 business days after the date of proper posting, if sent by certified U.S. mail or by Express U.S. mail or the date delivery is acknowledged by a recognized overnight courier; or (ii) the date on which sent, if sent by facsimile transmission, with confirmation and with the original to be sent by certified U.S. mail or recognized overnight courier, addressed as provided on **Exhibit V.3**, attached hereto. Any party hereto may change its address specified for notices herein by designating a new address by notice to the other party.
5. Assignment. This Agreement shall not be assignable by any of the parties hereto without the written consent of the other party.
6. Entire Agreement. The parties hereto acknowledge that this Agreement, including the Appendices and documents incorporated by reference, sets forth the entire agreement and understanding of the parties hereto as to the subject matter hereof, and shall not be subject to any change of modification except by the execution of a written instrument subscribed to by the parties hereto. This Agreement shall supersede all

previous communications, representations or understandings, either oral or written, between the parties relating to the subject matter hereof.

7. No Third Party Beneficiary. Nothing in this Agreement, express or implied, is intended to confer on any person other than the parties hereto, or their respective successors, assigns and legal representatives any rights, remedies, obligations or liabilities under or by reason of this Agreement.
8. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

[Signatures on following pages]

THUS DONE AND SIGNED, Mississippi Ambulance Alliance has executed this Medicaid Supplemental Payment Program Support Agreement effective as the Effective Date stated above.

MAA:

MISSISSIPPI AMBULANCE ALLIANCE

By: _____

Name: _____

Title: _____

Date: _____

THUS DONE AND SIGNED, Participant has executed this Medicaid Supplemental Payment Program Support Agreement effective as the Effective Date stated above.

PARTICIPANT:

By: _____

Name: _____

Title: _____

Date: _____

Schedule I.9
EMS Providers that are Parties to this Agreement (“Participating Providers”)

Participating Provider	Medicaid Provider Number

Exhibit II.3
Instructions for Participating Provider Contribution Payments
(complete one for each Participating Provider listed on Schedule I.9)

I. Bank Account Information:

Participating Provider's Name: _____

Account Name: _____

Bank: _____

Account Number: _____

Routing Number: _____

II. Initial one of the following:

_____ Mississippi Medicaid payments to the Participating Provider named above are made to this account and not swept or otherwise transferred into another account.

_____ Mississippi Medicaid payments to the Participating Provider named above are made to another account but swept or otherwise transferred into this account.

III. Disclosures: Describe any lien or other restriction or agreement that would prevent the Mississippi Ambulance Alliance from drafting this account as provided in the Medicaid Supplemental Payment Program Support Agreement:

IV. Agreement: The above named Participating Provider hereby authorizes the Mississippi Ambulance Alliance to draft this account according to the terms of the Medicaid Supplemental Payment Program Support Agreement entered into between the Participant, Participating Provider and the Mississippi Ambulance Alliance, and the terms of the agreement relating to such drafting attached hereto.

(signature on following page)

PARTICIPATING PROVIDER: _____

BY: _____

Name: _____

Title: _____

Date: _____

**Exhibit V.3
Notice Information**

(complete one for each Participating Provider listed on Schedule I.9)

If to MAA:

With a copy to:

If to Participating Provider:

With a copy to:



**CITY OF HORN LAKE
BOARD MEETING
6/20/2023**

CLAIMS DOCKET RECAP C-062023 D-062023

NAME OF FUND	TOTAL
GENERAL FUND	\$364,551.72
COURT COSTS	\$48,967.93
EXECUTIVE	\$0.00

LEGISLATIVE	\$0.00
JUDICIAL	\$2,033.57
FINANCIAL ADMIN	\$116.47
PLANNING	\$2,159.74
POLICE	\$20,666.83
FIRE & EMS	\$14,653.27
STREET DEPARTMENT	\$8,132.94
ANIMAL CONTROL	\$5,596.69
PARKS & REC	\$20,434.40
PARK TOURNAMENT	\$0.00
PROFESSIONAL EXPENSE	\$241,767.29
DEBT SERVICES	\$0.00
HEALTH INSURANCE	\$22.59

BOND FUNDED CAP PROJECT EXPENSE **\$0.00**

LIBRARY FUND **\$3,148.43**

ECONOMIC DEVELOPMENT FUND **\$15,486.32**

UTILITY FUND **\$121,672.70**

TOTAL DOCKET **\$504,859.17**

VENDOR	VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	CHECK NO	FULL DESC
6496	RICHARD C WILLINGHAM	POOLED CASH RENASANT BANK	POOLED CASH IN BANK	\$22.59	7187390	REFUND FOR R. WILLINGHAM JR
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-A	\$37,793.84	7187329	STATE COST-MAY 2023
5827	MISSISSIPPI DEPARTME	GENERAL FUND	STATE FINES COST PAYABLE-A	\$787.50	7187379	INTERLOCK FEES-MAY 2023
6242	MS FORENSICS LAB	GENERAL FUND	STATE FINES COST PAYABLE-A	\$131.50	7187380	CRIME LAB FEES-MAY 2023
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-B	\$390.25	7187329	STATE COST-MAY 2023
9997	BRIANNA CAMPY	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	\$400.00	7187324	CB REFUND B. CAMPY CASE# 114424A

9997	THOMAS PIERRE	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	\$400.00	7187325	CB REFUND T. PIERRE CASE# 123241A
554	DESOTO COUNTY CHANCE	GENERAL FUND	DUE TO LAW LIBRARY	\$480.00	7187330	LAW LIBRARY FEES-MAY 2023
549	DESOTO COUNTY CRIME	GENERAL FUND	DUE TO CRIMESTOPPERS	\$320.00	7187331	CRIMESTOPPER FEES-MAY 2023
520	DEPARTMENT OF FINANC	GENERAL FUND	ADULT DRIVING TRAINING	\$60.00	7187329	STATE COST-MAY 2023
465	DPS FUND 3747	GENERAL FUND	WIRELESS COMMUNICATION FEE	\$2,608.72	7187338	WIRELESS FEES-MAY 2023
520	DEPARTMENT OF FINANC	GENERAL FUND	LIAB INSURANCE-STATE FIN	\$670.12	7187329	STATE COST-MAY 2023
6727	DIVISION OF MEDICAID	GENERAL FUND	AMBULANCE BILLING REV	\$4,926.00	7187336	MEDICAID REIMBURSEMENT FEES
2443	KAREN SANDERS	JUDICIAL	CONTRACT PERSONNEL	\$500.00	7187365	FINES JUDGE 6-8-23
5860	BEN MURPHY	JUDICIAL	PROFESSIONAL SERVICES	\$500.00	7187316	FINES JUDGE 5-11-23
6479	ADAM EMERSON	JUDICIAL	PROFESSIONAL SERVICES	\$500.00	7187308	SPECIAL JUDGE 5-23-23
6660	AMERICAN MUNICIPAL S	JUDICIAL	PROFESSIONAL SERVICES	\$283.57	7187311	COURT COLLECTIONS MAY 2023
9996	DARIN VANCE	JUDICIAL	PROFESSIONAL SERVICES	\$250.00	7187384	APPOINTED PUBLIC DEFENDER
4111	DESOTO TIMES TRIBUNE	PLANNING	PROFESSIONAL SERVICES	\$12.42	7187333	AD# 00075555
6456	LABCORP	PLANNING	PROFESSIONAL SERVICES	\$14.00	7187366	EMPLOYEE SCREENING
3323	CADENCE BANK	PLANNING	TRAVEL & TRAINING	\$650.00	7187319	STORM WATER CLASS
291	CDW GOVERNMENT INC	PLANNING	MACHINERY & EQUIPMENT	\$241.18	7187321	PLANNING COMPUTER CONNIE
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$48.39	7187383	UNIT# 2517: O/F, OIL
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$50.39	7187383	UNIT# 9967: O/F, OIL
2038	UNION AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$170.37	7187408	UNIT# 5988: WINDOW REGULATOR
1518	O'REILLY AUTO PARTS	POLICE	EQUIPMENT PARTS & SUPPLIES	\$368.33	7187383	HQ BULK /PD SHOP: (6) ANTIFREZ
2753	TRI-TECH INC	POLICE	EQUIPMENT PARTS & SUPPLIES	\$114.00	7187405	GSR KIT RESTOCK -- TRITECH FOR
2753	TRI-TECH INC	POLICE	EQUIPMENT PARTS & SUPPLIES	\$167.00	7187405	GSR RE-STOCK -- TRITECH FORENS
6711	PRECISE DIGITAL LLC	POLICE	EQUIPMENT PARTS & SUPPLIES	\$4,005.00	7187387	INTERVIEW ROOM CAMERA SYSTEM
6719	GEORGIA K9 NATIONAL	POLICE	EQUIPMENT PARTS & SUPPLIES	\$183.92	7187343	K9 LEADS
5099	EMERGENCY EQUIP PROF	POLICE	UNIFORMS	\$99.00	7187339	ONE PAIR OF BOOTS OFFICER CHAS
5099	EMERGENCY EQUIP PROF	POLICE	UNIFORMS	\$148.00	7187339	UNIFORMS - STUCKEY
1180	MAGNOLIA TIRE	POLICE	FUEL & OIL	\$732.40	7187372	UNIT# 5170: 4 NEW TIRES
1180	MAGNOLIA TIRE	POLICE	FUEL & OIL	\$773.55	7187372	UNIT# 5081: 4 NEW TIRES

1180	MAGNOLIA TIRE	POLICE	FUEL & OIL	\$773.55	7187372	UNIT# 5881: 4 NEW TIRES
1648	ROCIC	POLICE	PROFESSIONAL SERVICES	\$300.00	7187393	ROCIC YEARLY FEE
3323	CADENCE BANK	POLICE	PROFESSIONAL SERVICES	\$153.65	7187319	BIKE TIRES
6311	INTERACT	POLICE	PROFESSIONAL SERVICES	\$2,333.77	7187361	JULY 2023 TO JUNE 2024 LEXISNEXIS
6720	A & B AIR COND SER	POLICE	PROFESSIONAL SERVICES	\$415.00	7187306	WEST PRECINCT AIR
1447	INTERNATIONAL ACAD	POLICE	TRAVEL & TRAINING	\$55.00	7187362	EMD RECERTIFICATION - CHELSEA
6085	DISPATCHING AND TRAI	POLICE	TRAVEL & TRAINING	\$150.00	7187335	DARBY - LEGAL CONCEPTS OF 911
6514	BTW DISTRIBUTORS	POLICE	VEHICLES	\$1,265.00	7187318	RADIO ANTENNA 700mHZ/800mHZ
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$634.82	7187347	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$20.15	7187347	EMS SUPPLIES
4983	PREMIER AIR PRODUCTS	FIRE & EMS	MEDICAL SUPPLIES	\$126.53	7187388	EMS OXYGEN
1097	LANDERS DODGE	FIRE & EMS	VEHICLE MAINTENANCE	\$620.59	7187367	BRAKES 107
1180	MAGNOLIA TIRE	FIRE & EMS	VEHICLE MAINTENANCE	\$442.08	7187372	UNIT 1 OIL CHANGE BRAKES
1518	O'REILLY AUTO PARTS	FIRE & EMS	VEHICLE MAINTENANCE	\$15.98	7187383	ENGINE 3 PARTS
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	\$2,969.94	7187339	RESCUE 1 REPAIRS
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	\$368.03	7187339	R1 LIGHTS/LENS
5617	CHOICE TOWING	FIRE & EMS	VEHICLE MAINTENANCE	\$50.00	7187322	TOW 107
5617	CHOICE TOWING	FIRE & EMS	VEHICLE MAINTENANCE	\$65.00	7187322	TOW FD2
1199	MATHESON & ASSOCIATE	FIRE & EMS	BUILDING & EQUIP MAINT	\$95.00	7187375	SERVICE CALL ST1
3323	CADENCE BANK	FIRE & EMS	BUILDING & EQUIP MAINT	\$23.62	7187319	BATTERIES
5218	AMERICAN REFRIGERATI	FIRE & EMS	BUILDING & EQUIP MAINT	\$119.50	7187312	ST 2
5218	AMERICAN REFRIGERATI	FIRE & EMS	BUILDING & EQUIP MAINT	\$47.58	7187312	ST 3
5218	AMERICAN REFRIGERATI	FIRE & EMS	BUILDING & EQUIP MAINT	\$490.00	7187312	ST 3 MAINTANCE
1518	O'REILLY AUTO PARTS	FIRE & EMS	FUEL & OIL	\$35.53	7187383	OIL
6496	RICHARD C WILLINGHAM	FIRE & EMS	FUEL & OIL	\$100.00	7187390	MEALS FUEL FF CONF
4624	THE DISCOVERY GROUP	FIRE & EMS	PROFESSIONAL SERVICES	\$52.50	7187403	EMPLOYEE SCREENING
6215	AMBULANCE MEDICAL	FIRE & EMS	PROFESSIONAL SERVICES	\$4,091.99	7187310	MAY PAYMENTS
6456	LABCORP	FIRE & EMS	PROFESSIONAL SERVICES	\$14.00	7187366	EMPLOYEE SCREENING
3323	CADENCE BANK	FIRE & EMS	ADVERTISING	\$140.84	7187319	FIRE ACADEMY FOR KIDS SNACKS
256	MARK BROWN	FIRE & EMS	TRAVEL & TRAINING	\$84.09	7187373	REIMBURSEMENT FOR MEALS

1137	DAVID LINVILLE	FIRE & EMS	TRAVEL & TRAINING	\$91.61	7187327	MEALS FOR FF CONF.
3323	CADENCE BANK	FIRE & EMS	TRAVEL & TRAINING	\$200.00	7187319	ROOM C WILLINGHAM FF CONF.
3323	CADENCE BANK	FIRE & EMS	TRAVEL & TRAINING	\$300.00	7187319	ROOM M BROWN FF CONF.
3323	CADENCE BANK	FIRE & EMS	TRAVEL & TRAINING	\$300.00	7187319	ROOM D LINVILLE FF CONF.
6496	RICHARD C WILLINGHAM	FIRE & EMS	TRAVEL & TRAINING	\$46.00	7187390	MEALS FUEL FF CONF
1896	SUNBELT FIRE APPARAT	FIRE & EMS	MACHINERY & EQUIPMENT	\$512.48	7187401	BATTALION HELMET
745	G & C SUPPLY CO INC	STREET DEPARTMENT	MATERIALS	\$1,990.00	7187342	NUTS AND BOLTS FOR SIGNS
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	MATERIALS	\$8.99	7187383	WIRE BRUSH FOR SHOP
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$7.33	7187383	SWAY BAR FOR ST 9672
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$72.28	7187383	FILTER, BRAKE CLEANER, AND OIL
1795	SNAPPY WINDSHIELD RE	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$400.00	7187395	NEW WINDSHIELD FOR ST TRUCK
6659	LANDERS NISSAN, LLC	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$600.49	7187368	MAINT TO FLAT BED ST 888
78	AMERICAN TIRE REPAIR	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$588.50	7187313	TIRES FOR BACKHOE
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$127.73	7187383	GEAR WRENCH FOR BACKHOE
4028	RELIABLE EQUIPMENT L	STREET DEPARTMENT	BUILDING & EQUIP MAINT	\$21.24	7187389	THROTTLE CABLE FOR MOWER
2063	USA BLUEBOOK	STREET DEPARTMENT	UNIFORMS	\$84.06	7187409	RAIN COATS FOR UT / ST
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	\$88.11	7187407	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	\$88.20	7187407	UNIFORMS FOR UT AND ST
4624	THE DISCOVERY GROUP	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$17.50	7187403	EMPLOYEE SCREENING
6696	JEFFREY WAYNE HOBBS	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$2,179.00	7187364	FENCE REBUILD AT 4133 PENWELL
2016	TRACTOR SUPPLY CREDI	ANIMAL CONTROL	MATERIALS	\$479.84	7187404	ANIMAL CONTROL MATERIALS
2016	TRACTOR SUPPLY CREDI	ANIMAL CONTROL	MATERIALS	\$540.82	7187404	ANIMAL CONTROL SUPPLIES
3323	CADENCE BANK	ANIMAL CONTROL	MATERIALS	\$669.76	7187319	ANIMAL CONTROL SUPPLIES
6720	A & B AIR COND SER	ANIMAL CONTROL	MATERIALS	\$260.00	7187306	SERVICE CALL TO A/C BUILDING
6704	STROUPE PEST CONTROL	ANIMAL CONTROL	BUILDING & EQUIP MAINT	\$150.00	7187400	ROACH PEST CONTROL
6720	A & B AIR COND SER	ANIMAL CONTROL	BUILDING & EQUIP MAINT	\$85.00	7187306	SERVICE CALL TO A/C CAT
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$110.16	7187357	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$69.09	7187352	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$69.09	7187353	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$95.06	7187356	VET SERVICES

939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$50.77	7187350	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$29.70	7187349	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$50.77	7187351	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$95.06	7187355	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$645.05	7187360	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$112.37	7187358	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$235.31	7187359	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$74.50	7187354	VET SERVICES
4624	THE DISCOVERY GROUP	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$17.50	7187403	EMPLOYEE SCREENING
6327	DIXIE MEMORIAL PET	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$225.00	7187337	ANIMAL CREMATION
6704	STROUPE PEST CONTROL	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$100.00	7187400	PEST CONTROL
6704	STROUPE PEST CONTROL	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$80.00	7187400	PEST CONTROL
6492	LANNIE A MUNNS	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$360.00	7187369	CONTRACT WORK 5/29-6/11
6505	JANEL MARQUEZ	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$390.00	7187363	CONTRACT WORK 5/29-6/11
6578	HAYLEY WHITE	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$225.00	7187346	CONTRACT WORK 5/29-6/11
6605	TYKARRIS ROSE	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$375.00	7187406	CONTRACT WORK 5/29-6/11
6709	MATTHEW "REID" BUTCH	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$80.00	7187376	CONTRACT WORK 5/29-6/11
6716	CAMERON PRICE	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$370.00	7187320	CONTRACT WORK 5/29-6/11
6721	ROBERT PRICE	PARKS & REC	ASSISTING CONTRACT EMPOLYEES	\$140.00	7187392	CONTRACT WORK 5/29-6/11
745	G & C SUPPLY CO INC	PARKS & REC	MATERIALS	\$148.08	7187342	SIGNS FOR PARKS
3323	CADENCE BANK	PARKS & REC	MATERIALS	\$118.34	7187319	RACCOON TRAPS
5966	WADE INC	PARKS & REC	MATERIALS	\$16.05	7187427	KEYS
4694	MARK TATKO	PARKS & REC	UMPIRES	\$7,050.00	7187374	REFEREES AND UMPIRES
4028	RELIABLE EQUIPMENT L	PARKS & REC	EQUIPMENT MAINTENANCE	\$87.17	7187389	FIX TRACTOR
3323	CADENCE BANK	PARKS & REC	PROFESSIONAL SERVICES	\$247.68	7187319	ADT
4624	THE DISCOVERY GROUP	PARKS & REC	PROFESSIONAL SERVICES	\$70.00	7187403	EMPLOYEE SCREENING
6515	SPORTS CONDUCTOR	PARKS & REC	PROFESSIONAL SERVICES	\$375.00	7187398	SUBSCRIPTION JUNE 2023
6639	PETTY CASH/ERIC COLE	PARKS & REC	SANCTIONING FEES	\$305.00	7187386	DIZZY DEAN PATCHES

6089	EWING IRRIGATION	PARKS & REC	FIELD REPAIR & MAINTENANCE	\$435.92	7187340	MOUND BRICKS
6511	B & B LANDSCAPING	PARKS & REC	FIELD REPAIR & MAINTENANCE	\$4,320.00	7187314	LAWN SERVICE
50	AFFINITY LANDSCAPE	PARKS & REC	BUILDING IMPROVEMENTS	\$850.00	7187309	IRRIGATION REPAIRS
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$1,254.90	7187307	SUPPLIES FOR CITY HALL
6631	LARRY GINGERY	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$160.39	7187370	REPLACED BREAKER @ CITY HALL
1872	STERICYCLE INC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$122.49	7187399	SHRED SERVICE
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$91.80	7187323	CONTRACT # 900-0280061-000
5840	F. O. GIVENS	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$1,300.00	7187341	MAY ACCOUNTING SERVICE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$198.20	7187334	COPIER LEASE AGREEMENT
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$143.31	7187334	COPIER LEASE AGREEMENT
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$37.46	7187391	COPIER LEASE AGREEMENT
6391	DATAPATH ADMINISTR	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$161.00	7187326	ACTIVE LIVES MAY 2023
6713	B AND A LAWN CARE	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$800.00	7187315	GRASS SERVICE FROM CODE
6728	BROWN LAWN AND CLEAN	ADMINISTRATIVE EXPENSE	DISTRESSED PROPERTY CLEANING	\$235.00	7187317	LAWN SERVICE FOR CODE
291	CDW GOVERNMENT INC	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$4,160.68	7187321	NETWORK SUPPLIES
291	CDW GOVERNMENT INC	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$949.62	7187321	LAPTOP CASES ALDERMEN CAMERAS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$211.98	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$519.98	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$94.26	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$29.48	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$136.61	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$76.98	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$39.58	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$319.99	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$102.99	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$24.85	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$193.70	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$193.96	7187319	COMPUTER MATERIALS
3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$469.00	7187319	COMPUTER MATERIALS

3323	CADENCE BANK	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$192.98	7187319	COMPUTER MATERIALS
1125	LEHMAN ROBERTS CO	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$3,267.20	7187371	COLD MIX FOR ROAD IMPROVEMENTS
1254	MEMPHIS STONE & GRAV	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$633.37	7187377	WASHED SAND FOR IMPROVEMENTS
5189	WASTE CONNECTIONS TN	ADMINISTRATIVE EXPENSE	SANITATION CONTRACT EXPENSE	\$98,457.01	7187428	MAY REFUSE
556	DESOTO COUNTY SUPERV	ADMINISTRATIVE EXPENSE	DESOTO COUNTY FUND	\$37,500.00	7187332	SRO THIRD AND FOURTH QUARTER
6163	ORION PLANNING	ADMINISTRATIVE EXPENSE	COMPREHENSIVE PLAN	\$15,113.31	7187385	MAY CONSULTING FEES
556	DESOTO COUNTY SUPERV	LIBRARY EXPENSE	PROFESSIONAL SERVICES	\$320.00	7187332	JUNE LAWN SERVICE
556	DESOTO COUNTY SUPERV	LIBRARY EXPENSE	PROFESSIONAL SERVICES	\$1,385.00	7187332	JUNE JANITORIAL SERVICE
3323	CADENCE BANK	ECONOMIC DEVELOPMENT	PROMOTIONS	\$67.54	7187319	SUMMER EVENT SUPPLIES
3323	CADENCE BANK	ECONOMIC DEVELOPMENT	PROMOTIONS	\$930.00	7187319	MOVIE NIGHT SUPPLIES
3323	CADENCE BANK	ECONOMIC DEVELOPMENT	PROMOTIONS	\$16.81	7187319	SUMMER EVENT SUPPLIES
3323	CADENCE BANK	ECONOMIC DEVELOPMENT	PROMOTIONS	\$24.60	7187319	SUMMER EVENT SUPPLIES
3323	CADENCE BANK	ECONOMIC DEVELOPMENT	PROMOTIONS	\$39.02	7187319	SUMMER EVENT SUPPLIES
3323	CADENCE BANK	ECONOMIC DEVELOPMENT	PROMOTIONS	\$223.35	7187319	SUMMER EVENT SUPPLIES
6634	DEBORAH A STORLEY	ECONOMIC DEVELOPMENT	PROMOTIONS	\$1,085.00	7187328	SHIRTS FOR UTILITIES
6693	NATIONWIDE FIXTURE I	ECONOMIC DEVELOPMENT	PROMOTIONS	\$12,500.00	7187382	NATIONAL FITNESS COURT INSTALL
9999	BELLE COLEMAN	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$73.05	7187410	UTILITY REFUND 02-0603300
9999	RODNEY MAYS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$73.05	7187422	UTILITY REFUND 03-0096500
9999	SMC SFR LLC	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$68.35	7187424	UTILITY REFUND 04-0289200
9999	DEBORAH WEST	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$103.10	7187412	UTILITY REFUND 05-5740200
9999	TERRY TAYLOR	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$73.05	7187426	UTILITY REFUND 10-0502400
9999	DESOTO MANAGEMENT &	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$58.05	7187415	UTILITY REFUND 16-1300100
9999	MERIDIAN DEVELOPMENT	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$73.05	7187418	UTILITY REFUND 19-0177000
9999	MANISHA PATEL	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$73.05	7187417	UTILITY REFUND 21-2070200
9999	DERRICK TAYLOR	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$38.00	7187414	UTILITY REFUND 21-5135200
9999	TEMEKIA PERRY	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$28.00	7187425	UTILITY REFUND 24-0022400
9999	PATRICK OBRIEN	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$24.03	7187419	UTILITY REFUND 25-0433200
9999	LATOYA CALDWELL	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$0.60	7187416	UTILITY REFUND 34-0060100
9999	RANDALL MORGAN	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$21.00	7187420	UTILITY REFUND 51-2042500
9999	DENITKIA JOHNSON	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$21.00	7187413	UTILITY REFUND 57-0337000

9999	BRIANNA HOSKINS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$38.00	7187411	UTILITY REFUND 58-1010800
9999	ROSY GOFORTH	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$38.00	7187423	UTILITY REFUND 58-1570100
9999	ROBERT THURMAN	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	\$65.00	7187421	UTILITY REFUND 98-0066700
2198	YULETIDE OFFICE SUPP	UTILITY SYSTEM	OFFICE SUPPLIES	\$332.00	7187430	RECEIPT TAPE FOR UT
2198	YULETIDE OFFICE SUPP	UTILITY SYSTEM	OFFICE SUPPLIES	\$498.00	7187430	RECEIPT TAPE FOR UT
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	\$1,954.00	7187378	MATERIALS FOR UT
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	\$3,184.50	7187378	MATERIALS FOR UT
1812	SOUTHERN PIPE & SUPP	UTILITY SYSTEM	MATERIALS	\$66.60	7187397	PVC PIPE TO REPAIR SHADOW OAKS
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$11.99	7187396	MATERIALS FOR UT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$3.78	7187396	MATERIALS FOR UT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$5.99	7187396	REDI MIX FOR HEATHER CV REPAIR
2063	USA BLUEBOOK	UTILITY SYSTEM	MATERIALS	\$94.11	7187409	WHITE MARKING PAINT FOR UT
3323	CADENCE BANK	UTILITY SYSTEM	MATERIALS	\$212.90	7187319	PICK UP STICKS
3714	HACH COMPANY	UTILITY SYSTEM	MATERIALS	\$1,475.69	7187344	TESTING KIT SUPPLIES
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$140.24	7187383	A/C CONDENSER AND FLUSH FOR UT
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$36.74	7187383	OIL AND FILTER FOR UT 511
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$45.67	7187383	OIL AND FILTER FOR UT 2351
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$30.16	7187383	V/C GASKET FOR UT 2354
2998	SCOTT EQUIPMENT CO	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$4,098.78	7187394	REPAIRS TO VOLVO
2063	USA BLUEBOOK	UTILITY SYSTEM	UNIFORMS	\$84.06	7187409	RAIN COATS FOR UT / ST
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	\$88.12	7187407	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	\$88.20	7187407	UNIFORMS FOR UT AND ST
844	HANCOCK BANK CORPTRU	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$650.00	7187345	HL MS W&S SYSTEM
2374	TANK PRO INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$5,654.00	7187402	TANK CLEANING AT TWIN LAKES WA
2374	TANK PRO INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$7,711.00	7187402	TANK CLEANING AT HURT RD WATER
2374	TANK PRO INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$5,617.00	7187402	TANK CLEANING AT HOLLY HILLS W
2374	TANK PRO INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$13,639.00	7187402	TANK CLEANING AT CITY HALL WAT
6121	HIGH TIDE TECHNOLOGI	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$240.00	7187348	ANNUAL HIGH TIDE COMMUNICATION
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$2,409.72	7187381	GMS 50399
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$1,858.36	7187381	GMS 50709
2555	MSDEVELOPMENT AUTHOR	UTILITY SYSTEM	CAP LOAN	\$3,260.51	7187381	GMS 50479
6592	WHOLESALE PUMP & SUP	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$744.82	7187429	4" WEAR PLATE ASSY

6592	WHOLESALE PUMP & SUP	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$229.54	7187429	6" WEAR PLATE ASSY FOR LIFT ST
1702	FLEETCOR TECHNOLOGIE	FINANCIAL ADMINISTRATION	FUEL & OIL	\$116.47	7187281	FUEL FOR UT, ST, AND ADMIN (IT
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	\$116.82	7187277	PLANNING 5/22 TO 5/28
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	\$201.88	7187279	PLANNING 5/15 TO 5/21
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	\$98.44	7187292	PLANNING 5/29 TO 6/4
9996	MS ASSOCIATION OF CO	PLANNING	TRAVEL & TRAINING	\$375.00	7187294	ACTIVE MEMBERSHIP
9996	MACE EDUCATIONAL CON	PLANNING	TRAVEL & TRAINING	\$450.00	7187293	REGISTRATION FOR CONFERENCE
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$2,440.97	7187282	POLICE 5/15 TO 5/21
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$3,024.14	7187284	POLICE 5/22 TO 5/28
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$2,895.40	7187283	POLICE 5/8 TO 5/14
651	ENERGY	FIRE & EMS	UTILITIES	\$677.90	7187273	5711 HWY 51 N
651	ENERGY	FIRE & EMS	UTILITIES	\$711.23	7187273	6770 TULANE RD
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$73.09	7187269	5711 HWY 51 N
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$355.13	7187272	6770 TULANE RD
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$178.22	7187300	6363 HWY 301
1970	COMCAST	FIRE & EMS	UTILITIES	\$523.54	7187289	MAY BILLING
2095	WALLS WATER ASSOCIAT	FIRE & EMS	UTILITIES	\$76.30	7187305	6363 HWY 301
926	THE HOME DEPOT	STREET DEPARTMENT	MATERIALS	\$54.57	7187304	MATERIALS FOR SHOP
926	THE HOME DEPOT	STREET DEPARTMENT	MATERIALS	\$85.96	7187304	MATERIALS FOR SHOP
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$603.46	7187280	FUEL FOR UT AND ST
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$761.92	7187281	FUEL FOR UT, ST, AND ADMIN (IT
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$124.38	7187301	FUEL FOR UT AND ST
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$129.21	7187273	HWY 302 @ TULANE
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$58.86	7187273	4275 HWY 51 N
651	ENERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$41.15	7187273	HWY 302 & MALLARD
926	THE HOME DEPOT	ANIMAL CONTROL	MATERIALS	\$149.06	7187304	ANIMAL CONTROL SUPPLIES
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$57.69	7187275	FUEL FOR ANIMAL SHELTER
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$61.17	7187276	FUEL FOR ANIMAL CONTROL
651	ENERGY	ANIMAL CONTROL	UTILITIES	\$744.97	7187273	6464 CENTER ST E
651	ENERGY	ANIMAL CONTROL	UTILITIES	\$250.32	7187273	6520 CENTER ST E
1356	ATMOS ENERGY	ANIMAL CONTROL	UTILITIES	\$88.63	7187270	6410 CENTER ST E
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$173.65	7187278	FUEL FOR PARKS

1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$53.16	7187274	PARKS 5/15 TO 5/21
651	ENERGY	PARKS & REC	UTILITIES	\$128.83	7187273	3500 LAUREL CV T BURMA HOBBS PARK
651	ENERGY	PARKS & REC	UTILITIES	\$185.81	7187273	RIDGEWOOD PARK COMM CSM
651	ENERGY	PARKS & REC	UTILITIES	\$519.99	7187273	5633 TULANE RD BLDG A
651	ENERGY	PARKS & REC	UTILITIES	\$1,088.31	7187273	5633 TULANE RD BLDG B
651	ENERGY	PARKS & REC	UTILITIES	\$202.66	7187273	5633 TULANE RD BLDG TENN
651	ENERGY	PARKS & REC	UTILITIES	\$187.33	7187273	5633 TULANE RD BLDG F
651	ENERGY	PARKS & REC	UTILITIES	\$1,574.57	7187273	5633 TULANE RD BLDG D
651	ENERGY	PARKS & REC	UTILITIES	\$27.42	7187273	RIDGEWOOD PARK COMM CSM B
651	ENERGY	PARKS & REC	UTILITIES	\$171.53	7187273	6955 TULANE RD E GREG MAXEY PARK
651	ENERGY	PARKS & REC	UTILITIES	\$29.00	7187273	5586 TULANE RD
1970	COMCAST	PARKS & REC	UTILITIES	\$128.90	7187289	MAY BILLING
2335	STAPLES	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$487.63	7187303	OFFICE SUPPLIES
6626	ODP BUSINESS SOLUTIO	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	\$140.56	7187286	OFFICE SUPPLIES
687	FEDERAL EXPRESS CORP	ADMINISTRATIVE EXPENSE	POSTAGE	\$248.53	7187291	POSTAGE
5472	SOUTHERN TELECOM	ADMINISTRATIVE EXPENSE	POSTAGE	\$1,008.34	7187302	JUNE BILLING
1356	ATMOS ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$2,763.48	7187287	3101 GOODMAN RD W
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	\$591.70	7187289	MAY BILLING
1037	ARIANNE LINVILLE	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	\$29.97	7187299	REIMBURSEMENT FOR COMPUTER CHARGER
6699	AERC PLLC	ADMINISTRATIVE EXPENSE	CITY HALL RENOVATIONS	\$69,305.00	7187298	CITY HALL RENOVATION
651	ENERGY	LIBRARY EXPENSE	UTILITIES	\$1,443.43	7187273	2885 GOODMAN RD W
392	COMMUNITY FOUNDATION	ECONOMIC DEVELOPMENT	PROMOTIONS	\$600.00	7187290	AUTISM GOLF TOURNAMENT
926	THE HOME DEPOT	UTILITY SYSTEM	MATERIALS	\$13.22	7187297	FITTINGS FOR UT
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$603.47	7187280	FUEL FOR UT AND ST
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$761.92	7187281	FUEL FOR UT, ST, AND ADMIN (IT
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$124.86	7187301	FUEL FOR UT AND ST
1869	STEGALL NOTARY SERVI	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$178.00	7187296	NOTARY RENEWAL FOR RODNEY NASH
5472	SOUTHERN TELECOM	UTILITY SYSTEM	TELEPHONE & POSTAGE	\$192.00	7187302	JUNE BILLING
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	\$50.25	7187288	HICKORY CREST
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	\$36.03	7187288	LAKE FOREST DR W
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$36.67	7187273	CROSS RD PUMP
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$2,171.71	7187273	NAIL RD

651	ENERGY	UTILITY SYSTEM	UTILITIES	\$1,322.03	7187273	2885 MEADOWBROOK
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$171.76	7187273	LIFT PUMP 5768 CHOCTAW
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$445.90	7187273	5241 NAIL RD
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$29.08	7187273	KINGSVIEW LAKE
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$105.88	7187273	5111 CAROLINE DR APT R
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$42.11	7187273	5881 JACKSON DR
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$45.42	7187273	5696 LAURIE CV APR R
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$70.56	7187273	5536 WINTERWOOD DR
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$38.03	7187273	5921 CAROLINE DR
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$152.30	7187273	5900 TWIN LAKES DR
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$44.71	7187273	COLE RD
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$1,135.18	7187273	6357 HURT RD WELL COMM CSM
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$569.03	7187273	3259 NAIL RD
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$684.71	7187273	6400 CENTER ST E
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$235.97	7187273	4526 ALDEN LAKE DR W
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$78.21	7187273	SPIKE LN
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$47.97	7187273	4556 BONNE TERRE DR
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$95.94	7187273	4787 BONNE TERRE DR
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$90.26	7187273	4356 SHARON DR
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$31.74	7187273	LAKE FOREST SUBD
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$15.39	7187285	IRRIG WINDCHASE DR
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$275.46	7187285	6400 E CENTER ST
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	\$117.42	7187271	6400 CENTER ST E
1970	COMCAST	UTILITY SYSTEM	UTILITIES	\$148.85	7187289	MAY BILLING
1970	COMCAST	UTILITY SYSTEM	UTILITIES	\$105.15	7187289	INTERNET
6685	PHILLIPS CONTRACTING	UTILITY SYSTEM	TWIN LAKES WATER IMPR PHASE 2	\$56,071.65	7187295	NAIL RD WTP #6
				\$504,859.17		

Order #06-12-23

Approval of Claims Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Claims Docket as presented, provided funds are budgeted and available, finding that the expenditures are to objects authorized by law.

Said motion was made by Alderman Guice and seconded by Alderman Young.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: Alderman Bostick.

Absent: None.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk
Seal

**At this time the Mayor called on Ms. Lori Joyner with Waste Pro. Ms. Joyner discussed their sanitation proposal and some key points that she felt needed to be addressed. She answered questions from the Mayor and Board of Aldermen, and thanked them for the opportunity.

**At this time the Mayor called on Mr. Bahr to present Case No. 2023-6 SDFP – Revision of Subdivision Lot 1 of Preferred Industrial Subdivision- 2280 Cole Rd, other 2 lots unassigned. Mr. Bahr presented the Staff Report and gave a brief presentation of the case.

Order #06-13-23

Approval of revision to subdivision

Be It Ordered:

By the Mayor and Board of Aldermen to approve Case No. 2023-6 SDFP – final plat of 1st Revision of the Division of Lot 1 of Preferred Industrial Subdivision, as presented, and, to the extent necessary, finding that all persons adversely affected and/or directly interested in such plat alteration joined in and/or otherwise agreed to the alteration.

Said motion was made by Alderman Bostick and seconded by Alderman DuPree.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Bostick, Alderman Guice, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk

Seal

** It was determined that Number V item B under planning was not necessary to address as it had been approved at a prior Mayor and Board of Aldermen meeting.

**At this time, the Mayor opened the public hearing on the properties alleged to be in need of cleaning. No one appeared to speak or offer evidence to dispute the need for cleaning as provided by City Code Enforcement. The hearing was declared closed.

Resolution 06-03-23

RESOLUTION FOR CLEANING PRIVATE PROPERTY

**2955 Normandy
4086 Rosebury
4226 Brighton Dr.
3410 Mayfair**

**3595 Woodland Dr.
6270 Yorkshire Cv.
6260 Somerset
3440 Dorchester Cv.**

2955 Normandy

WHEREAS, the governing authorities of the City of Horn Lake have received complaints regarding the following properties:

To the effect that said properties have been neglected to the point that weeds and grass are overgrown and there may exist other significant code and hazardous issues on the properties and that the properties in their present condition are a menace to the public health, safety and welfare of the community; and

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code of 1972 Annotated, as Amended, the municipal authorities have attempted notifying the property owner of the condition of the property, giving at least two (2) weeks' notice before the date of the public hearing, by mailing the notice to the address of the subject property and to the address where the ad valorem tax notice for such property is sent by the office charged with collecting the ad valorem tax; and on the property or parcel of land alleged to be in need of cleaning, giving notice of a hearing, by the Mayor and Board of Aldermen at their regular meeting on **Tuesday, June 20, 2023 beginning at 6:00 p.m.; and**

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code of 1972 Annotated, as Amended by HB 1281 of the 2010 regular session, a copy of the notice form, that was mailed and posted on the property or parcel is set out below to be included in the minutes of the governing authority in conjunction with this hearing;

Date

To:

The enclosed Notice of Hearing is given to you, as owner of the property located at, **property address** pursuant to Section 21-19-11 of the Mississippi Code. The public hearing will be held for the governing authority to determine if the above described property is in need of cleaning. **The public hearing on this property will be held on June 20, 2023 beginning at 6:00 p.m., at City Hall, 3101 Goodman Road, Horn Lake, Mississippi 38637.**

If pursuant to the public hearing the above described property is found to be in need of cleaning and it is authorized by the governing authority, the city will mow the grass and/or clean this property and make any other necessary repairs to bring this property into compliance with codes and ordinances adopted by the city.

If the property is cleaned by the city, the actual cost of cleaning the property, a penalty as set by the governing authority (up to the maximum of \$1,500.00), and any administrative and legal costs incurred by the city will be recorded as a tax lien against the property with the Desoto County Tax Collector's Office.

You are further advised should the Board of Aldermen, pursuant to this hearing, determine that this property is in need of cleaning and adjudicate such on its minutes, that will authorize the city to reenter this property or parcel of land for a period of one (1) year after the hearing, without any further hearing, if notice is posted on the property or parcel of land and at city hall or another place in the city where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

I declare that the notice with this acknowledgement was mailed and/or posted on the property on or before June 5, 2023.

Code Enforcement Division
662-393-6174

WHEREAS, the Mayor and Board of Aldermen on said date conducted a hearing to determine whether or not said parcels of land in their present condition were a menace to the public health, safety and welfare of the community. The property owner did not appear at said hearing, nor was any defense presented on their behalf.

THEREFORE, BE IT RESOLVED AND ADJUDICATED by the Mayor and Board of Aldermen of the City of Horn Lake that the said parcels of land located at said properties in the City of Horn Lake in their present condition are a menace to the public health, safety and welfare of the community and if said land owners do not do so themselves the City of Horn Lake with the use of municipal employees or contract services will immediately proceed to clean the land, cutting weeds, removing rubbish, other debris and make any other necessary repairs. All actual costs, plus penalties, administrative and legal costs will become an assessment and be filed as a tax lien against the property.

Following the reading of the Resolution it was introduced by Alderman Bostick . And seconded by Alderman Bledsoe for adoption and the Mayor put said Resolution to a Roll Call Vote with the following results, to wit:

ALDERMAN KLEIN	AYE
ALDERMAN GUICE	AYE
ALDERMAN BLEDSOE	AYE
ALDERMAN BOSTICK	AYE
ALDERMAN YOUNG	AYE
ALDERMAN JOHNSON	AYE
ALDERMAN DUPREE	AYE

The resolution having received the proper vote of all Aldermen present was declared to be carried and adopted on the 20th Day of June , 2023.

ALLEN LATIMER, MAYOR

ATTEST:

CAO/ City Clerk
Seal

Order #06-14-23

Order to approve change order -EWP

Be It Ordered:

By the Mayor and Board of Aldermen to approve change order no. 1 on EWP – 5 Various sites project, increasing the construction contract in the amount of \$8,165.07, making the new total contract \$294,869.58, and increasing the contract time by 157 days, finding the additional cost/work is necessary and incidental to the completion of the project as originally bid, is not outside the scope of the original contract, is commercially reasonable, and that the issuance of the change order for the additional cost/work is not being made to circumvent the public purchasing statutes.

Said motion was made by Alderman Johnson and seconded by Alderman Bostick.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent:None.

So ordered this 20th day of June 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-15-23

Order to reappoint and approve contract – municipal attorney

Be It Ordered:

By the Mayor and Board of Aldermen to reappoint Hunt, Ross, and Allen as municipal attorney, effective July 1, 2023 through June 30, 2024, and approve renewal of contract for services.

Said motion was made by Alderman Guice and seconded by Alderman Klein.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June 2023.

Mayor

Attest:

CAO/City Clerk
Seal

**CONTRACTUAL AGREEMENT
FOR MUNICIPAL ATTORNEY SERVICES**

THIS AGREEMENT made and entered into by and between the City of Horn Lake, Mississippi (“City”) and Hunt Ross & Allen, A Professional Association (“Firm”) for legal services.

WITNESSETH:

In consideration of the mutual covenants contained herein, and subject to the terms and conditions set forth, it is hereby understood and agreed by the parties as follows:

SCOPE OF SERVICES: The Firm will, pursuant to appointment as Municipal Attorney by the City Board of Aldermen, perform all legal services for the City, except as set forth below.

- A. The following list is illustrative of the services to be performed by the Firm, but is not necessarily inclusive of all duties:
 1. Attend all Mayor and Board of Aldermen meetings; and, upon request and as-needed, attend commission meetings, committee meetings, and any other type of meeting on matters involving the City;
 2. Prepare, review, or revise City ordinances, minutes, resolutions, contracts, agreements, policies, and other legal documents;
 3. Represent and advise the City (inclusive of its officials, officers, and employees) in all lawsuits and proceedings commenced by the City or in which the City is a defendant or party; in lawsuits in which the City's insurance carrier provides a defense through assigned defense counsel, the Municipal Attorney's role shall be to monitor the lawsuit on behalf of the City and to assist assigned defense counsel, as-needed, through facilitation of documents, witnesses, information, defense strategy, etc.;
 4. Provide legal advice, written legal opinions, and consultation to the Mayor, Aldermen, Department Heads, City officials, officers, employees, contractors, and commission members with regard to

legal matters relating to their respective duties being performed for the City or on matters involving the City;

5. Monitor and advise the City, its officials, officers, and employees regarding legislation, regulations, caselaw, and advisory opinions affecting the City; and
6. Perform such other duties as are necessary and appropriate in order to provide the City with legal representation.

B. The Firm's duties shall not include the following:

1. Prosecutor or public defender services in City Court; and
2. Representation of the City in any legal matter where the Firm is prohibited from doing so as a result of a conflict of interest under the Rules of Professional Conduct.

PERIOD OF PERFORMANCE: The term of this Agreement shall commence July 1, 2023 and shall expire on June 30, 2024, subject to renewal and re-appointment by the City Board of Aldermen, or termination, as provided for herein.

PAYMENT TERMS:

A. Retainer. The City shall pay the Firm a monthly retainer of \$1,300.00 for the Municipal Attorney's attendance and representation at all regular, recessed, and special called Mayor and Board of Aldermen meetings.

B. Hourly. For all services not included in the Retainer, the City shall pay the Firm on a monthly basis at the rate of \$180.00 per hour for attorney time and \$90.00 per hour for paralegal time. The only exception being the Firm's work done in connection with bond/debt issues, which will be a flat fee based upon the recommendation of the City's financial advisor and bond counsel, but in all

cases shall be at or below the maximum fee of 1% of the issue as provided by Miss. Code Ann. § 21-15-25.

C. Expenses. The City shall pay and/or reimburse the Firm for reasonable expenses, such as copying costs, travel at the State-approved rate per mile (excluding travel to City Hall), travel-required lodging/meals, postage/overnight delivery/courier expenses, facsimile costs, long distance telephone, computer research services, costs advanced on behalf of the City (e.g. filing fees, court reporter), and any other reasonably incurred costs and expenses.

RELATIONSHIP OF PARTIES: It is expressly understood and agreed that the Firm is an independent contractor, and that this Agreement is not based on an employer-employee relationship.

TERMINATION: Either party may terminate this Agreement at any time by giving written notice to the other parties of such termination and specifying the effective date thereof, at least twenty-one (21) days before the effective date of such termination. In the event of termination, the Firm shall be entitled to receive compensation in accordance with this Agreement for all work done (and costs incurred) through the date of termination.

ENTIRE AGREEMENT: This Agreement contains all of the agreements of the parties and cannot be modified or amended, except by mutual agreement of the parties, in writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the date indicated in paragraph II.

CITY OF HORN LAKE

By: _____

Allen B. Latimer, Mayor

HUNT ROSS & ALLEN

By: _____

Billy C. Campbell, Jr.

Order #06-16-23

Order to contract with Commonwealth Heritage Group

Be It Ordered:

By the Mayor and Board of Aldermen to contract with Commonwealth Heritage Group to conduct a cultural resources literature & records search for the future EcoPark, in the amount of \$1,202.50, to be paid with hotel/motel tax proceeds, finding that said expenditure/ proposed park promotes the attributes of the City and/or promotes the City's tourism and economic development.

Said motion was made by Alderman Guice and seconded by Alderman Klein.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June 2023.

Mayor

Attest:

CAO/City Clerk
Seal

**At this time Alderman Young recused himself from debating, discussing, and taking action on Item VI – E. Alderman Young left the boardroom prior to the matter coming before the Mayor and Board of Aldermen and did not return until after the vote on the matter.

** The Mayor brought forth item VI-E – the matter of the bid from Murphy & Sons to complete city hall renovations. Alderman Bledsoe inquired about a completion date. Mr. Robinson stated that there was a 240-270 day work cycle to begin once all materials arrived. Some discussion ensued regarding timing, security, displacement of staff, and the alternate bid work.

Order #06-17-23

Order to award contract- city hall renovations

Be It Ordered:

By the Mayor and Board of Aldermen to accept the lowest and best bid from and award the contract for the City Hall Renovation to Murphy & Sons in the base bid amount of \$1,393,733.00 plus alternate bid #1 in the amount of \$62,261.00 to total \$1,455,994.00 contingent on the bid review by AERC and city staff.

Said motion was made by Alderman Johnson and seconded by Alderman Guice.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, and Alderman DuPree.

Nays: None.

Absent: Alderman Young.

So ordered this 20th day of June 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-18-23

Order to award contract- VAV box replacement

Be It Ordered:

By the Mayor and Board of Aldermen to award the contract for the VAV box, piping, and valve replacement for City Hall from Upchurch Services at a cost of \$143,146.00, being the lowest and best bid received.

Said motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June 2023.

Mayor

Attest:

CAO/City Clerk
Seal

**During Citizen Remarks, Mr. George Dixon of Horn Lake came forward to discuss junk/abandoned cars in the neighborhood and who is responsible for policing them in the City. Mr. Dixon stated that this was a concern all across the city, and that the cars are being marked, but not being towed away.

Order #06-19-23

Order to initiate possible zoning amendments

Be It Ordered:

By the Mayor and Board of Aldermen to initiate potential zoning ordinance amendments for schools and daycares, relative to areas in which medical cannabis dispensaries can locate.

Said motion was made by Alderman Guice and seconded by Alderman Young.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-20-23

Determination to go Into Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to go into determination for Executive Session.

Said Motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-21-23

Order to come out of Determination for Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to come out of determination for Executive Session.

Said Motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-22-23

Order to go into Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to go into Executive Session regarding:

- A. Discussion of personnel matters in the Animal Control Department.
- B. Discussion of personnel matters in the Planning Department.

Said Motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-23-23

Order to Come Out of Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to come out of Executive Session.

Said Motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-24-23

Order to hire G. Andrews- Animal Services Director

Be it Ordered:

By the Mayor and Board of Aldermen to hire Glenn T. Andrews as Director of Animal Services at an annual salary of \$57,000.00 with benefits effective July 10, 2023.

Said Motion was made by Alderman Guice and seconded by Alderman Johnson.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Johnson, and Alderman Young.

Nays: Alderman DuPree.

Absent: Alderman Bostick.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-25-23

Order to promote K. Smith – Assistant Director of Animal Services

Be it Ordered:

By the Mayor and Board of Aldermen to promote K. Smith to the position of Assistant Director of Animal Services at a rate of \$20.46 per hour, effective July 10, 2023.

Said Motion was made by Alderman Guice and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June, 2023.

Mayor

Attest:

CAO/City Clerk
Seal

Order #06-26-23

Order to Adjourn

Be it Ordered:

By the Mayor and Board of Aldermen to adjourn this meeting.

Said Motion was made by Alderman Guice and seconded by Alderman Young.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 20th day of June 2023.

Mayor

Attest:

CAO/City Clerk
Seal

The minutes for the June 20, 2023, Mayor and Board of Aldermen meetings were presented to the Mayor for his signature on _____, 2023.

CAO/City Clerk