

**MUNICIPAL DOCKET  
MAYOR AND BOARD OF ALDERMEN MEETING  
DECEMBER 6, 2022 BEGINNING AT 6:00 P.M.**

\*\*\*\*\*

Meeting Called To Order  
Invocation:  
Pledge of Allegiance:  
Roll Call

Mayor Allen Latimer  
Alderman Bledsoe  
Alderman Young

**I. Vote on Municipal Docket**

**II. Consent Agenda**

- A. Approval of minutes for November 15, 2022 Mayor and Board of Aldermen meeting.
- B. Request to hire Amy L. Roberts as Planning General Clerk at a rate of \$17.50 per hour with benefits effective December 7, 2022.
- C. Recommendation of suspension and termination of Employee #693 effective November 17, 2022 for violation of Policy 701.
- D. Resignation of Jessica Smith in Code Enforcement effective December 7, 2022.
- E. Request stipend pay for Dustin Lowrance in the amount of \$200.00 for EMS Driver effective December 11, 2022.
- F. Request to hire 2023 Scorekeepers and seasonal contract employees for winter and spring basketball at \$10.00 per hour and \$20.00 per game: Jennifer Crudup.
- G. Request to renew concession agreement with Mad Concession for 2023 at a total of \$6,000.00.
- H. Transfer Fire Department 2006 Ford Expedition VIN# 1FMPU16596LA97200 to the Administration Department.
- I. Request authorization for the Mayor to sign application for Police Traffic Services FY2024 from the Governor's Office of Highway Safety in the amount of \$57,612.00.
- J. Request authorization for the Mayor to sign application for Alcohol Countermeasures (154) FY2024 from the Governor's Office of Highway Safety in the amount of \$184,434.24.
- K. Request to hire Clyde Gunter as part time court officer at the rate of \$25.00 per hour with hire date as December 6, 2022.
- L. Approval of revised job description for Storm Water Coordinator.
- M. Approval of new server purchase from Dell Technologies at state contract price not to exceed \$12,679.40.
- N. Authorize to adjust utility bill individual itemized list for November 2022 in the amount of \$1,557.87 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.
- O. Request to confirm appointment of Jessie Ware as the new member of the Planning Commission for Alderman Bledsoe Ward 2.
- P. Recommendation of suspension of Employee# 623 for one (1) day without pay to be effective December 7, 2022 for violation of personnel policy #701.
- Q. Acknowledgement of the engagement letter with Jarrell Group for the FY2021 Audit.

- III. Claims Docket**
- IV. Special Guests/ Presentations**
  - A. Proclamation of Prematurity Awareness Month/Day.
  - B. Representative Hester McCray – Favor Foundation
  - C. Horn Lake Touchdown Club
- V. Planning**
  - A. Case No. 2107 RZ – request for a rezoning from C-4 to PUD for 4500 Goodman Rd. W. (address unofficial and unassigned) consisting of 7.89 acres +/-. (**Ward 1**)
- VI. New Business**
  - A. Approval of Cspire mobile device management on state contract priced at \$9.70 per line.
  - B. Approval of contract with Tyler Technologies for Tyler Hosting Services (SaaS) at \$88,574.00 per year for 3 years contingent on items being addressed with the IT Department and Administration.
  - C. Request approval of agreement with AERC, PLLC for architectural/engineering services for City Hall renovations, providing for, among other things, a fee of seven percent (7%) of the estimated cost of the work.
- VII. Citizen Remarks**
- VIII. Mayor / Alderman Correspondence**
- IX. Department Head Correspondence**
- VIII. Engineer Correspondence**
- IX. City Attorney Correspondence**
- X. Executive Session**
- XI. Adjourn**

December 6, 2022

Be it remembered that the meeting of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi was held on December 6, 2022 beginning at 6:00 p.m., it being the said time and place for conducting the meeting.

When and where the following were present: Mayor Latimer, Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, Steven Boxx, Public Works Director, Troy Rowell, Police Chief, Ron White, Deputy Fire Chief, Drew Coleman, Parks and Rec Director, Chad Bahr, Planning Director, Julie Valsamis, Deputy City Clerk, Jim Robinson, CAO/City Clerk, Vince Malavasi, City Engineer, and Billy Campbell, City Attorney.

\*\*Alderman Young attended the meeting by video conference.

Order #12-01-22

**Order to approve Municipal Docket**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Municipal Docket, as presented.

Said motion was made by Alderman Guice and seconded by Alderman DuPree.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 6th day of December, 2022.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
CAO/City Clerk  
Seal

Order #12-02-22

**Order to approve Consent Agenda**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Consent Agenda items A-Q and to add and approve New Business items A and C as a part of the Consent Agenda as stated.

- A. Approval of minutes for November 15, 2022 Mayor and Board of Aldermen meeting.
- B. Request to hire Amy L. Roberts as Planning General Clerk at a rate of \$17.50 per hour with benefits effective December 7, 2022.
- C. Recommendation of suspension without pay effective November 17, 2022, and termination of Employee #693 for violation of Policy 701.
- D. Resignation of Jessica Smith in Code Enforcement effective December 7, 2022.

- E. Request stipend pay for Dustin Lowrance in the amount of \$200.00 for EMS Driver effective December 11,2022.
- F. Request to hire 2023 Scorekeepers and seasonal contract workers for winter and spring basketball at \$10.00 per hour and \$20.00 per game: Jennifer Crudup.
- G. Request to renew Concession Operations Agreement with Michael Holland d/b/a Mad Concession for 2023.
- H. Transfer Fire Department 2006 Ford Expedition VIN# 1FMPU16596LA97200 to the Administration Department.
- I. Request authorization for the Mayor to sign application for Police Traffic Services FY2024 from the Governor's Office of Highway Safety in the amount of \$57,612.00.
- J. Request authorization for the Mayor to sign application for Alcohol Countermeasures (154) FY2024 from the Governor's Office of Highway Safety in the amount of \$184,434.24.
- K. Request to hire Clyde Gunter as part time court officer at the rate of \$25.00 per hour with hire date as December 6, 2022 (no benefits being provided).
- L. Approval of revised job description for Storm Water Coordinator.
- M. Approval of new server purchase from Dell Technologies at state contract price not to exceed \$12,679.40.
- N. Authorize to adjust utility bill individual itemized list for November 2022 in the amount of \$1,557.87 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.
- O. Request to confirm appointment of Jessie Ware as the Ward 2 member of the Planning Commission.
- P. Recommendation of suspension of Employee# 623 for one (1) day without pay to be effective December 7, 2022 for violation of personnel policy #701.
- Q. Acknowledgement and approval of the December 5, 2022 engagement letter with Jarrell Group for the FY2021 Audit.

New business approved under the Consent Agenda:

- A. Approval of Cspire mobile device management on state contract priced at \$9.70 per line.
- C. Request approval of agreement with AERC, PLLC for architectural/engineering services for City Hall renovations, providing for, among other things, a fee of seven percent (7%) of the estimated cost of the work.

Said motion was made by Alderman Bostick and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Bostick, Alderman Guice, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 6th day of December, 2022.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
CAO/City Clerk  
Seal

### **CONCESSION OPERATIONS AGREEMENT**

THIS AGREEMENT is made and entered into this 6th day of December 2022, by and between the CITY OF HORN LAKE, MISSISSIPPI, a municipal corporation (hereinafter "City"), and Michael Holland d/b/a MAD CONCESSION (hereinafter referred to as "Concessionaire").

**WHEREAS**, City owns three concession facilities located at Latimer Lakes Park and desires to contract for the operation of said facilities; and

**WHEREAS**, Concessionaire desires to operate said facilities to provide food and drink services to patrons of Latimer Lakes Park.

**NOW, THEREFORE**, for and in consideration of the payments and conditions hereinafter described, City and Concessionaire do mutually agree as follows.

1. Operation/Hours. Concessionaire shall be solely responsible for complete operation of the three concession facilities located at Latimer Lakes Park for all youth recreational baseball and football games and youth baseball tournaments. The youth recreational baseball program runs from April to June, with games held on Monday, Tuesday, and Thursday evenings. The youth football program runs from September to November, with games held on Saturdays and during the week at various times. Youth baseball tournaments are held on Fridays through Sundays, beginning in February, and ending in October. (See Tournament Schedule posted at hornlakeparks.com and hornlake.org). The youth recreational fall baseball program runs from August to October, with games held on Monday and Tuesday evenings. Some special events held at Latimer Lakes Park may also require one or more of the concession stands to be open; as much advance notice as possible of special events will be provided to the Concessionaire. Hours of operation may vary based upon seasons, weather, and the scheduled activity. However, minimum hours of operation shall be from 30 minutes prior to the beginning of the scheduled activity until the conclusion of the scheduled activity.

2. Concessionaire's Operational Obligations.

- (a) Concessionaire agrees to operate the concession facilities in such a manner that they are open to the general public for the hours and games/events referenced in the preceding paragraph. Concessionaire shall not discriminate nor refuse to sell to any person on account of gender, age, race, creed, national origin, religion, handicap, or citizenship.
- (b) Concessionaire shall provide all menu items at its expense and shall serve quality food and drinks to meet the needs of the visiting public. Menu items, such as pizza, hamburgers, hot dogs, fries, nachos, and other snacks shall be offered at competitive prices. Beverages shall include sodas, juice drinks, tea, lemonade, sports drinks, and bottled water. All menu prices must be submitted to the City Parks Director for approval prior to any product sales. Beer, wine, alcohol, and energy drink sales are not permitted.
- (c) Concessionaire shall comply with all local, state, and federal laws and all ordinances and other governmental permits, rules, and regulations, including all Mississippi Department of Health rules, codes, and regulations. Concessionaire shall obtain all permits, certifications, and inspections required to operate the concession facilities in order to sell food and drinks.
- (d) Concessionaire shall provide all labor, supervision, training, equipment (less the equipment provided by the City as outlined in Attachment 1), and supplies necessary to operate the concession facilities. Concessionaire will comply with all federal, state, and local laws related to minimum wage, social security, nondiscrimination, ADA, unemployment compensation, and workers' compensation. Concessionaire's personnel shall wear an identification badge or a uniform/clothing sufficient to identify said personnel's association with the Concessionaire. Prior to each youth baseball tournament, the City will communicate the number of teams entered in the tournament to the Concessionaire, so that the Concessionaire can plan accordingly for the appropriate and sufficient amount of labor, equipment, supplies, and menu items needed for the tournament.
- (e) Concessionaire shall comply with any and all of the City's exclusive license agreements; at this time, the City has agreement with Pepsi Cola. Concessionaire acknowledges that the City anticipates approval of a sponsorship proposal with Pepsi, allowing the sale of Pepsi products in the City's parks, including Latimer Lakes Park, and Concessionaire approves of and agrees to such sales, with such sales to be made outside of the City's concession facilities located at Latimer Lakes Park.
- (f) Concessionaire shall collect sales tax on all sales and remit it directly to the Mississippi Department of Revenue.

3. Concessionaire's Maintenance Obligations.

- (a) Concessionaire shall be responsible for keeping the concession facilities and the area immediately surrounding the concession facilities in a neat, clean, and sanitary condition at all times. Brooms, mops,

and other janitorial supplies are the responsibility of the Concessionaire. The Concessionaire will be responsible for securing the concession facilities. The Concessionaire will be responsible for inspecting the concession facilities and the area immediately surrounding the facilities on a daily basis to ensure that they are in a safe and non-hazardous condition.

(b) Concessionaire shall be allowed to use the City's existing equipment in the concession facilities (as outlined in Attachment 1), but will be responsible for the maintenance, repair, and care of such equipment during the term of the agreement. If any City equipment becomes inoperable, and repair is not economically feasible, the City will be responsible for replacement of such equipment, provided it is not the result of any negligent act or omission of the Concessionaire or its personnel. Any additional equipment necessary for the operation of the concession facilities must be provided by the Concessionaire (and maintained, repaired, and/or replaced by the Concessionaire).

4. City Obligations. The City will:

(a) Provide all necessary utility services to the concession facilities;

(b) Be responsible for any and all repairs to the physical concession buildings; except for any repairs resulting from any negligent act or omission of the Concessionaire, in which case the Concessionaire shall be responsible for the repair(s);

(c) Provide one set of keys to the concession facilities to the Concessionaire;

(d) Enforce the rule of not allowing coolers (other than one team cooler) or outside food or drinks in Latimer Lakes Park during youth baseball tournaments, unless approved by both the Parks Director and Concessionaire; and

(e) Endeavor to prohibit teams from cooking/grilling in Latimer Lakes Park, unless approved by both the Parks Director and Concessionaire.

5. Term of Contract. The term of this agreement will be for one full calendar year commencing on January 1, 2023, and expiring on December 31, 2023. The term may be extended and/or the agreement may be renewed at the discretion of the parties.

6. Concessionaire's Payment Obligations. Notwithstanding the term of this agreement, Concessionaire shall pay to the City \$3,000.00, on or before June 15th, 2023 for first payment. Second payment shall be paid to the City \$3,000.00, on or before September 15th, 2023. The total amount of all payments is \$6,000.00.

7. Fixtures/Alterations. Concessionaire shall not install any fixtures or make any major alterations, additions or improvements to the concession facilities without first having the written consent of the City. At the end of the term of this agreement, all fixtures installed at the concession facilities shall become the property of the

City; however, at the City's option, Concessionaire may remove its fixtures, provided removal can be accomplished without damage to the facilities. Concessionaire will not in any manner deface, damage, or injure the concession facilities, and will pay the cost of repairing any damage or injury done to said facilities, or any part thereof, by Concessionaire's personnel.

8. Insurance.

Without limiting Concessionaire's indemnification obligations, Concessionaire shall procure and maintain, at its sole cost and for the duration of this contract, insurance coverage as provided below, against all claims for injuries against persons or damages to property which may arise from or in connection with the performance of the work hereunder by Concessionaire, its agents, representatives, employees, and/or subcontractors.

**Insurance Coverage Required:**

The policies and amounts of insurance required hereunder shall be as follows:

- (a) General Liability (including premises and operations, contractual liability, personal injury): One Million Dollars (\$1,000,000.00) single limit, per occurrence. If commercial general liability insurance or other form with a general aggregate limit is used, either the general aggregate shall apply separately to this project/contract, or the general aggregate limit shall be two times the occurrence limit.
- (b) Automobile Liability (including owned, non-owned, leased, and hired autos): One Million Dollars (\$1,000,000.00), single limit, per occurrence for bodily injury and property damage.
- (c) Workers' Compensation: Workers Compensation Insurance in an amount required by the laws of the State of Mississippi.

**General Requirements:**

(a) General Liability and Automobile Liability shall name the City, and its officers, officials, employees, agents, representatives, and volunteers (collectively hereinafter "City and City Personnel") as additional insureds and contain no special limitations on the scope of protection afforded to City and City Personnel. All insurance provided hereunder shall include the appropriate endorsements.

(b) Shall be "occurrence" rather than "claims made" insurance.



(c) Shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Shall be endorsed to state that the insurer shall waive all rights of subrogation against City and City Personnel.

(e) Shall be written by good and solvent insurer(s) authorized to do business in the State of Mississippi.

(f) Shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

(g) Any deductibles or self-insured retentions must be declared to and approved by City prior to the execution of the contract by City; and

(h) Concessionaire shall furnish City with certificates of insurance demonstrating the coverage required prior to any commencement of work to be completed.

Certificates shall be mailed to:

City Clerk

City of Horn Lake

3101 Goodman Road

Horn Lake, Mississippi 38637

**Workers' Compensation Insurance:**

In the event Concessionaire has no (or fewer than five (5) (*See Miss. Code Ann. § 71-3-5*)) employees requiring Concessionaire to provide Workers' Compensation Insurance, Concessionaire shall so certify to the City in writing prior to work commencement. City and City Personnel shall not be responsible for any claims in law or equity occasioned by failure of the Concessionaire to comply with this section or with the provisions of law relating to Workers' Compensation.

9. Indemnification. Concessionaire shall defend, and hold City and City Personnel harmless from and against any and all actions, suits, claims, demands, judgments, attorney's fees, costs, damages to persons or property, losses, penalties, obligations, expenses or liabilities (herein "claims" or "liabilities") that may be asserted or claimed by any person or entity arising out of the willful or negligent acts, errors or omissions of Concessionaire, its employees, agents, representatives or subcontractors in the performance of any tasks or services for or on behalf of City, whether or not there is concurrent active or passive negligence on the part of City and/or City Personnel, but excluding such claims or liabilities arising from the sole active negligence or willful misconduct of City or City Personnel. In connection therewith:

Concessionaire shall defend any action or actions filed in connection with any such claims or liabilities, and shall pay all costs and expenses, including attorney's fees incurred in connection therewith.

Concessionaire shall promptly pay any judgment rendered against City or any City Personnel for any such claims or liabilities.

In the event City and/or any City Personnel is made a party to any action or proceeding filed or prosecuted for any such damages or other claims arising out of or in connection with the negligent performance or a failure to perform the work or activities of Concessionaire, Concessionaire shall pay to City any and all costs and expenses incurred by City or City Personnel in such action or proceeding, together with reasonable attorney's fees and expert witness fees.

Concessionaire also agrees to indemnify, defend, and hold harmless the City from any claims for work performed or materials furnished to the concession facilities or to any structure, improvement or fixture thereon, at the insistence or request of Concessionaire or its agent or employee. Further, the City shall not be liable or responsible for any loss or damage to Concessionaire's property, inventory, or person occasioned by theft, fire, or act of God.

10. Assignment. The parties agree that this Agreement shall not be assignable or sublet without City's written consent.
11. Inspection. The parties agree that the City shall have the right to inspect the concession facilities at any time to evaluate the condition of the facilities and compliance with this agreement.
12. Termination. This agreement may be terminated in any one of the following ways, which will not be exclusive, but will be cumulative with any other remedies provided by law or equity:

- (a) Force Majeure. This agreement shall be considered terminated if any act of the federal, state, or local government, act of war, or act of God prevents the parties from fulfilling their obligations under this agreement. No damages shall be allowed to either party because of such termination.
- (b) Termination for Concessionaire's Breach. If Concessionaire should fail to perform or comply with any of the obligations of this agreement and if the nonperformance/noncompliance shall continue for a period of 15 days after notice is given by the City, then the City may terminate this agreement. In the event of such termination, and the City is forced to contract with another person/entity and/or hire City employees for concession operations, then Concessionaire agrees to reimburse the City its lost revenue, if any, between the new agreement/hires and this agreement. Concessionaire acknowledges and agrees that any reimbursement required hereunder is in the nature of liquidated damages and not a penalty. Additionally, in the event of such termination, Concessionaire shall be liable to the City for any and all damages the City may suffer as a result of Concessionaire's breach of this agreement, including, but not limited to indirect, special, incidental, and/or consequential damages.
- (c) Termination for City's Convenience. City may, at its sole discretion, terminate this agreement for its convenience at a time earlier than the specified termination date of this agreement. City agrees to pay to Concessionaire the reasonable value of any improvements, structures, or fixtures constructed thereon at the time of such termination of this agreement. At City's option, Concessionaire may be allowed or required to remove any portion of said improvements, structures, or fixtures located on/within the concession facilities, and City shall not be liable to Concessionaire for any consequential or other damages except as expressly provided herein.

13. Notices. The parties hereto agree that any notices required by or given under this agreement shall be in writing and delivered in person; transmitted by first class, postage prepaid; or by electronic mail as follows:

City:

City of Horn Lake

Attention: Mayor or City Administrator

3101 Goodman Road

Horn Lake, Mississippi 38637

mayor@hornlake.org

Concessionaire:

Michael Holland

Mad Concession

5646 Stone Street

Olive Branch, MS 38654

14. Attorney's Fees. If any legal action is necessary to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to attorney's fees and costs.
15. Independent Contractor. Concessionaire agrees that it is an independent contractor and that neither it nor its agents or employees shall be considered employees of the City.
16. Severability. If any clause or provision of this agreement is illegal, invalid, or unenforceable under present or future laws effective during the term of this agreement, then and in that event, it is the intention of the parties hereto that the remainder of this agreement shall not be affected thereby, and it is also the intention of the parties to this agreement that in lieu of each clause or provision of this agreement that is illegal, invalid, or unenforceable, there be added as a part of this agreement a clause or provision as similar in terms to such illegal, invalid, or unenforceable clause or provision as may be possible and be legal, valid and enforceable.
17. Entire Agreement. This agreement constitutes the entire agreement between the parties and may be amended only by written amendment of this agreement.
18. Personal Guaranty: In order to induce the City to enter into this agreement with the Concessionaire, Michael Holland, individually, through his signature below, absolutely and unconditionally guarantees to the City the full and prompt payment when due of the payments provided for herein, excluding only monthly payments provided by paragraph 6 coming due subsequent to any termination of this agreement.

IN WITNESS WHEREOF, the parties hereto have entered into this agreement the date and year first above written.

CONCESSIONAIRE:

Michael Holland d/b/a

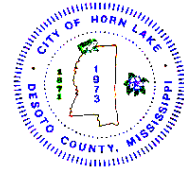
MAD CONCESSION,

By: \_\_\_\_\_

Print

\_\_\_\_\_

Name:



Title: \_\_\_\_\_

\_\_\_\_\_

Michael Holland, Individually

CITY OF HORN LAKE, MS

By: \_\_\_\_\_

Allen B. Latimer, Mayor

**City of Horn Lake**  
**Job Description – Storm Water Coordinator**  
**(Revised 11/2022)**



**Purpose of Position**

This position is responsible for providing leadership and technical guidance for implementation and maintaining the Storm Water Program to maintain compliance with the City of Horn Lake MS4 Permit, Ordinances and State and Federal Laws. The employee may perform difficult professional and technical duties in administration of the stormwater management program. This position is under the direct supervision of the Planning Director and will consult with the contracted city engineer, building inspector and planning director.

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

## **Major Duties and Responsibilities**

- Respond to citizens' questions about development related to storm water but there may be others i.e., existing detention ponds, individual lots, erosion, and sediment control. Be able to write correspondence as needed.
- Maintains storm water management records on a case by case basis during a chronological year.
- Perform regulatory research, site visits, soil and water sampling and evaluation of pollutants, write applicable reports and maintain appropriate records.
- Initiates, plans, coordinates, monitors, and enforces programs which accomplish compliance with Storm Water regulations associated with all new construction and re-development projects, coordinates response, reporting, enforcement and clean-up activities as necessary.
- Answer technical questions and provides information to the public and other agencies; investigate complaints about stormwater runoff, develop corrective recommendations and notify supervisor of potential legal actions need to effect compliance with established management standards.
- Oversee inspection and enforcement of all Storm Water regulations to address storm water issues and regulations governing storm water discharge into various areas.
- Assists city engineer in completing the city-responsible duties of the Mississippi Department of Environmental Quality's (MDEQ) Annual Report.
- Conducts field inspections on a regular and requested basis as development but there may be others i.e., existing detention ponds, individual lots.
- Participates and organizes community outreach efforts about the topic of storm water management.
- Assists Department Head in development of an annual budget and long-range storm water capital improvement plan.
- Learns and explains storm water, erosion and sediment control best management practices to developers and citizens.
- Accept, review and evaluate plans for storm water control and erosion and sediment control residential and commercial developments in order to ensure that plans adhere to city ordinances and guidelines. (This is a shared duty with contractual city engineering staff based upon project size.)
- Draft changes to said Annual Report as needed.
- Perform other duties as directed.

## **Job Context**

The Storm Water Program Coordinator is a full-time, permanent position in the Planning Department. The immediate supervisor for this position is the Director of City Planning. This person is required to meet with his/her supervisor at least once daily. The Storm Water Program Coordinator works regular hours, year-round, however the position may require working more than the regularly scheduled hours on a regular basis. This position may also require night-work on occasion. The person hired for this position will never perform any shift work and will never be on call. This position requires about 50% indoor work, while about 50% will be outdoors.

The position is responsible for assuring that there is no undue legal liability placed upon the City of Horn Lake. The person in this position must have a minimum of a High School Diploma or an equivalent type of degree/diploma. It is preferable that the applicant have at least two years of prior similar experience in a closely related field. Applicants must be able deal with various levels of stress. Applicant must also be able to walk

through heavily muddy areas, while observing various types of land, and must be able to endure any weather condition. Must possess and maintain a valid Mississippi and/or Tennessee driver's license.

## **Knowledge, Skills and Abilities**

### **Knowledge**

- City code on storm water, erosion and sediment control
- Knowledge of methods and techniques of construction inspections; soil stabilization; equipment and supplies used for soil erosion and sediment control, street and stormwater infrastructure construction and maintenance; storm drain construction and testing functions
- Ability to enforce necessary regulations with firmness and tact;
- Ability to communicate clearly and concisely, both orally and in writing; ability to speak in public and present public education programs
- Ability to read and interpret and apply laws, regulations, codes ordinances and policies governing municipalities
- Ability to read and interpret plans and specifications, and stormwater reports and calculations.
- Ability to operate personal computer including software applications such as Microsoft Word, Excel, Power Point, Outlook, and GIS.
- Municipal processes
- Reading site plans and building plans
- Achieve MS4 stormwater certification within one (1) year.
- Be certified as an electrical, plumbing and HVAC inspector within one (1) year of employment in order to backup building inspector.
- Fundamentals of storm water, erosion and sediment best management practices
- To read maps and charts
- General municipal infrastructure elements
- Organize daily/weekly schedule, hold office and field inspections and meetings with developers and citizens
- OSHA standards and regulations concerning employee safety
- Federal and state statutes concerning the work of the department and the position
- Mathematical skills, including addition, subtraction, division, percentages and multiplication
- General function and operations of municipal government

### **Skills and Abilities:**

- Public Speaking
- Computer knowledge, including word processing and spread sheets
- Ability to read building plans, site, plot plans and interpret maps and charts as backup for building inspector.
- Organize and prioritize daily/weekly schedule, hold office and field inspections and meetings with developers and citizens
- Work as a team member with other employees
- Meet specified or required deadlines
- Make decisions within specified time restraints
- Communicate effectively with residents, elected officials, other City employees, etc., both oral and written

- Maintain confidentiality
- Able to visualize future implications
- Work autonomously when necessary
- Handle multiple tasks simultaneously with frequent interruptions
- Maintain professional composure in heated situations
- Develop, implement, and follow departmental and City procedures

FLSA: Non-Exempt

REPORTS TO: Planning Director

SUPERVISES: None

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Characteristics described in this job description are representative of those an employee encounters while performing this job. Reasonable accommodations may be made to enable individuals with disabilities to perform them.

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Signature Acknowledging Job Description

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Date



**CITY OF HORN LAKE  
BOARD MEETING  
12/6/2022**

Department	11/17/2022	Overtime Amount
Animal Control	\$8,881.59	\$436.96
Judicial	\$14,033.76	\$0.00
Fire/Amb	\$140,702.07	\$0.00
Fire/Budgeted OT	\$0.00	\$9,739.31
Fire/Non Budgeted OT	\$0.00	\$1,553.19



Fire/ST Non Budgeted OT	\$0.00	\$0.00
Finance	\$13,608.27	\$0.00
Legislative	\$4,771.01	\$0.00
Executive	\$4,597.28	\$0.00
Parks	\$16,583.54	\$914.25
Planning	\$13,964.00	\$0.00
Police	\$148,441.67	\$6,042.57
Public Works - Streets	\$18,599.34	\$438.99
Public Works - Utility	\$24,729.34	\$595.23
<b>Grand Total</b>	<b>\$408,911.87</b>	<b>\$19,720.50</b>

**CITY OF HORN LAKE  
BOARD MEETING  
12/6/2022**

Department	12/1/2022	Overtime Amount
Animal Control	\$10,339.42	\$1,186.76
Judicial	\$14,049.03	\$15.26
Fire/Amb	\$151,689.57	\$0.00
Fire/Budgeted OT	\$0.00	\$9,273.17
Fire/Non Budgeted OT	\$0.00	\$5,946.23
Fire/ST Non Budgeted OT	\$0.00	\$362.70
Finance	\$13,608.26	\$0.00
Legislative	\$4,771.01	\$0.00
Executive	\$4,597.28	\$0.00
Parks	\$14,849.27	\$76.55
Planning	\$12,963.01	\$0.00
Police	\$150,813.83	\$5,416.02
Public Works - Streets	\$17,822.04	\$151.96
Public Works - Utility	\$25,351.26	\$1,197.32
<b>Grand Total</b>	<b>\$420,853.98</b>	<b>\$23,625.97</b>



**CITY OF HORN LAKE  
BOARD MEETING  
12/6/2022**

**CLAIMS DOCKET RECAP C-120622 D-120622 FY2022C**

<b>NAME OF FUND</b>		<b>TOTAL</b>
GENERAL FUND		\$352,123.50
COURT COSTS	\$3,666.50	
EXECUTIVE	\$198.50	
LEGISLATIVE	\$1,890.00	
JUDICIAL	\$5,235.00	
FINANCIAL ADMIN	\$3,275.36	
PLANNING	\$3,509.68	
POLICE	\$79,002.89	
FIRE & EMS	\$36,922.46	
STREET DEPARTMENT	\$38,842.40	
ANIMAL CONTROL	\$4,166.33	
PARKS & REC	\$15,588.33	
PARK TOURNAMENT	\$0.00	
PROFESSIONAL EXPENSE	\$159,677.43	
DEBT SERVICES	\$0.00	
HEALTH INSURANCE	\$148.62	
BOND FUNDED CAP PROJECT EXPENSE		\$0.00
LIBRARY FUND		\$12,003.49
ECONOMIC DEVELOPMENT FUND		\$16,156.74
UTILITY FUND		\$76,469.47
<b>TOTAL DOCKET</b>		<b>\$456,753.20</b>

<b>VENDOR</b>	<b>VENDOR NAME</b>	<b>ORG DESC</b>	<b>ACCOUNT DESC</b>	<b>AMOUNT</b>	<b>CHECK NO</b>	<b>FULL DESC</b>
9997	JACQUELYNN LOGAN SCO	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	150.00	717228	CB REFUND CASE #M2022-01058
9997	ANGILE MCCRACKEN	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	16.50	717227	CB REFUND A MCCRACKEN CASE # M2022-01306
9997	PUGH'S BAIL BONDING	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	3,000.00	717229	CB REFUND K WHITEHEAD CASE #006180

5801	LIPSCOMB & PITTS INS	EXECUTIVE	WORKMAN'S COMP INSUR	198.50	717271	WORK COMP FY 2023 Q2
5801	LIPSCOMB & PITTS INS	LEGISLATIVE	WORKMAN'S COMP INSUR	1,890.00	717271	WORK COMP FY 2023 Q2
2443	KAREN SANDERS	JUDICIAL	CONTRACT PERSONNEL	500.00	717268	FINES DUE JUDGE 11-10-22
5801	LIPSCOMB & PITTS INS	JUDICIAL	WORKMAN'S COMP INSUR	2,575.00	717271	WORK COMP FY 2023 Q2
3185	SYSCON INC	JUDICIAL	PROFESSIONAL SERVICES	2,160.00	717293	COURT SOFTWARE
5801	LIPSCOMB & PITTS INS	FINANCIAL ADMINISTRATION	WORKMAN'S COMP INSUR	1,100.00	717271	WORK COMP FY 2023 Q2
5801	LIPSCOMB & PITTS INS	PLANNING	WORKMAN'S COMP INSUR	2,700.00	717271	WORK COMP FY 2023 Q2
4111	DESOTO TIMES TRIBUNE	PLANNING	PROFESSIONAL SERVICES	32.68	717235	AD# 73998
4111	DESOTO TIMES TRIBUNE	PLANNING	PROFESSIONAL SERVICES	7.28	717235	AD #74060
5801	LIPSCOMB & PITTS INS	POLICE	WORKMAN'S COMP INSUR	20,875.00	717271	WORK COMP FY 2023 Q2
926	THE HOME DEPOT	POLICE	VEHICLE MAINTENANCE	13.90	717297	UNIT# 6088: ALUMINUN ANGLE
1041	JIMMY GRAY CHEVROLET	POLICE	VEHICLE MAINTENANCE	129.50	717267	UNIT# 5170: TOP OF BATTERY FUS
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	812.39	717272	UNIT# 9626: NEW TIRES
1388	MOTOROLA SOLUTIONS	POLICE	VEHICLE MAINTENANCE	4.39	717281	UNIT# 5553: DVR KEYS
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	124.82	717284	UNIT# 9236: BATTERY
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	14.99	717284	UNIT# 6088: BED COATING SPRAY
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	70.92	717284	UNIT# 5493: BLOWER MOTOR
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	190.09	717284	UNIT# 5170: BATTERY
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	75.15	717284	UNIT# 5217: O/F, OIL
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	45.67	717284	UNIT# 5593: O/F, OIL
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	46.73	717284	UNIT# 8404: O/F, OIL
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	69.62	717284	UNIT# 5988
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	338.61	717284	UNIT# 8424: HUB ASSEMBLY, O/F,
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	69.52	717284	UNIT# 5553: O/F, OIL
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	36.74	717284	UNIT# 1391: O/F, OIL
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	53.98	717284	UNIT# 8932: WIPER BLADES
1831	SOUTHAVEN SUPPLY	POLICE	VEHICLE MAINTENANCE	21.98	717291	UNIT# 6088: BOLTS, WASHERS
2016	TRACTOR SUPPLY CREDI	POLICE	VEHICLE MAINTENANCE	104.99	717301	SPEED TRAILER: BINDER CHAIN
2038	UNION AUTO PARTS	POLICE	VEHICLE MAINTENANCE	308.88	717305	BULK BRAKE PADS 2022 TAHOE: 4
2038	UNION AUTO PARTS	POLICE	VEHICLE MAINTENANCE	308.88	717305	BULK BRAKE PADS 2022 TAHOE: 4
926	THE HOME DEPOT	POLICE	EQUIPMENT PARTS & SUPPLIES	137.52	717297	SPEED TRAILER: MASTER LOCK COU
926	THE HOME DEPOT	POLICE	EQUIPMENT PARTS & SUPPLIES	58.76	717297	UNIT# 6088: ACRYLIC GLASS, DUC
1180	MAGNOLIA TIRE	POLICE	EQUIPMENT PARTS & SUPPLIES	40.50	717272	PD SHOT: (3) BAND SAW BLADES
1518	O'REILLY AUTO PARTS	POLICE	EQUIPMENT PARTS & SUPPLIES	129.95	717284	PD BULK: BULK OIL
6514	BTW DISTRIBUTORS	POLICE	EQUIPMENT PARTS & SUPPLIES	180.00	717220	PD SHOP: DEWALT HEAT GUN KIT
2685	THOMSON WEST	POLICE	PROFESSIONAL SERVICES	228.91	717299	OCTOBER 2022 WESTLAW
3323	BANCORPSOUTH	POLICE	PROFESSIONAL SERVICES	47.83	717215	FB AD
6671	FLOCK GROUP	POLICE	PROFESSIONAL SERVICES	28,650.00	717241	LPR CAMERAS
1329	MLEOTA	POLICE	TRAVEL & TRAINING	16,220.00	717279	MLEOTA TUITION: HOLLEY, LEE, L
6428	HOWARD TECHNOLOGY	POLICE	MACHINERY & EQUIPMENT	1,744.00	717264	MDT DOCKING STATIONS
5801	LIPSCOMB & PITTS INS	FIRE & EMS	WORKMAN'S COMP INSUR	15,962.50	717271	WORK COMP FY 2023 Q2
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	9.44	717244	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	2.36	717244	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	549.66	717244	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	176.13	717244	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	4.55	717244	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	40.76	717244	EMS SUPPLIES

4983	PREMIER AIR PRODUCTS	FIRE & EMS	MEDICAL SUPPLIES	206.12	717286	EMS OXYGEN
78	AMERICAN TIRE REPAIR	FIRE & EMS	VEHICLE MAINTENANCE	594.84	717208	UNIT 4 TIRES
78	AMERICAN TIRE REPAIR	FIRE & EMS	VEHICLE MAINTENANCE	537.55	717208	ENGINE 2 TIRE
1518	O'REILLY AUTO PARTS	FIRE & EMS	VEHICLE MAINTENANCE	23.99	717284	101
3323	BANCORPSOUTH	FIRE & EMS	VEHICLE MAINTENANCE	77.94	717215	FD SUPPLIES
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	619.96	717239	UNIT 4 DOOR REPAIR
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	1,000.00	717239	PUMP TEST E3, E2, T1, E4
6575	CHARLES BRINKLEY	FIRE & EMS	VEHICLE MAINTENANCE	160.00	717224	WINDOW TINT 105 AND 2023 DODGE
926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	54.63	717297	FD STATION SUPPLIES
926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	169.63	717297	FD SUPPLIES
926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	26.45	717297	FD SUPPLIES
926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	96.40	717297	FD SUPPLIES
3323	BANCORPSOUTH	FIRE & EMS	BUILDING & EQUIP MAINT	112.00	717215	FLAG FOR FD
3323	BANCORPSOUTH	FIRE & EMS	BUILDING & EQUIP MAINT	68.21	717215	STATION 2 OVEN PART
6354	ACTIVE FIRE PROTECT	FIRE & EMS	BUILDING & EQUIP MAINT	135.00	717203	SPRINKLER INSP ST 3
6354	ACTIVE FIRE PROTECT	FIRE & EMS	BUILDING & EQUIP MAINT	160.00	717205	SPRINKLER INSP ST 2
6354	ACTIVE FIRE PROTECT	FIRE & EMS	BUILDING & EQUIP MAINT	135.00	717204	SPRINKLER INSP ST 1
5099	EMERGENCY EQUIP PROF	FIRE & EMS	UNIFORMS	400.00	717239	UNIFORMS J ANTHONY
3323	BANCORPSOUTH	FIRE & EMS	PROFESSIONAL SERVICES	37.38	717215	FD SUPPLIES
1336	MS FIRE FIGHTER ASSO	FIRE & EMS	TRAVEL & TRAINING	1,120.00	717282	FF MEMBERSHIP DUES
5099	EMERGENCY EQUIP PROF	FIRE & EMS	MACHINERY & EQUIPMENT	152.00	717239	LIGHT
1489	NORTH MISSISSIPPI TW	FIRE & EMS	VEHICLES	9,072.00	717283	LIGHTS AND EQUIPMENT FOR 101
5801	LIPSCOMB & PITTS INS	STREET DEPARTMENT	WORKMAN'S COMP INSUR	3,600.00	717271	WORK COMP FY 2023 Q2
745	G & C SUPPLY CO INC	STREET DEPARTMENT	MATERIALS	157.20	717242	SCHOOL BUS SIGNS
745	G & C SUPPLY CO INC	STREET DEPARTMENT	MATERIALS	1,442.00	717242	SIGN POST AND NUTS
745	G & C SUPPLY CO INC	STREET DEPARTMENT	MATERIALS	113.10	717242	SIGNS
745	G & C SUPPLY CO INC	STREET DEPARTMENT	MATERIALS	1,610.90	717242	SCHOOL SIGNS
926	THE HOME DEPOT	STREET DEPARTMENT	MATERIALS	39.76	717297	FLASH LIGHTS FOR SHOP
926	THE HOME DEPOT	STREET DEPARTMENT	MATERIALS	20.95	717297	MATERIAL TO REPAIR BENCH AT CITY SHOP
926	THE HOME DEPOT	STREET DEPARTMENT	MATERIALS	17.76	717297	MATERIALS FOR BENCH
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	MATERIALS	17.18	717284	LEAK FINDER FOR SHOP
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	MATERIALS	8.48	717284	GLASS FUSES FOR SHOP
1831	SOUTHAVEN SUPPLY	STREET DEPARTMENT	MATERIALS	15.99	717291	SPADE SET FOR SHOP
1831	SOUTHAVEN SUPPLY	STREET DEPARTMENT	MATERIALS	7.60	717291	MATERIALS FOR SHOP - NUTS AND BOLTS
1831	SOUTHAVEN SUPPLY	STREET DEPARTMENT	MATERIALS	41.18	717291	MATERIALS FOR TORCH AT CITY SHOP

5006	BRENNTAG MIDSOUTH	STREET DEPARTMENT	MATERIALS	1,552.98	717218	CHEMICALS GOODMAN RD WATER PLA
301	CAMPER CITY USA INC	STREET DEPARTMENT	BUILDING & EQUIP MAINT	415.00	717221	REPAIRS TO TRAILER
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	BUILDING & EQUIP MAINT	31.13	717284	AIR FILTER FOR BAD BOY MOWER
1736	S & H SMALL ENGINE	STREET DEPARTMENT	BUILDING & EQUIP MAINT	157.83	717289	SPARK PLUG FOR SPRAYER
4028	RELIABLE EQUIPMENT L	STREET DEPARTMENT	BUILDING & EQUIP MAINT	842.26	717287	MATERIALS FOR BAT WING
6126	TWIN HILLS EQUIPMENT	STREET DEPARTMENT	BUILDING & EQUIP MAINT	1,513.15	717302	REPAIRS TO NEW HOLLAND
6675	SHIVERS TOWING OF MS	STREET DEPARTMENT	BUILDING & EQUIP MAINT	708.00	717290	HAULED BIG RED TO SHOP
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	100.61	717304	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	87.21	717304	UNIFORMS FOR UT / ST
3709	BEST-WADE PETROLEUM	STREET DEPARTMENT	FUEL & OIL	740.05	717217	FUEL FOR CITY SHOP
5792	TIMOTHY M. BYRD	STREET DEPARTMENT	PROFESSIONAL SERVICES	1,250.00	717300	BEAVER CONTROL
5801	LIPSCOMB & PITTS INS	ANIMAL CONTROL	WORKMAN'S COMP INSUR	2,175.00	717271	WORK COMP FY 2023 Q2
926	THE HOME DEPOT	ANIMAL CONTROL	MATERIALS	117.80	717297	MATERIALS FOR ANIMAL SHELTER
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	95.06	717254	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	95.06	717255	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	69.09	717251	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	230.26	717262	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	95.06	717256	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	69.09	717250	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	45.30	717249	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	95.06	717257	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	26.78	717246	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	26.78	717247	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	26.78	717248	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	95.06	717258	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	69.09	717253	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	110.39	717259	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	123.10	717260	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	69.09	717252	VET SERVICES
939	HORN LAKE ANIMAL HOS	ANIMAL CONTROL	PROFESSIONAL SERVICES	124.06	717261	VET SERVICES
6327	DIXIE MEMORIAL PET	ANIMAL CONTROL	PROFESSIONAL SERVICES	350.00	717237	ANIMAL CREATIONS
4363	DANIELLE CHEESEMAN	PARKS & REC	ASSISTING CONTRACT EMPLOYEEES	90.00	717230	11/07-27/2022
4797	JESSICA WOODS	PARKS & REC	ASSISTING CONTRACT EMPLOYEEES	25.00	717266	11/07-27/2022

6580	ALYSSA MAY	PARKS & REC	ASSISTING CONTRACT EMPOLYEEES	105.00	717207	11/07-27/2022
6605	TYKARRIS ROSE	PARKS & REC	ASSISTING CONTRACT EMPOLYEEES	265.00	717303	11/07-27/2022
6657	TAMEKA HERRON	PARKS & REC	ASSISTING CONTRACT EMPOLYEEES	90.00	717294	11/07-27/2022
5801	LIPSCOMB & PITTS INS	PARKS & REC	WORKMAN'S COMP INSUR	3,075.00	717271	WORK COMP FY 2023 Q2
265	BSN SPORTS, INC	PARKS & REC	MATERIALS	242.78	717219	SOCCER NETS
745	G & C SUPPLY CO INC	PARKS & REC	MATERIALS	590.00	717242	SIGNS
745	G & C SUPPLY CO INC	PARKS & REC	MATERIALS	58.20	717242	SIGNS FOR PARKS
926	THE HOME DEPOT	PARKS & REC	MATERIALS	199.94	717297	MATERIALS
926	THE HOME DEPOT	PARKS & REC	MATERIALS	95.66	717297	PARADE
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	38.94	717284	MATERIAL
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	5.99	717284	MATERIALS
1518	O'REILLY AUTO PARTS	PARKS & REC	MATERIALS	13.35	717284	MATERIALS
1831	SOUTHAVEN SUPPLY	PARKS & REC	MATERIALS	9.24	717291	MATERIALS
1831	SOUTHAVEN SUPPLY	PARKS & REC	MATERIALS	9.85	717291	MATERIALS
6509	AQUATIC CONTROL INC	PARKS & REC	EQUIPMENT MAINTENANCE	400.00	717211	EQUIPMENT MAINT
6550	AUTOMATIC GATES CONS	PARKS & REC	BUILDING MAINT	543.87	717214	BUILDING MAINT
50	AFFINITY LANDSCAPE	PARKS & REC	BUILDING IMPROVEMENTS	1,250.00	717206	REPAIR IRRIGATION / OFFICE AREA
50	AFFINITY LANDSCAPE	PARKS & REC	BUILDING IMPROVEMENTS	4,000.00	717206	OFFICE IMPROVMENT LANDSCAPE
2145	WHITFIELD ELECTRIC C	PARKS & REC	BUILDING IMPROVEMENTS	2,624.00	717340	BUILDING REPAIRS
6639	PETTY CASH/ERIC COLE	PARKS & REC	PARK SUPPLIES	116.43	717285	MATERIAL
6639	PETTY CASH/ERIC COLE	PARKS & REC	PARK SUPPLIES	101.75	717285	MATERIAL
3502	AUTO ZONE	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	250.00	717213	FD OIL DRY
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	724.00	717201	ODOBAN FOR ANIMAL CONTROL
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	331.02	717201	CHEMICALS FOR CITY HALL SUPPLIES
291	CDW GOVERNMENT INC	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	128.19	717222	TV MOUNT AND ADAPTERS
291	CDW GOVERNMENT INC	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	2,970.96	717222	COMPUTER SUPPLIES
291	CDW GOVERNMENT INC	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	726.08	717222	COMPUTER SUPPLIES
926	THE HOME DEPOT	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	87.72	717297	GREEN LIGHTS FOR CITY HALL
1945	THOMPSON MACHINERY	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	1,747.47	717298	ANNUAL PM FOR CITY HALL GENERATOR
4908	UPCHURCH SERVICES	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	123.00	717306	REPAIRS TO SINK IN MEN'S RESTROOM
6354	ACTIVE FIRE PROTECT	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	135.00	717202	ANNUAL SPRINKLER INSPECTION FOR CITY HALL
6631	LARRY GINGERY	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	163.48	717269	REPAIRS TO LIGHTS AT CITY HALL
1113	LAWRENCE PRINTING CO	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	183.64	717270	MINUTE BOOK
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	150.00	717225	CONTRACT #900-0266083-000
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	38.63	717225	COPIER LEASE AGREEMENT CONTRACT #900-0233526-00
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	66.92	717225	COPIER LEASE AGREEMENT CONTRACT #900-0230094-000
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	90.05	717225	COPIER LEASE AGREEMENT 900- 0222578-000
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	97.73	717236	COPIER LEASE AGREEMENT CONTRACT # DX33221-01

5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	71.88	717236	CONTRACT #DX33329-01 COPIER LEASE AGREEMENT
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	168.87	717236	COPIER LEASE AGREEMENT CONTRACT #DX55897-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	207.39	717288	CONTRACT #BBNL7000-01 COPIER LEASE AGREEMENT
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	97.51	717288	CONTRACT #BBNM8000-01 COPIER LEASE AGREEMENT
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	43.00	717288	CONTRACT #FHNJ00-01 COPIER LEASE AGREEMENT
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	233.20	717288	COPIER LEASE AGREEMENT CONTRACT #F4MM00-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	349.75	717288	COPIER LEASE AGREEMENT CONTRACT #F2EN00-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	165.38	717288	COPIER LEASE AGREEMENT CONTRACT #F2EH00-01
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	300.42	717288	COPIER LEASE AGREEMENT CONTRACT #F2EM00-01
6545	CIVICPLUS	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	0.42	717226	BALNCE DUE ON INVOICE 244944
553	DESOTO COUNTY SHERIF	ADMINISTRATIVE EXPENSE	FEES TO COUNTY JAIL	15,244.83	717232	OCTOBER 2022 JAIL & MEDICAL
5801	LIPSCOMB & PITTS INS	ADMINISTRATIVE EXPENSE	INSURANCE PREMIUMS	48,193.00	717271	AUTO FY 2023 Q2
5801	LIPSCOMB & PITTS INS	ADMINISTRATIVE EXPENSE	INSURANCE PREMIUMS	17,141.50	717271	PROPERTY FY 2023 Q2
5801	LIPSCOMB & PITTS INS	ADMINISTRATIVE EXPENSE	INSURANCE PREMIUMS	39,540.00	717271	GEN LIABILY
5801	LIPSCOMB & PITTS INS	ADMINISTRATIVE EXPENSE	INSURANCE PREMIUMS	4,145.50	717271	UMBRELLA FY 2023 Q2
640	ELLIOTT DATA SYSTEMS	ADMINISTRATIVE EXPENSE	MACHINERY & EQUIPMENT	896.50	717238	ID BADGES RIBBONS FILM FOR ID MACHINE
1254	MEMPHIS STONE & GRAV	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	325.80	717274	WASHED SAND
2082	VULCAN MATERIALS	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	592.02	717338	LA 610
5719	DESOTO COUNTY, MISS	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	1,436.00	717233	ROCK SALT FOR ROADS
6221	AQUA RAINSCAPES	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	2,500.00	717210	SIDEWALK IMPROVMENTS
6221	AQUA RAINSCAPES	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	3,050.00	717210	SIDEWALK IMPROVEMENTS
6221	AQUA RAINSCAPES	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	2,500.00	717210	DRAIN IMPROVEMENTS IN ROADWAY
702	FIRST REGIONAL LIBRA	LIBRARY EXPENSE	AD VAL OWED TO LIBRARY	11,687.50	717240	AD VAL COLLECTED
106	AMSTERDAM PRINTING A	ECONOMIC DEVELOPMENT	PROMOTIONS	402.76	717209	CITY PENS
106	AMSTERDAM PRINTING A	ECONOMIC DEVELOPMENT	PROMOTIONS	307.12	717209	CITY TOTE BAGS
106	AMSTERDAM PRINTING A	ECONOMIC DEVELOPMENT	PROMOTIONS	472.15	717209	FIRE TOTE BAGS
535	DESOTO ECON DEVELOP	ECONOMIC DEVELOPMENT	PROMOTIONS	25.00	717234	INFRASTRUCTURE LUNCHEON J ROBINSON
552	DESOTO COUNTY COOPER	ECONOMIC DEVELOPMENT	PROMOTIONS	103.50	717231	HAY FOR MAYORS YOUTH COUNCIL PARADE FLOAT
931	HORN LAKE CHAMBER OF	ECONOMIC DEVELOPMENT	PROMOTIONS	240.00	717263	2022 GROOVY GALA
6584	TERREL A CATES JR	ECONOMIC DEVELOPMENT	PROMOTIONS	4,000.00	717296	CONSULT FEES DEC 2022
6673	IMPRINT LOGO LLC.	ECONOMIC DEVELOPMENT	PROMOTIONS	402.27	717265	JUNIOR FIRE FIGHTER BADGES
9999	TED M SUMMERFORD	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	35.42	717337	UTILITY REFUND 02-0506400

9999	KAREN MCADAMS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	58.78	717322	UTILITY REFUND 05-5792200
9999	BRETT COOP	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	75.78	717312	UTILITY REFUND 07-0264500
9999	SHAWN CAREY	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	27.14	717333	UTILITY REFUND 09-0116300
9999	T'CANEVERE HOLMES	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	22.86	717335	UTILITY REFUND 11-0105100
9999	LORI LAUBACH	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	2.78	717324	UTILITY REFUND 11-0115100
9999	TAWANDA L MCGOWEN	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	50.78	717336	UTILITY REFUND 13-0069200
9999	ELISHA L REED	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	16.44	717317	UTILITY REFUND 14-0548200
9999	MIA FARRAH WILLIAMS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	4.00	717327	UTILITY REFUND16-0033200
9999	PIERI PROPERTIES LLC	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	52.60	717332	UTILITY REFUND 19-0186000
9999	PIERI PROPERTIES LLC	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	10.26	717331	UTILITY REFUND 19-0202000
9999	MACKENZIE GREY PROPE	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	37.78	717325	UTILITY REFUND 19-0231000
9999	DAVID FARLEY	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	14.80	717316	UTILITY REFUND 21-5072300
9999	JENNIFER TAYLOR	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	55.00	717321	UTILITY REFUND 21-5135100
9999	CAMERON ELLIS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	75.78	717314	UTILITY REFUND 22-0040200
9999	AUSTIN JOHNSON	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	75.78	717310	UTILITY REFUND 22-0720100
9999	KEN ADAMS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	31.56	717323	UTILITY REFUND 25-0187500
9999	BRANDON COLOM	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	75.78	717311	UTILITY REFUND 26-0334300
9999	GLEN DOANE	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	92.72	717319	UTILITY REFUND 31-0537500
9999	PHILIPPUS ERASMUS	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	38.00	717330	UTILITY REFUND 55-0157100
9999	GWENDOLYN GRAY	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	38.00	717320	UTILITY REFUND 57-0214100
9999	STACY BROWN	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	38.00	717334	UTILITY REFUND 57-1500700
9999	CHRISTIAN STEWART	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	38.00	717315	UTILITY REFUND 57-4010500
9999	PHILEENA SING	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	28.00	717329	UTILITY REFUND 60-0640200
9999	ALAN BRAGG	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	36.27	717308	UTILITY REFUND 60-5420000
9999	ADRIENNE PEARSON	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	65.00	717307	UTILITY REFUND 98-0032700
9999	GERALD JOY	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	65.00	717318	UTILITY REFUND 98-0079400
9999	PATRICK CAGE	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	65.00	717328	UTILITY REFUND 98-0081900
9999	ANDREW GRAHAM	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	65.00	717309	UTILITY REFUND 99-0058800
9999	MARSHAY FORD	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	65.00	717326	UTILITY REFUND 99-0084800
9999	BRIDNEY JONES	UTILITY SYSTEM FUND	DEPOSITS ON HOLD	65.00	717313	UTILITY REFUND 99-0091700
5801	LIPSCOMB & PITTS INS	UTILITY SYSTEM	WORKMAN'S COMP INSUR	7,750.00	717271	WORK COMP FY 2023 Q2
745	G & C SUPPLY CO INC	UTILITY SYSTEM	MATERIALS	373.32	717242	BALL VALVE FOR UT
926	THE HOME DEPOT	UTILITY SYSTEM	MATERIALS	54.03	717297	SUPPLIES FOR WIRING OFFICE



1193	MARTIN MACHINE & SUP	UTILITY SYSTEM	MATERIALS	288.00	717273	MATERIALS FOR UT
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	357.30	717275	MATERIALS FOR UT
1812	SOUTHERN PIPE & SUPP	UTILITY SYSTEM	MATERIALS	108.00	717292	PIPE TO REPAIR LEAK ON BRIARWOOD
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	13.99	717291	TAPE DUCK FOR UT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	13.92	717291	MATERIALS FOR NAIL RD WATER PLANT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	13.56	717291	MATERIALS FOR UT
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	67.74	717291	MATERIALS TO REPAIR LEAK ON DORCHESTER
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	83.14	717291	MATERIALS TO SET WATER METERS
3714	HACH COMPANY	UTILITY SYSTEM	MATERIALS	624.24	717243	TESTING SUPPLIES
3866	CENTRAL PIPE SUPPLY	UTILITY SYSTEM	MATERIALS	675.79	717223	CURB STOPS FOR UT
3866	CENTRAL PIPE SUPPLY	UTILITY SYSTEM	MATERIALS	955.95	717223	MATERIALS FOR UT
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	934.67	717218	CHEMICALS FOR HURT RD WATER PLANT
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	1,552.98	717218	CHEMICALS FOR PEMBROOK WATER PLANT
78	AMERICAN TIRE REPAIR	UTILITY SYSTEM	VEHICLE MAINTENANCE	592.40	717208	TIRES FOR 817
1180	MAGNOLIA TIRE	UTILITY SYSTEM	VEHICLE MAINTENANCE	269.18	717272	TIRES FOR UT RANGER
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	249.64	717284	BATTERY FOR UT 8936
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	21.14	717284	AIR FILTER FOR UT 8936
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	13.20	717284	AIR FILTER FOR UT 2350
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	411.08	717284	MATERIALS FOR UT 2354
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	6.44	717284	CLAMPS FOR UT 2354
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	13.85	717284	SPARK PLUGS FOR UT 2354
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	100.61	717304	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	87.21	717304	UNIFORMS FOR UT / ST
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	834.91	717217	FUEL FOR GOODMAN RD WATER PLANT
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	192.38	717217	FUEL FOR HURT RD WATER PLANT
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	264.04	717217	FUEL FOR PEMBROOK WATER PLANT
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	1,118.76	717217	FUEL FOR NAIL RD WATER PLANT
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	266.39	717217	FUEL FOR MEADOWBROOK WATER PLANT
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	740.06	717217	FUEL FOR CITY SHOP
1945	THOMPSON MACHINERY	UTILITY SYSTEM	PROFESSIONAL SERVICES	1,629.72	717298	GENERATOR PM'S AT NAIL RD W/P,
1945	THOMPSON MACHINERY	UTILITY SYSTEM	PROFESSIONAL SERVICES	1,590.83	717298	GENERATOR PM'S AT NAIL RD W/P,
1945	THOMPSON MACHINERY	UTILITY SYSTEM	PROFESSIONAL SERVICES	1,648.08	717298	ANNUAL PM ON NAIL RD WP
1945	THOMPSON MACHINERY	UTILITY SYSTEM	PROFESSIONAL SERVICES	1,747.47	717298	PM FOR CITY WP
1945	THOMPSON MACHINERY	UTILITY SYSTEM	PROFESSIONAL SERVICES	1,747.47	717298	ANNUAL PM FOR PEMBROOK WATER PLANT
2095	WALLS WATER ASSOCIAT	UTILITY SYSTEM	PROFESSIONAL SERVICES	7,728.72	717339	SEWER COLLECTED IN HL, WALLS, AND ADMIN FEES
2258	BBI INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	3,600.00	717216	ANNUAL SOFTWARE SUPPORT
2258	BBI INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	3,400.00	717216	ANNUAL HARDWARE SUPPORT
6121	HIGH TIDE TECHNOLOGI	UTILITY SYSTEM	PROFESSIONAL SERVICES	1,200.00	717245	ANNUAL HIGH TIDE COMMUNICATION
6308	MISSION COOMMUNICATI	UTILITY SYSTEM	PROFESSIONAL SERVICES	347.40	717277	ANNUAL COMMUNICATION FOR ALLEN DRIVE LS
6599	MISSISSIPPI 811 INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	7,345.50	717278	2023 ONE CALL BILLING
5964	XYLEM DEWATERING	UTILITY SYSTEM	RENTAL EQUIPMENT	763.13	717341	MONTHLY PUMP RENTAL
5964	XYLEM DEWATERING	UTILITY SYSTEM	RENTAL EQUIPMENT	2,188.29	717341	PUMP RENTAL - CAROLINE DR
5964	XYLEM DEWATERING	UTILITY SYSTEM	RENTAL EQUIPMENT	1,092.01	717341	REPAIRS TO RENTAL FLEET
5964	XYLEM DEWATERING	UTILITY SYSTEM	RENTAL EQUIPMENT	2,060.14	717341	PUMP RENTAL

6672	AUSTIN MICHAEL SHAW	UTILITY SYSTEM	BUILDING IMPROVEMENTS	3,500.00	717212	FURNACE FOR CITY SHOP
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	SEWER MAINTENANCE EXP	62.60	717291	MATERIALS FOR SPIKE LN LIFT STATION
1929	TENCARVA MACHINERY C	UTILITY SYSTEM	SEWER MAINTENANCE EXP	4,057.45	717295	PUMP FOR LAKE FOREST WP
6451	MID SOUTH SEPTIC	UTILITY SYSTEM	SEWER MAINTENANCE EXP	450.30	717276	LIFT STATION CLEAN OUT
6558	MOMAR	UTILITY SYSTEM	SEWER MAINTENANCE EXP	1,416.23	717280	GRAPE FOR LIFT STATIONS
507	DELL COMPUTERS	FINANCIAL ADMINISTRATION	FURNITURE/EQUIP/SUPPL	295.53	717188	DELL COMPUTER AND DOCKING STATION
4363	DANIELLE CHEESEMAN	PARKS & REC	ASSISTING CONTRACT EMPLOYEES	60.00	717200	04/25-/05/18/2022
507	DELL COMPUTERS	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	236.93	717188	DELL LATITUDE 5320 IT DEPT
567	PAUL DESTEFANIS	POOLED CASH RENASANT BANK	POOLED CASH IN BANK	43.56	717182	COLONIAL LIFE ACCIDENT CANCELATION
9996	COLTON C SMITH	POOLED CASH RENASANT BANK	POOLED CASH IN BANK	105.06	717181	COLONIAL LIFE CASH SURRENDER
6674	DESOTO COUNTY JUSTIC	GENERAL FUND	DEPOSITS ON HOLD - COURT BONDS	500.00	717192	CASE M2022-01462 TRANSFER
1702	FLEETCOR TECHNOLOGIE	FINANCIAL ADMINISTRATION	FUEL & OIL	86.03	717185	FUEL FOR ADMIN, UT, AND ST 11/7-11/13/22
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	111.76	717170	FUEL FOR UT, ST, AND PLANNING 10/24-10/31/2022
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	77.97	717179	FUEL FOR UT, ST, AND PLANNING
5943	JIM ROBINSON	PLANNING	FURNITURE/EQUIP/SUPPL	579.99	717198	REIMBURSEMENT FOR DESK CITY CARD MAXED OUT
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	2,735.30	717172	FUEL POLICE 10/17-10/23
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	2,619.37	717171	FUEL POLICE 10/24-10/30
6038	A T&T - INTERACT	POLICE	PROFESSIONAL SERVICES	2,396.00	717189	INTERACT SERVICES
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	1,196.41	717169	FUEL FIRE 10/24-10/31/2022
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	1,668.72	717180	FUEL FIRE 10/31-11/6
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	814.96	717196	FUEL FIRE DEPT 11/14-11/20
651	ENTERGY	FIRE & EMS	UTILITIES	730.32	717194	6363 HWY 301
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	158.45	717164	6363 HWY 301
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	83.37	717190	6770 TULANE
1970	COMCAST	FIRE & EMS	UTILITIES	494.13	717176	NOV BILLING
2095	WALLS WATER ASSOCIAT	FIRE & EMS	UTILITIES	71.60	717174	FIRE STATION 3
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	682.35	717170	FUEL FOR UT, ST, AND PLANNING 10/24-10/31/2022
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	726.27	717179	FUEL FOR UT, ST, AND PLANNING
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	500.59	717185	FUEL FOR ADMIN, UT, AND ST 11/7-11/13/22
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	638.68	717197	FUEL FOR UT AND ST 11/14-11/20
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	47.36	717177	1025 HWY 302
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	151.27	717177	1007 GOODMAN ROAD
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	25.29	717191	301 NAIL ROAD
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	45.11	717194	4188 GOODMAN ROAD W
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	21,024.00	717194	STREET LIGHTS

651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	83.15	717194	NAIL ROAD AT HWY 51
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	43.00	717194	MS 302 @ HORN LAKE ROAD
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	203.48	717194	HWY 51 GOODMAN ROAD
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	39.57	717194	HWY 302 AND MALLARD
651	ENTERGY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	55.32	717194	4035 SHADOW OAKS LIGHTS
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	58.42	717183	FUEL FOR ANIMAL CONTROL 11/7-11/13/22
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	278.56	717168	FUEL FOR PARKS
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	175.78	717178	FUEL FOR PARKS 10/31-11/6/2022
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	59.58	717184	FUEL FOR PARKS 11/7-11/13/22
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	222.48	717195	FUEL FOR PARKS 11/14-11/20
651	ENTERGY	PARKS & REC	UTILITIES	153.20	717177	HOLLY HOLLS PARK CHAPEL HILL
651	ENTERGY	PARKS & REC	UTILITIES	49.58	717177	FLOOD LIGHT CHOCTAW PARK
651	ENTERGY	PARKS & REC	UTILITIES	167.59	717177	FLOODS FAIRFIELD MEADOW PARK
651	ENTERGY	PARKS & REC	UTILITIES	5.92	717194	7345 HURT ROAD
651	ENTERGY	PARKS & REC	UTILITIES	41.89	717194	SHADOW OAKS PARK
1970	COMCAST	PARKS & REC	UTILITIES	423.75	717176	NOV BILLING
6626	ODP BUSINESS Solutio	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	47.35	717173	CHAIR MAT AND MOUSE PADS
6626	ODP BUSINESS Solutio	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	13.92	717173	MOUSE PADS
6626	ODP BUSINESS Solutio	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	12.98	717173	MOUSE PADS
6626	ODP BUSINESS Solutio	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	59.98	717173	SD CARDS
6626	ODP BUSINESS Solutio	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	4.09	717199	KEY TAGS
6626	ODP BUSINESS Solutio	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	43.27	717199	FOLDERS AND BINDERS
6626	ODP BUSINESS Solutio	ADMINISTRATIVE EXPENSE	OFFICE SUPPLIES	45.38	717199	LABELS
9996	DANIEL FEINSTONE	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	69.33	717187	REIMBURSEMENT FOR NETWORK CABLES FOR PW
6038	A T&T - INTERACT	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	1,295.00	717189	INTERACT SERVICES
6521	C SPIRE	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	289.50	717175	INTERNET NOV 2022
6521	C SPIRE	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	3,744.85	717175	NOVEMBER BILLING
651	ENTERGY	ADMINISTRATIVE EXPENSE	UTILITIES	7.53	717194	7262 INTERSTATE DRIVE
651	ENTERGY	ADMINISTRATIVE EXPENSE	UTILITIES	225.01	717194	7460 HWY 301
651	ENTERGY	ADMINISTRATIVE EXPENSE	UTILITIES	4,790.99	717194	3101 GOODMAN ROAD W
1356	ATMOS ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	3,173.72	717166	3101 GOODMAN ROAD W
1356	ATMOS ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	108.89	717193	7460 HWY 301
1970	COMCAST	ADMINISTRATIVE EXPENSE	UTILITIES	291.85	717176	NOV BILLING
1356	ATMOS ENERGY	LIBRARY EXPENSE	UTILITIES	315.99	717165	2885 GOODMAN ROAD
5831	HORN LAKE CHOIR	ECONOMIC DEVELOPMENT	PROMOTIONS	10,000.00	717186	2022 SPONSORSHIP
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	682.36	717170	FUEL FOR UT, ST, AND PLANNING 10/24-10/31/2022

1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	726.27	717179	FUEL FOR UT, ST, AND PLANNING
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	500.59	717185	FUEL FOR ADMIN, UT, AND ST 11/7-11/13/22
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	638.68	717197	FUEL FOR UT AND ST 11/14-11/20
6521	C SPIRE	UTILITY SYSTEM	TELEPHONE & POSTAGE	133.60	717175	NOVEMBER BILLING
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	26.35	717167	LAKE FOREST DRIVE WEST
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	37.68	717167	HICKORY CREST DRIVE
651	ENTERGY	UTILITY SYSTEM	UTILITIES	10.98	717194	7445 HICKORY ESTATES DRIVE
651	ENTERGY	UTILITY SYSTEM	UTILITIES	462.05	717194	WELL AT HOLLY HILLS COMM CSM
651	ENTERGY	UTILITY SYSTEM	UTILITIES	179.76	717194	7240A WILLOW POINT DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	100.72	717194	5408A RIDGEFIELD DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	40.73	717194	DESOTO ROAD PUMP
651	ENTERGY	UTILITY SYSTEM	UTILITIES	101.60	717194	KINGSTON ESTATE SPU
651	ENTERGY	UTILITY SYSTEM	UTILITIES	29.34	717194	7356 SUSIE LANE
651	ENTERGY	UTILITY SYSTEM	UTILITIES	215.75	717194	POPLAR FOREST LOT 38
651	ENTERGY	UTILITY SYSTEM	UTILITIES	57.11	717194	HICKORY FOREST LIFT STATION
651	ENTERGY	UTILITY SYSTEM	UTILITIES	26.27	717194	7268 HORN LAKE ROAD
651	ENTERGY	UTILITY SYSTEM	UTILITIES	5.79	717194	4959 PECAN AVE
651	ENTERGY	UTILITY SYSTEM	UTILITIES	188.58	717194	6947 ALLEN DRIVE
651	ENTERGY	UTILITY SYSTEM	UTILITIES	160.33	717194	4410 SHADOW GLEN DR
651	ENTERGY	UTILITY SYSTEM	UTILITIES	74.90	717194	LIFT STA LAKE FOREST
651	ENTERGY	UTILITY SYSTEM	UTILITIES	89.49	717194	4871 GOODMAN ROAD
651	ENTERGY	UTILITY SYSTEM	UTILITIES	148.72	717194	5235 GOODMAN ROAD
651	ENTERGY	UTILITY SYSTEM	UTILITIES	1.56	717194	3400 TULANE RD W
651	ENTERGY	UTILITY SYSTEM	UTILITIES	3,385.98	717194	3101 GOODMAN ROAD W
651	ENTERGY	UTILITY SYSTEM	UTILITIES	50.67	717194	6285 MANCHESTER DRIVE
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	112.55	717163	6357 HURT ROAD
1970	COMCAST	UTILITY SYSTEM	UTILITIES	148.85	717176	NOV BILLING
4111	DESOTO TIMES TRIBUNE	FINANCIAL ADMINISTRATION	ADVERTISING	1,308.32	717342	AD #73490
4111	DESOTO TIMES TRIBUNE	FINANCIAL ADMINISTRATION	ADVERTISING	485.48	717342	AD #73522
6428	HOWARD TECHNOLOGY	POLICE	MACHINERY & EQUIPMENT	98.00	717343	11-16V DC VEHICLE
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	86.64	717345	UNIFORMS
4878	M & M PROMOTIONS	ECONOMIC DEVELOPMENT	PROMOTIONS	203.94	717344	SHIRTS FOR MYC ELECTED OFFICIALS
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	86.64	717345	UNIFORMS

456,753.20

Order #12-03-22

### Approval of Claims Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Claims Docket as presented, provided funds are budgeted and available, finding that the expenditures are to objects authorized by law.

Said motion was made by Alderman Guice and seconded by Alderman Klein.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 6th day of December, 2022.

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Mayor

Attest:

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CAO/City Clerk  
Seal



# *Proclamation*



**Whereas**, a healthy pregnancy and baby are a blessing; mothers and babies in the US are facing an urgent health crisis; and

**Whereas**, the US remains on the list as one of the dangerous developed nations for childbirth, one in ten babies are born prematurely each year. It is the leading cause of death among newborns; and

**Whereas**, preterm babies face lifelong birth defects and intellectual disabilities as a consequence of being born too soon; and

**Whereas**, premature births affect 1 in 7 babies in Mississippi. Over 5000 babies were born premature last year; and

**Whereas**, on the March of Dimes 2021 Report Card, Mississippi received an F rating and has a 14.2% preterm birth rate. DeSoto County has an 12.7% preterm birth rate and received a F rating on the March of Dimes Report Card; and

**Whereas**, organizations such as Zeta Phi Beta Sorority Incorporated, Psi Beta Zeta Chapter (Southaven) and the City of Horn Lake are working as part of the Healthy Moms. Strong Babies. Campaign to improve the health of Moms and Babies; and

**Whereas**, November is Prematurity Awareness Month, and November 17 is World Prematurity Awareness Day each year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the

Seal of Horn Lake to be affixed December 6, 2022

\_\_\_\_\_  
**Mayor Allen Latimer**

**Attest:** \_\_\_\_\_

**Date:** December 6, 2022

\*\*At this time the Mayor called on Representative Hester Jackson McCray with the Favor Foundation. Representative McCray discussed the foundation and its purpose to give back to the senior community by providing baskets to seniors in assisted living facilities in Horn Lake for the holidays. Representative McCray discussed past years' statistics and responses from recipients, as well as highlighting the need for this type of service to continue this year. Representative McCray requested that the City help with the cause by donating to the foundation.

Order #12-04-22

**Approval of Favor Foundation Sponsorship**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Favor Foundation sponsorship of \$2,000.00 to be paid with hotel/motel tax proceeds, finding that said organization promotes the attributes of the City and/or promotes the City's tourism and economic development.

Said motion was made by Alderman DuPree and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 6th day of December, 2022.

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Mayor

Attest:

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CAO/City Clerk  
Seal

\*\*At this time the Mayor called on Ms Jeanette Gordon and Ms. Talia Campbell with Horn Lake Touchdown Club to discuss a sponsorship for the program. Ms. Gordon and Ms. Campbell discussed the purpose of the club and how it benefits the students and how the different aspects of the program afford additional scholarship opportunities to the students in the form of exposure to different universities and schools. There was much discussion and questions asked about how funds would be used and accounted for.

Order #12-05-22

**Approval of Touchdown Club Sponsorship**

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Horn Lake Touchdown Club sponsorship of \$10,000.00 to be paid with hotel/motel tax proceeds, finding that said organization promotes the attributes of the City and/or promotes the City's tourism and economic development, and to require a detailed accounting of the use of such funds be submitted with the Club's next sponsorship application.

Said motion was made by Alderman Young and seconded by Alderman Klein.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: None.

So ordered this 6th day of December, 2022.

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Mayor

Attest:

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CAO/City Clerk  
Seal

\*\* At this time the Mayor opened the public hearing and called on Mr. Bahr to discuss Case No. 2107 RZ – request for a rezoning from C-4 to PUD for 4500 Goodman Rd. W. (address unofficial and unassigned) consisting of 7.89 acres +/- . Mr. Bahr presented the staff report and a PowerPoint presentation of the case and stated that the Planning Commission recommended approval of the case with two conditions. 1) Applicant/Developer/owner shall properly create and record the covenants and restrictions to govern the development in perpetuity. 2) Applicant/ developer/owner shall clarify which level of signage shall be allowed with the PUD. Mr. Chance Walker of 8180 Airways Blvd came forward to answer any questions regarding the application. There was ensuing discussion regarding aesthetics, signage, perimeter fencing, median issues, and landscaping. Regarding signage, Mr. Walker stated they were proposing three foot channel letters near the top of the building and a monument or pole sign in front of the building. Mr. Bahr stated the current structure within the zoning ordinance prefers the monument sign No one appeared to speak or offer evidence against the application. The public hearing was closed.

**Ordinance #22-12-286**

**Ordinance of the Mayor and Board of Aldermen of the City of Horn Lake, DeSoto County, Mississippi, amending the Comprehensive Zoning Ordinance and Official Zoning Map of the City of Horn Lake,**



**Mississippi, to rezone Lot 1, Spacebox West subdivision, consisting of 7.89 acres, more or less, located north of Goodman Road and west of Horn Lake Road, in the southeast quarter of Section 29, Township 1 South, Range 8 West, by changing the Use District Classification from (“C-4”) Planned Commercial District to (“PUD”) Planned Unit Development District**

WHEREAS, York Developments did file an Application to rezone certain property described herein from its present (“C-4”) Planned Commercial District Classification to (“PUD”) Planned Unit Development District Classification; and

WHEREAS, the City of Horn Lake Planning Commission (the “Planning Commission”) scheduled a public hearing on the Application for the 28<sup>th</sup> day of November, 2022; and

WHEREAS, notice of the November 28, 2022 public hearing was published in the DeSoto Times-Tribune, a newspaper published, or of general circulation, in the City of Horn Lake, DeSoto County, Mississippi, in the manner and for the time required by law, and as shown by proof of publication on file with the City; and

WHEREAS, at the November 28, 2022 Planning Commission meeting, the Planning Commission reviewed the Application and thereafter, approved the rezoning of the property from (“C-4”) Planned Commercial District to (“PUD”) Planned Unit Development District, and did thereafter, forward its recommendation to the Mayor and Board of Aldermen; and

WHEREAS, on the 6<sup>th</sup> day of December, 2022, at 6:00 o'clock p.m., the public hearing on the Application was held before the City of Horn Lake Mayor and Board of Aldermen at the City Hall, Horn Lake, Mississippi; and

WHEREAS, notice of the December 6, 2022 public hearing was published in the DeSoto Times-Tribune, a newspaper published, or of general circulation, in the City of Horn Lake, DeSoto County, Mississippi, in the manner and for the time required by law, and as shown by proof of publication on file with the City; and

WHEREAS, at the time, date and place specified in the notice, the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi did conduct a public hearing on the Application, and at said hearing the said Mayor and Board received the Staff Report, the Planning Commission’s recommendation for approval, and received comments and heard evidence presented by the Owner/Applicant and others present; no one objected to the Application; and

WHEREAS, the Mayor and Board of Aldermen are familiar with the property and existing land uses within the City of Horn Lake and in the area of the City where the property is located, and in acting on this Ordinance, have duly considered the matters and facts within their personal knowledge as same affect the land use requested in the Application filed herein.

NOW, THEREFORE, be it ordained by the Mayor and Board of Aldermen of the City of Horn Lake, DeSoto County, Mississippi as follows, to-wit:

SECTION 1. That the matters and facts stated in the preamble hereof are found, determined and adjudicated to be true and correct.

SECTION 2. That it is hereby found and determined that the conditions precedent to the granting of an Application to amend the City of Horn Lake official zoning map as required by Appendix A of the Code of Ordinances, City of Horn Lake, Mississippi, exist and have been satisfied or else waived in regard to the granting of the Application, and specifically, the Mayor and Board of Aldermen do hereby find and determine that the character of the neighborhood where the property is located has changed to such an extent as to justify the reclassification of the property, and that there is a public need for the rezoning and the land use requested in the Application.

SECTION 3. That the Use District Classification of the following described property be, and same is hereby changed from its present ("C-4") Planned Commercial District Classification to ("PUD") Planned Unit Development District Classification:

Lot 1, Spacebox West subdivision, as approved by the Mayor and Board of Aldermen of the City of Horn Lake on September 20, 2022, in Board Order #09-17-22, consisting of 7.89 acres, more or less, located north of Goodman Road and west of Horn Lake Road, in the southeast quarter of Section 29, Township 1 South, Range 8 West

conditioned upon the following:

- a. Applicant/developer/owner shall properly create and record the covenants and restrictions to govern the development in perpetuity.
- b. Applicant/developer/owner shall clarify which level of signage shall be allowed within the PUD.

SECTION 4. This Ordinance shall become effective and be in full force from and after being certified by the City Clerk, signed by the Mayor or Board Majority, recorded in the ordinance book, published and after waiting one month after the date of passage.

ORDAINED, ADOPTED AND APPROVED by the Mayor and Board of Aldermen of the City of Horn Lake, DeSoto County, Mississippi at a regular meeting thereof held on the 6<sup>th</sup> day of December, 2022.

After first having been reduced to writing, then read and considered section by section and as a whole by the Mayor and Board of Aldermen, a motion was properly made by Alderman Guice and duly seconded by Alderman Klein. A roll call was taken with the following results:

- Alderman Klein: Yea
- Alderman Johnson: Yea
- Alderman Guice: Yea
- Alderman Bostick: Yea
- Alderman DuPree: Yea
- Alderman Bledsoe: Yea
- Alderman Young: Yea

The foregoing ordinance was adopted this the 6<sup>th</sup> day of December, 2022.

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Mayor

Attest:

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CAO/City Clerk

Seal

\*\*\*Alderman Guice left the meeting at approximately 6:59 p.m.

\*\*At this time item VI-B – approval of contract with Tyler Technologies for hosting services was discussed. Mr. Robinson and Mr. Feinstone presented the matter and discussed the various pros and cons of Tyler hosting the program versus self-hosting as well as cost, timing, and levels of service. After much discussion it was decided to continue the matter until the December 20, 2022 Mayor and Board of Aldermen Meeting to ascertain if Tyler will be able to meet service and security expectations and implementations of the City.

\*\*At this time the City Attorney discussed the need for a utility easement for a cell tower to be located at Firestation #3 by Air Spaces LLC.

Order #12-06-22

**Order to approve Utility Easement**

Be it Ordered:

By the Mayor and Board of Aldermen to approve an easement agreement with Air Spaces LLC for a non-exclusive 10' wide utility easement to provide utility services to a proposed cell tower to be located on the Fire station #3 property at 6363 Hwy 301, Horn Lake, MS.

Said Motion was made by Alderman Klein and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: Alderman Guice.

So ordered this 6th day of December, 2022.

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Mayor

Attest:

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CAO/City Clerk  
Seal

Order #12-07-22

**Order to Adjourn**

Be it Ordered:

By the Mayor and Board of Aldermen to adjourn this meeting.

Said Motion was made by Alderman DuPree and seconded by Alderman Johnson.

A roll call vote was taken with the following results:

Ayes: Alderman Klein, Alderman Bledsoe, Alderman Bostick, Alderman Johnson, Alderman DuPree, and Alderman Young.

Nays: None.

Absent: Alderman Guice.

So ordered this 6th day of December, 2022.

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Mayor

Attest:

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CAO/City Clerk  
Seal

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The minutes for the December 6, 2022, Mayor and Board of Aldermen meetings were presented to the Mayor for his signature on \_\_\_\_\_, 2022.

\_\_\_\_\_  
CAO/City Clerk